



**Comprehensive Plan Steering Committee  
Zoom Hybrid Meeting  
Meeting Minutes  
June 4, 2025  
Approved: August 6, 2025**

**Committee Members Present:** Chair Ann DiPetta, Elizabeth Weatherby, Roxanne Marino, Karl Klankowski, Karen Meador, Tai Basilius, Kim Moore, Mo Klein

**Committee Members Absent:** Katelin Olson, Diane Cohen, Alison Weaver

**Quorum Present**

**Comp Plan Consultant Present:** Angelina White

**Town Staff Present:** Niels Tygesen, Mollie Duell

**Members of the Public Present:** Krys Cail

**Proceedings**

Chair Ann DiPetta called the meeting to order at 5:00 pm at the Town Hall.

**Approval of Agenda**

**Motion:** Weatherby motioned to approve the agenda; Klankowski seconded.

**Vote:** Chair DiPetta, aye; Weatherby, aye; Marino, aye; Klankowski, aye; Olson, aye; Cohen, aye; Meador, aye; Weaver, aye; Basilius, aye; Klein, aye.

**Motion Carried.**

**Approval of Past Minutes**

**Motion:** Klankowski motioned to approve the May meeting minutes as written; Meador seconded.

**Vote:** Chair DiPetta, aye; Weatherby, aye; Marino, aye; Klankowski, aye; Olson, aye; Cohen, aye; Meador, aye; Weaver, aye; Basilius, aye.

**Motion Carried.**

**Privilege of the Floor**

Krys Cail of 3110 Dubois Rd spoke about flood zones in the Town and suggested making the town boundary line clearer on maps.

**Motion:** Marino motioned to close privilege of the floor; Klankowski seconded.

**Vote:** Chair DiPetta, aye; Weatherby, aye; Marino, aye; Klankowski, aye; Olson, aye; Cohen, aye; Meador, aye; Weaver, aye; Basilius, aye.

**Motion Carried.**

**Old Business Items**

**A. Review Drafts of the Vision Statement, Housing Element, and Historic Preservation & Built Environment Element**

The committee discussed their review of the drafts so far and the timing of upcoming drafts to be released.

Committee members discussed strategies for sharing and feedback on the drafts. Weatherby spoke about getting copies out to Boards and the public before the next open house, which is being planned for September.

**New Business Items**

**A. Review Draft Economic Development Element**

The committee discussed housing related to economic development and available data on income. White mentioned survey responses received so far indicate there is focus on affordable housing. The committee discussed property tax revenue.

The committee considered improvements to subjectivity in the language drafted so far. The committee discussed other aspects of local and future businesses, including workforce, types of industry, and new types of businesses such as dispensaries and their associated regulations.

**B. Review Draft Environment & Natural Resources Element**

Weatherby noted there has been a lot of discussion about flooding, but droughts should also be addressed. Meador spoke about fire risks. Weatherby suggested improving language about the variety of topography in the town. Weatherby suggested adding language about endangered species. Meador spoke about advocating for less herbicide use near water.

Klankowski shared a response from NYSDEC related to jurisdictional wetlands on a property going through site plan review with the Planning Board, mentioning property owners should be aware of new regulations that may affect the timelines of their building projects.

**C. Review Draft Climate Change & Resiliency Element**

White spoke about the increase in online tools available since the last comp plan update that are described in the chapter.

Meador spoke about invasive species and the difficulty in controlling them. Marino noted CCE has information available.

**D. Planning Process & Public Forum #2 Preparation**

The committee discussed a possible date for the public forum in the fall. The event is expected to take place in the late afternoon again, but a venue has not been chosen.

**Next Steps**

**A. Review Draft Chapters: Transportation, Capital Facilities and Utilities, and Community Well-Being**

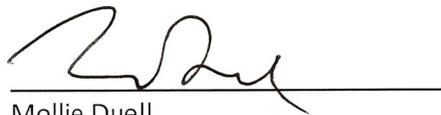
**B. Planning Process & Public Forum #2 Preparation**

**Motion:** Klein motioned to adjourn; Klankowski seconded.

**Vote:** Chair DiPetta, aye; Marino, aye; Cohen, aye; Meador, aye; Weatherby, aye; Klankowski, aye.

**Motion Carried.**

**Meeting adjourned at 7:02 PM.**



Mollie Duell  
Comprehensive Plan Steering Committee Secretary