

2027 Budget Development Calendar

draft 5/27/26

What	State Deadline	Local Deadline
Department heads provided budget worksheets	September 1st	July 6th
Community Organization Funding Applications Released	n/a	July 6th
Department Heads submit budget requests and end of year estimates to the Budget Officer	On or before September 20th	August 7th
Community Org Funding Applications Due	n/a	August 7th
Budget Officer balances pre-Tentative budget for Town Board line-by-line review	n/a	September 4th
Department head meetings: budget detailed review	n/a	September 14 or 16
The Budget Officer files the tentative budget with the Town Clerk for inclusion in agenda packet	September 30th	September 18th
The Town Clerk presents the tentative budget to Town Board (@mtg)	October 5th	September 22nd
The Town Board makes revisions and prepares the preliminary budget	Prior to public hearing (PH)	September 22nd
Town Board finalizes preliminary budget and schedules public hearing	n/a	October 13th
Notice of public hearing (PH)	At least 5 days between publication and the public hearing date	October 16th
Public hearing is held	On or before the Thurs following general election ('25 = 11/7). PH may be adjourned but not beyond November 15th	October 27th
Final revisions to the preliminary budget are made.	After public hearing but prior to adoption.	October 27st
Budget adoption	Not later than November 20th	At the latest, unless a special meeting scheduled: November 10th