RESOLUTION #\_\_\_ OF 2023: 2023 Training Requirements for Boards and Committees

WHEREAS the Town of Ulysses’ Personnel Policy addresses state and local training requirements for staff but does not specifically outline requirements for elected officials, non-staff public officials, and committees members; and

WHEREAS, the Town of Ulysses recognizes that members of the Planning Board, Board of Zoning Appeals, and the Town Historian are all paid, non-staff public officials under New York State Town Law; and

WHEREAS, the Town of Ulysses is committed to encouraging inclusivity and civility in all Town activities; and

WHEREAS, the Town of Ulysses is required to comply with federal Civil Rights requirements and New York State Sexual Harassment training; and

WHEREAS, requiring elected officials, public officials, and designated committee members to take trainings approved by the Town provides the Town with an affirmative defense in the event of legal action, at a high potential value to the tax payer, while also contributing to a shared understanding of acceptable and appropriate behavior in Town government; and

WHEREAS, the Comprehensive Plan Steering Committee, while an advisory committee without independent powers, is recognized as playing a significant role in the Town and it is in the best interest of the Town that these members have been trained in legal requirements regarding civil rights and sexual harassment as they help guide the future development and direction of the Town;

NOW, THEREFORE BE IT

RESOLVEDthat the Ulysses Town Board adopts the following trainings as the required trainings for all elected officials, public officials, and members of the Comprehensive Plan Steering Committee:

-        Sexual Harassment training provided in person or remotely at the Annual Staff Training that was provided on May 18, 2023; OR "Workplace Harassment", an online program which meet NYS training requirements, provided by the Town; and

-        Ethics training provided in person or remotely at the Annual Staff Training that was provided on May 18, 2023; OR the recording of Ethics training that was provided at the Annual Staff Training on May 18, 2023; and

- Civil Rights training provided in person or remotely at the Annual Staff Training that was provided on May 18, 2023; OR Preventing Employment Discrimination for Managers, an online program which meet NYS training requirements, provided by the Town; and

BE IT FURTHER RESOLVED that all Town elected officials, public officials, and committee members of the Comprehensive Plan Steering Committee serving as of May 23, 2023 are required to fulfill the training requirements by July 22, 2023, 60 days after the adoption of this policy, and provide proof of completion to the Town Clerk; and

BE IT FURTHER RESOLVED that anyone appointed to a board or commission in 2023 after May 23, 2023 will be required to complete the required 2023 trainings and provide proof of completion to the Town Clerk within 60 days of their election or appointment; and

BE IT FURTHER RESOLVED that elected officials, public officials, and Comprehensive Plan Steering Committee members may request up to two additional 30-day extension of the deadline for heath, medical, or travel-related reasons, subject to approval by the Town Board.