

ARPA Use of Funds Planning Dashboard & Proposal List

document dated 2/8/24

ARPA Use as of 2/13/24 : \$35,498 of ARPA funds have been appropriated for projects associated with Water District 3; \$57,000 have been budgeted for critical Townwide facilities and IT needs. This leaves approximately \$230,000 of ARPA funds available for further consideration.

On January 23, 2024 the Town Board conducted a public hearing to hear from the public regarding proposals for the use of ARPA funds. The Town Board reviewed and provided input regarding the rating criteria for the use of the remaining ARPA funds.

*Historical process notes: since July of 2021, the Town Board has conducted periodic reviews of the use of funds planning process. In early 2022, the "Final Rule" in federal requirements shifted planning as federal rulings categorized the Town's ARPA funding level as the "standard allowance" and therefore to be used for eligible "government services." Government services generally include any service traditionally provided by a government. In this category, the following is *not* eligible: additions to reserves and "pension deposits." Total funds distributed was based on Town population outside of Village. All ARPA funds must be obligated by 12/31/24. Funds are obligated through an executed contract.*

Total ARPA Funds: \$ 321,947

Use of Funds Dashboard: Latest version, note what has already been used (aka "appropriated") and what has been budgeted.

Project	Amount	ARPA Balance	Project Description	Notes Regarding Project Amount	Fund Notes	Future Cost Considerations
Van Dorn tank maintenance	\$ 7,950	\$ 313,997	Time sensitive: Anode bag replacement, inspection and cleaning, water loss added.	Actual	SW3 Appropriated in 2022	n/a
Radio meter replacement	\$ 27,548	\$ 286,449	11% of ARPA funds (\$35,414) minus what has already been dedicated to anode bag	Actual	SW3 Appropriated in 2023	Routine maintenance
IT Systems Upgrade	\$ 42,000	\$ 244,449	Total 2023 cost for IT modernization per A2000 contract.	Estimated	A Budgeted	Routine maintenance
ADA compliant back door	\$ 15,000	\$ 229,449	Per Town Hall Capital Plan.	Placeholder estimate. Professionals will need to be engaged in order to develop the scope of work needed for an updated estimate.	A 2024 Budget	Routine maintenance

Items below are projects that were have been on the ARPA planning dashboard and were on the last version of this document distributed.

Proposal Source	Project	Amount	Project Description	Notes Regarding Project Amount	Fund Other Notes	Future Cost Considerations
Internal estimate	Water studies	\$ 3,300	2023 Budgeted Engineering / Consulting CE for water studies.	Placeholder estimate.	B Potential project stemming from pending Source Water Protection Plan.	TBD
Internal estimate	Storm water studies	\$ 30,000	For Engineering / Consulting Scoping Doc: Town-wide hydrology/stormwater study; deliverable is a prioritized stormwater infrastructure maintenance and replacement plan. Potential collaboration with Village.	Placeholder estimate. Professionals will need to be engaged in order to develop the scope of work needed for an updated estimate.	B Moderate administrative load.	TBD

Items below are projects that were considered in prior iterations of this document, or are new proposals.

Proposal Source	Project	Estimate	Project Description	Notes Regarding Project Amount	Fund Other Notes	Future Cost Considerations
Community Requests	Non Profit Funding Earmark	TBD	Create a mechanism for non-profits to apply for funds for legally allowed uses.	Heavy administrative burden should be considered with the overall cost of this concept. Additional staffing required and/or outside consultant needed to manage review and administration. Administrative costs need to be factored into any funding allocation or will need to be paid for with another source.	A & B Heavy administrative load.	TBD
Internal estimate	ADA website upgrade	\$ 15,000	Full ADA compliance for Town website.	Placeholder estimate. Professionals will need to be engaged in order to develop the scope of work needed for an updated estimate.	A Compliance related project. Medium administrative load.	Routine maintenance
Internal estimate	Camp Barton Transition For Town's Summer Camp	\$ 20,000	This project addresses one of the priorities identified in the Town's investment in supporting Camp Barton becoming a state park, licensed by the Town as a partner through the Three Falls LDC. Moving the summer camp will allow the Town to expand enrollment, as the school facilities are currently at capacity.	Transitioning an established summer camp from the Trumansburg Middle School to Camp Barton will necessitate one-time expenditures related to planning, staffing, and material expenses. An experienced camp director will be needed starting in January 2025 to develop and oversee a more complicated management process. Should be considered one-time seed funding to launch the summer camp into a new, expanded phase at a new location.	A Light administrative load fulfilling an identified workproject of 2025. Addresses citizen requests for funding related to Camp Barton and expanded recreational opportunities.	TBD
Internal estimate	AED at Town Hall	\$ 3,000	Per Town Hall Capital Plan; AED for Town Hall facilities.	Estimate for purchase and installation.	A Light administrative load.	Routine maintenance
Internal estimate	Security doors for Town Hall offices	\$ 22,500	Per Town Hall Capital Plan, install security doors for public offices. This project increases employee and public safety. 12 doors total.	Professionals will need to be engaged in order to develop the scope of work needed for an updated estimate.	A Moderate administrative load.	Routine maintenance
See notes	Generator design and install for Town Barn	\$ 71,000	Per Town Barn Campus Capital Plan. This project addresses emergency and business continuity planning.	Cost estimate based on 2022 FEMA application compiled in collaboration with MRB.	A Moderate administrative load. Potential funding through FEMA grant process. The Town has already applied once for this funding.	Maintenance budget to be developed.
See notes	Generator design and install for WD3 Tank	\$ 71,000	Per WD3 Capital Plan. This project addresses emergency and business continuity planning.	Placeholder estimate based on Town Barn estimate.	WD 3 Moderate administrative load. Potential funding through FEMA grant process. The Town has not applied for funding, potentially competitive application due to critical facilities.	Maintenance budget to be developed.
See notes	Generator design for Town Hall	\$ 15,000	Per Town Hall Capital Plan. This project addresses emergency and business continuity planning. The design would allow for future funding applications for installation.	Cost estimate based on 2022 FEMA application compiled in collaboration with MRB.	A Moderate administrative load. Potential funding through FEMA grant process. The Town has already applied once for this funding.	Design to be used to seek for funding.
Internal estimate	Town Hall Parking Lot with storm water design	\$ 170,000	Per Town Hall Capital Plan; Legal fees, project management fees, buried electrical lighting, space for town vehicle charging station. \$100k construction + 20% contingency (electrical infrastructure for parking lot lighting) + \$50k for engineering and legal.	Cost estimates should include support for the heavy administrative burden of this project. Estimate based on quote for repavement without milling and [https://greenvalues.cnt.org/#calculate]; to obtain actual estimates, professionals will need to be engaged in order to develop the scope of work needed for an updated estimate.	A Heavy administrative load.	Maintenance budget to be developed. Design considerations would include minimizing maintenance costs.
Internal estimate	Clerks Office Renovation	\$ 40,000	Per Town Hall Capital Plan; Ensuring building envelope, renovations for efficiency and safety.	Placeholder estimate. Professionals will need to be engaged in order to develop the scope of work needed for an updated estimate.	A Heavy administrative load. Among other reasons, the Clerk's office needs to be insulated to address drafty conditions in the office.	Routine maintenance
Highway Department estimate	Town Barn Cold Storage Renovation	\$ 54,000	Per Town Barn Campus Capital Plan; Weatherizing and insulating cold storage at Town Barn	Materials + 20% only; staff time estimates pending, confirmation from Highway Superintendent that this would fit into the 2024 work plan and this special project work would get done primarily by Highway staff and on top of operations with the 2024 salary (PS) lines.	A Light administrative load. This project could potentially be funded through other sources of revenue due to the fact that insulating this portion of the Barn will decrease heating needs of the building.	Routine maintenance
Internal estimate	Environmental monitoring staff position	\$ 39,520	One staff member dedicated to monitoring the ecological health of the town; estimated 19 hours per week for a year.	Ongoing expenditure. Placeholder estimate. Currently not a job in civil service in this title.	Heavy administrative load.	No precedence set for hiring for single year positions.
Internal estimate	Highway Fleet Electrification Study	\$ 50,000	Engage engineer consultant to develop scope and study of 10-15-20 year plan to convert highway fleet to electric.	Placeholder estimate. Professionals will need to be engaged in order to develop the scope of work needed for an updated estimate.	A Light administrative load. Advanced sustainability planning.	Plan would be utilized to seek further funding.

\$ 604,320

Previously discussed possible uses:	Rough Estimate
Rec Land purchase	\$210,000
Parking lot w/ conventional asphalt & no milling	\$40,000
Comprehensive Plan Update	\$75,000
Town Hall exterior painting and repair	\$30,000