



# TOWN OF ULYSSES

## COMPREHENSIVE PLAN STEERING COMMITTEE

### AGENDA – MONDAY, APRIL 17, 2023 AT 5:00 PM

1. CALL TO ORDER & ROLL CALL
2. APPROVAL OF AGENDA
3. PRIVILEGE OF THE FLOOR (3 min limit per person)
4. NEW BUSINESS ITEMS
  - A. Introductions
  - B. Operational Items
    - i. Meeting Schedule
    - ii. [Draft Committee Rules](#)
    - iii. Vice Chair
    - iv. Tracking of Hours
  - C. [Work Plan](#)
    - i. DEC Climate Smart Communities Grant
    - ii. Continued Committee Membership Outreach
    - iii. Committee Member Training
  - D. Next Steps
    - i. Consultant RFP Process
    - ii. Public Participation Plan Draft
5. ADJOURN

The public may join in person at Town Hall (10 Elm Street, Trumansburg) or via Zoom at:

<https://zoom.us/j/4917587634>

Meeting ID: 491 758 7634

+1 646 876 9923 US (New York)

Staff Contact: Niels Tygesen: [planner@townofulyssesny.gov](mailto:planner@townofulyssesny.gov)

The Town strives to provide accommodations for individuals with disabilities. Please contact our office at least two days prior to the scheduled event if accommodations are needed.

## **MEETING GUIDELINES**

Meetings of the Comprehensive Plan Steering Committee (CPSC) are open to the public, and residents are encouraged to attend. In an effort to foster an orderly and constructive meeting process, we ask the public to kindly observe the following rules and guidelines.

### **RULES & GUIDELINES FOR PUBLIC COMMENT**

During the time noted on the Agenda as Privilege of the Floor, the attending public is invited to offer verbal comment relative to the given Agenda (or other items of CPSC concern). Such privilege is commonly limited to 3 minutes or as determined by the presiding officer or majority vote of the Committee.

The public is allowed to speak only during the Privilege of the Floor or at such time as the presiding officer or a majority of the Committee shall allow.

The Town requests that speakers state, for the meeting minutes, their name, address and organization (if any).

Speakers must be recognized by the presiding officer.

Speakers shall limit their remarks to 3 minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker. Committee members may, with the permission of the presiding officer, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks shall be addressed to the Committee as a body, and not to individual public officials or in debate with other members of the public.

Speakers shall observe the commonly accepted rules of respectful discourse and civility.

Committee representatives may also be contacted through electronic or written communications; contact information is posted on the Town of Ulysses website:

<https://townofulyssesny.gov>