

DRAFT- TOWN BOARD MEETING

Town of Ulysses

April 14, 2026

The meeting was held in person at the Town Hall at 10 Elm St., Trumansburg NY as well as via Zoom videoconference. Notice of Town Board meetings are posted on the Town's website and Clerk's board.

Video recordings of meetings are available on Youtube at <https://www.youtube.com/channel/UCWVIs--q9CpHlxdk9YxZyPw>.

CALL TO ORDER:

Ms. Olson called the meeting to order at 7:15pm.

ATTENDANCE:

TOWN OFFICIALS:

In person-

Supervisor- Katelin Olson

Board members- Steve Manley, Liz Weatherby

Town Clerk- Carissa Parlato

Roxanne Marino (Conservation & Sustainability Advisory Committee (CSAC); Comp Plan Steering Committee (CPSC))

Absent-

Board member- Michael Boggs

OTHERS:

In person-

Rich Goldman, Matt Horn (MRB consultant), Eric Slocum, Sigrid Pauen

Via Zoom-

Shirley

APPROVAL OF AGENDA:

Ms. Olson requested to remove the Open Development Area resolutions due to new information and lack of response from interested agencies. She requested to add discussion of a Critical Environmental Area designation for Smith Woods, as well as sponsorship for a theatre production related to the semiquincentennial.

Mr. Manley moved to approve the agenda as amended. This was seconded by Ms. Weatherby and passed unanimously.

PRIVILEGE OF THE FLOOR:

Eric Slocum -7187 Jacksonville Road, said that he is a 3rd generation resident of the county and can't afford to stay because he hasn't had a raise in 3 years. He shared his assessment increases with the board and doesn't understand why there are so many new houses but assessments still go up. He feels like the Town of Ulysses sees its residents as a source of revenue to be exploited.

Roxanne Marino – (See Appendix for comments)

Mr. Goldman shared his thoughts on the Town Board vacancy. He feels that the board should wait until after the June 23 democratic primary to see who wins (as they will be the election winner) and make a decision after that.

MUNICIPAL BOARD & COMMITTEE REPORTS:

Ms. Weatherby shared the following:

- Youth commission
 - Youth program holding a community theatre program
 - Summer rec sold out again, with a wait list for each week
 - Spring sports about to start- fields will be crowded
- Planning Board
 - Working on ODA, and data center definitions
- BZA meets tomorrow

Ms. Olson shared the following:

- Three Falls LDC:
 - Trying to determine the park's capacity for use this summer
 - Will contract out mowing
 - Working on signage/branding
- State of the Town- well-attended

Mr. Manley shared the following updates from the Finance Committee meeting:

- Discussed work plan and how it relates to 2027 budget creation
- Highway capital planning and updating before budget process starts
- Town has hit the mark on budget projected expenses/targets

OLD BUSINESS:

COMPREHENSIVE PLAN

Ms. Olson noted that Mr. Klankowski has verified that all amendments to the Comp Plan draft have been included in the resolutions (which were written after the meeting).

Ms. Olson led the board through the environmental review.

Mr. Horn noted that the state requires completion of part 1 even though the plan is a planning document rather than direct action.

Ms. Weatherby further explained the process; the group discussed.

RESOLUTION:

- **ACKNOWLEDGING RECEIPT OF DRAFT UPDATED COMPREHENSIVE PLAN;**
- **ACCEPTING SEQR PART 1 FULL ENVIRONMENTAL ASSESSMENT FORM;**
- **CLASSIFYING ACTION AS TYPE I;**
- **DECLARING INTENT TO ACT AS LEAD AGENCY;**
- **DIRECTING CIRCULATION TO INVOLVED AND INTERESTED AGENCIES;**

- REFERRING TO TOMPKINS COUNTY PLANNING BOARD FOR GENERAL MUNICIPAL LAW §239 REVIEW;
- SCHEDULING A PUBLIC HEARING

RESOLUTION #72 of 2026: RESOLUTION ACKNOWLEDGING RECEIPT OF DRAFT UPDATED COMPREHENSIVE PLAN; ACCEPTING SEQR PART 1 FULL ENVIRONMENTAL ASSESSMENT FORM; CLASSIFYING ACTION AS TYPE I; DECLARING INTENT TO ACT AS LEAD AGENCY; DIRECTING CIRCULATION TO INVOLVED AND INTERESTED AGENCIES; REFERRING TO TOMPKINS COUNTY PLANNING BOARD FOR GENERAL MUNICIPAL LAW §239 REVIEW; AND SCHEDULING A PUBLIC HEARING

WHEREAS, the Town of Ulysses Comprehensive Plan Steering Committee has completed a draft of an updated Comprehensive Plan for the Town of Ulysses (the “Draft Comprehensive Plan”) and has referred the Draft Comprehensive Plan to the Town Board for review and consideration; and

WHEREAS, the Town Board has received the State Environmental Quality Review Act (“SEQR”) Part 1 Full Environmental Assessment Form (“FEAF”) for the proposed action of considering adoption of the Draft Comprehensive Plan, which was prepared by the Town’s consultant, MRB Group (“MRB”); and

WHEREAS, the Town Board desires to classify adoption of the Draft Comprehensive Plan as a Type I action and accept the SEQR Part 1 FEAF as prepared by MRB and to authorize the Town Supervisor to sign the FEAF Part 1 on behalf of the Town Board; and

WHEREAS, the Town Board intends to act as Lead Agency for SEQR review of the proposed action; and

WHEREAS, the Town Board desires to circulate the Draft Comprehensive Plan, the SEQR FEAF (including the signed Part 1), and such other related and necessary documents as may be appropriate, to all involved agencies and interested agencies, and to request their input within the time period established by SEQR; and

WHEREAS, pursuant to General Municipal Law (“GML”) § 239, the Town Board desires to refer the Draft Comprehensive Plan and related materials to the Tompkins County Department of Planning and Sustainability for review; and

WHEREAS, the Town Board desires to schedule a public hearing on the Draft Comprehensive Plan to receive public comment prior to any action on the Draft Comprehensive Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Ulysses hereby acknowledges receipt of the Draft Comprehensive Plan as completed by the Comprehensive Plan Steering Committee and referred to the Town Board; and be it further

RESOLVED, that the Town Board hereby classifies adoption of the Draft Comprehensive Plan as a Type I action, accepts the SEQR Part 1 FEAF as prepared by MRB, and authorizes the Town Supervisor to sign the FEAF Part 1 on behalf of the Town Board; and be it further

RESOLVED, that the Town Board hereby declares its intent to act as Lead Agency for SEQR review of the proposed action; and be it further

RESOLVED, that the Town Supervisor or her designee is hereby directed to circulate the Draft Comprehensive Plan, the signed SEQR Part 1 FEAF, and such other related and necessary documents as may be appropriate, to all involved agencies and interested agencies, and to otherwise take such steps as are necessary to commence coordinated review under SEQR; and be it further

RESOLVED, that the Town Board hereby refers the Draft Comprehensive Plan and related materials to the Tompkins County Department of Planning and Sustainability for review pursuant to GML § 239; and be it further

RESOLVED, that the Town Board hereby schedules a public hearing on the Draft Comprehensive Plan for May 12, 2026, at 7:00 p.m., to be held at Town Hall, 10 Elm Street, Trumansburg, New York, or such other location as may be designated by the Town Board; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to provide notice of said public hearing as required by law; and be it further

RESOLVED, that this resolution shall take effect immediately.

Moved: Olson Seconded: Manley

Ms. Olson recommended that the board open the Public Hearing on May 12 and leave it open through the May 26 meeting. Ms. Weatherby clarified that people can begin to comment now if they wish.

Olson	aye
Boggs	absent
Manley	aye
Weatherby	aye

Vote: 3-0

Date Adopted: 4/14/26

COMPREHENSIVE PLAN STEERING COMMITTEE DISSOLUTION AND APPRECIATION

RESOLUTION # 73 OF 2026: COMPREHENSIVE PLAN STEERING COMMITTEE DISSOLUTION AND APPRECIATION

WHEREAS, the Comprehensive Plan Steering Committee (CPSC) was established in 2022 to undertake the process of overseeing the development of a draft comprehensive plan; and

WHEREAS, CPSC first convened on April 17, 2023 and the Town received final contractual approval from the Department of Environmental Conservation in November 2023; and

WHEREAS, CPSC completed an RFP for planning services, recommended MRB Group, and their selection was approved by the Town Board on June 24, 2024; and

WHEREAS, MRB and CPSC finalized a Public Involvement Plan (PIP), which the Town Board approved on September 24, 2024; and

WHEREAS, MRB led four (4) focus group sessions with key stakeholders to identify strengths, weaknesses, challenges, and opportunities related to planned specific elements of the Comprehensive Plan from October 24, 2024 to March 13, 2025; and

WHEREAS, CSPC and MRB held a community-wide survey from December 2024 through March 2025, with advertising, including but not limited to, postcards mailed to physical addresses, posters in the community, and Town newsletter distribution; and

WHEREAS, CSPC held a Joint Visioning sessions with the Town Board from January-April 2025; and

WHEREAS, public open houses to gather community feedback on strengths, weaknesses, challenges, and opportunities related to planned specific elements of the Comprehensive Plan were held on March 19, 2025, October 6, 2025, and November 19, 2025; and

WHEREAS, CPSC released ~half of the drafted chapters of the Comprehensive Plan in July 2025, with the whole first draft of the Comprehensive Plan released on October 6, 2025; and

WHEREAS, additional drafts of the Comprehensive Plan were released on February 2, 2026, and March 18, 2026; and

WHEREAS, CPSC held forty (40) public meetings, including twelve (12) public hearings, all of which were available to attend in person and remotely, and which were recorded and posted to the Town's YouTube channel; and

WHEREAS, CPSC voted 7-1 on March 25, 2026 to recommend the committee's final draft, with amendments made at that meeting, to the Town Board for their further consideration, thereby completing the duties assigned to the Comprehensive Plan Steering Committee;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board accepts, with appreciation, the draft presented from the Comprehensive Plan Steering Committee, with the intention of continuing the public review process and soliciting feedback from interested agencies, parties and citizens; and be it

FURTHER RESOLVED, that the Ulysses Town Board dissolves the Comprehensive Plan Steering Committee effective immediately; and be it

FURTHER RESOLVED, that the Ulysses Town Board extends its deep appreciation to the members of the Comprehensive Plan Steering Committee for their service to this important project over the last three years, including:

Ann DiPetta, Community Member (Chair)
Elizabeth Weatherby, Town Board Rep, Agricultural Rep (Vice-Chair)
Tai Basilius, Agricultural Rep

Diane Cohen, Community Member/Business Rep (resigned in 2026)
Rosemarie Hanson, Community Member/Village Rep (resigned in 2024)
Karl Klankowski, Community Member/Planning Board Rep/Lake Shore Rep
Mo Klein, Planning Board Rep
Roxanne Marino, CSAC Rep
Karen Meador, Board of Zoning Appeals Rep/Lake Shore Rep
Kim Moore, Board of Zoning Appeals Rep/Business Rep
Katelin Olson, Town Board Rep, Youth Rep
Rebecca Schneider, Planning Board Rep (resigned in 2024)
Alison Weaver, Community Member/Business Rep

Moved: Olson Seconded: Weatherby

Olson	aye
Boggs	absent
Manley	aye
Weatherby	aye

Vote: 3-0

Date Adopted: 4/14/26

TOWN BOARD VACANCY PROCESS AND TENTATIVE TIMELINE

Ms. Olson noted that anyone running on the Independent line may still be petitioning to be on the ballot during this time, so a Democratic primary winner will not necessarily be the only candidate on the November ballot.

The group discussed various aspects of the just appointing someone versus an engaged public process.

RESOLUTION #74 OF 2026: TOWN BOARD VACANCY PROCESS AND TENTATIVE TIMELINE

WHEREAS, the Ulysses Town Board has a Town Board member vacancy that it has the discretionary power to fill, effective through December 31, 2026; and

WHEREAS, the Ulysses Town Board intends to run an open and transparent process to fill the vacancy;

NOW, THEREFORE, the Ulysses Town Board directs the Town Supervisor to enact the following plan and tentative timeline, subject to change if needed, as follows:

1. April 14 – Town Board review and adopts an engagement process
2. April 24 – Application created; posters, press releases, website landing page created, social media and other information created and posted (Five weeks from this is May 29, the Friday after Memorial Day)
3. May 29 – deadline to submit an application

4. Week of June 1 – opportunity for applicants to meet with Town Supervisor or another town board member for the applicant to ask questions in an informal setting (not an interview; optional for applicants who request it)
5. Week of June 9 – Open House for members of the public to meet and chat with applicants
6. June 23 – Regular Town Board meeting; public interviews of applicants
7. June 26 – Interview recordings shared widely with the public via Town newsletter (posted on YouTube)
8. July 14 – Public hearing for members of the public to share their feedback on who should serve, possible Town Board vote that night

Moved: Weatherby Seconded: Manley

Olson	aye
Boggs	absent
Manley	aye
Weatherby	aye

Vote: 3-0
Date Adopted: 4/14/26

NEW BUSINESS:

REQUEST FOR QUALIFICATIONS (RFQ) FOR ENGINEERING SERVICES FOR BRIDGES & CULVERTS

Ms. Olson noted that due to the number of grants that the town has right now, finding one engineer to do all the projects will allow us to get to the construction phase sooner as we won't have to find an engineer for each.

RESOLUTION # 75 OF 2026: REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING DESIGN, PROJECT MANAGEMENT, AND GRANT WRITING SERVICES

WHEREAS, the Town of Ulysses seeks specialized engineering services for our transportation infrastructure; and

WHEREAS, it is best practice to periodically investigate professional services availability;

NOW, THEREFORE, BE IT

RESOLVED, that the Request for Qualifications for Professional Engineering Design, Project Management and Grant Writing Services is approved (with edits from 4/14 TB mtg), pending final approval from the town attorney and town insurance broker; and be it

FURTHER RESOLVED, that the Town Supervisor or her designee is authorized to release the RFQ as soon as is reasonably feasible.

Moved: Olson Seconded: Weatherby

Olson	aye
Boggs	absent
Manley	aye

Weatherby aye

Vote: 3-0

Date Adopted: 4/14/26

VEHICLE USE – TOWN HALL FLEET POLICY

Ms. Olson clarified that this policy only applies to the Town Hall fleet and not the unionized highway Dept.

RESOLUTION #76 OF 2026: VEHICLE USE – TOWN HALL FLEET POLICY

RESOLVED, that the Ulysses Town Board approves the Vehicle Use – Town Hall Fleet Policy as presented.

Moved: Olson Seconded: Manley

Olson aye
Boggs absent
Manley aye
Weatherby aye

Vote: 3-0

Date Adopted: 4/14/26

APPOINTMENT TO THE CAYUGA LAKE WATERSHED INTERMUNICIPAL ORGANIZATION

RESOLUTION #77 OF 2026: APPOINTMENT TO THE CAYUGA LAKE WATERSHED INTERMUNICIPAL ORGANIZATION

RESOLVED, the Ulysses Town Board appoints Karl Klankowski to represent the Town on the Cayuga Lake Watershed Intermunicipal Organization.

Moved: Olson Seconded: Weatherby

Olson aye
Boggs absent
Manley aye
Weatherby aye

Vote: 3-0

Date Adopted: 4/14/26

PROCLAMATION TOWN OF ULYSSES ARBOR DAY — APRIL 24, 2026

RESOLUTION # 78 OF 2026: PROCLAMATION TOWN OF ULYSSES ARBOR DAY — APRIL 24, 2026

WHEREAS, trees are essential to the health, beauty, and vitality of our communities — providing clean air, clean water, shade, wildlife habitat, and a sense of place;

WHEREAS, trees contribute significantly to the economic well-being of our residents by reducing energy costs, increasing property values, and supporting the natural landscapes that make the Town of Ulysses a desirable place to live and work;

WHEREAS, the Town of Ulysses is fortunate to be surrounded by rich forests, natural areas, and tree-lined landscapes that define our community's character and support our local ecosystems;

WHEREAS, the care and planting of trees is a responsibility shared by all residents, and an investment in the well-being of generations to come;

WHEREAS, Arbor Day, celebrated nationally and in the State of New York, is a day set aside to recognize the importance of trees and to encourage their planting and care;

NOW, THEREFORE, BE IT

PROCLAIMED by the Town Board of the Town of Ulysses that **April 24, 2026** is hereby designated as **ARBOR DAY** in the Town of Ulysses, and we encourage all residents to celebrate by planting, nurturing, and caring for trees in our homes, neighborhoods, and public spaces.

Moved: Olson Seconded: Manley

Olson	aye
Boggs	absent
Manley	aye
Weatherby	aye

Vote: 3-0

Date Adopted: 4/14/26

PREPARATION OF ENVIRONMENTAL ASSESSMENT FORM FOR POTENTIAL DESIGNATION OF SMITH WOODS AS A CRITICAL ENVIRONMENTAL AREA

RESOLUTION # 79 OF 2026: PREPARATION OF ENVIRONMENTAL ASSESSMENT FORM FOR POTENTIAL DESIGNATION OF SMITH WOODS AS A CRITICAL ENVIRONMENTAL AREA

WHEREAS, the Paleontological Research Institute (“PRI”) is in the process of donating the property known as Smith Woods to the Town of Ulysses; and

WHEREAS, Smith Woods is a unique, old-growth, undeveloped forest that holds important historic and educational opportunities which if negatively impacted by surrounding development could bring harm to its continuation and preservation; and

WHEREAS, as part of the donation, the Town is obligated to review and potentially designate said property as a Critical Environmental Area (the “Proposed Action”), as that term is used and defined pursuant to the New York State Environmental Quality Review Act and its implementing regulations; and

WHEREAS, the Proposed Action appears to be an Unlisted Action; and

WHEREAS, the Town Board desires to begin the process of environmental review for the proposed action;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Ulysses preliminarily classifies the Proposed Action as an Unlisted Action and directs the Town Planner to prepare a Part 1 Short Environmental Assessment Form relating to the Proposed Action; and be it further

RESOLVED, that the Town Planner is directed to prepare a memo recommending particularized reasons for the designation of Smith Woods as a Critical Environmental Area; and be it further

RESOLVED, that the Town Planner is directed to prepare a narrative response to the questions within Part 2 of the Short Environmental Assessment Form for the Town Board’s review and consideration; and be it further

RESOLVED, that the Town Supervisor or her designee, each with the support of the Town Planner, are hereby authorized and directed to take all other steps necessary to proceed with the potential designation of Smith Woods as a Critical Environmental Area; and be it further

RESOLVED, that this resolution shall take effect immediately.

Moved: Olson Seconded: Weatherby

Olson	aye
Boggs	absent
Manley	aye
Weatherby	aye

Vote: 3-0

Date Adopted: 4/14/26

ALLOCATION FOR ENCORE PLAYERS THEATRE PRODUCTION OF 1776

RESOLUTION #80 of 2026: ENCORE PLAYERS PRODUCTION OF 1776

RESOLVED, that the Ulysses Town Board allocates \$1000 to the Encore Players for their theatrical production of 1776 in honor of the semiquincentennial.

Moved: Olson Seconded: Manley

Olson	aye
Boggs	absent
Manley	aye
Weatherby	aye

Vote: 3-0

Date Adopted: 4/14/26

UPCOMING EVENTS

April 28 – Regular Town Board Meeting, 7pm @ Town Hall

May 2 – TruUly Earth Day, Jacksonville Park

May 12 – Regular Town Board Meeting, 7pm @ Town Hall

APPROVAL OF MINUTES:

RESOLUTION #81 of 2026: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approves the meeting minutes as presented from the March 24, 2026 regular meeting.

Moved: Weatherby Seconded: Manley

Olson aye
Boggs absent
Manley aye
Weatherby aye

Vote: 3-0
Date Adopted: 4/14/26

BOARD NOTIFICATIONS:

(none)

BUDGET MODIFICATIONS:

RESOLUTION #82 OF 2026: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the 2026 budget modifications as presented. *(See Appendix)*

Moved: Weatherby Seconded: Manley

Olson aye
Boggs absent
Manley aye
Weatherby aye

Vote: 3-0
Date Adopted: 4/14/26

PAYMENT OF CLAIMS:

RESOLUTION #83 of 2026: PAYMENT OF AUDITED CLAIMS

RESOLVED that the Ulysses Town Board approves payment of Vouchers #146-206 in the A-SW Funds totaling \$106,129.17.

Moved: Manley Seconded: Weatherby

Olson aye
Boggs absent
Manley aye
Weatherby aye

Vote: 3-0
Date Adopted: 4/14/26

PRIVILEGE OF THE FLOOR (3-min limit per person)

Ms. Marino said that there will be ice cream tickets and prizes for kids at Earth Care Day. To add to her previous statement, she said that she has feelings about how the comp plan turned out and would like to work collaboratively from now on.

ADJOURN:

Ms. Weatherby made a motion to adjourn at 9:22pm. This was seconded by Mr. Manley and passed unanimously.

Respectfully submitted by Carissa Parlato, Town Clerk, 4/22/26

APPENDIX:

Included:

Privilege of the Floor comments (Marino)

Staff reports

Mr. Klankowski's verification of changes to Comp Plan draft

Budget modifications

COMMENTS FROM MS. MARINO:

Hello, my name is Roxanne Marino, 4124 Reynolds Rd. My comments today are related to the Comprehensive Plan agenda item. I have been a member of the Comprehensive Plan Steering Committee from its inception. I first want to acknowledge with sincere appreciation the opportunity to work with those dedicated folks, and the amount of work that has gone into the development of the current draft Comprehensive Plan, particularly during these last several months of committee intensive meetings and timeline pressures.

I have the following respectful requests for the Board, as this process moves forward:

The first is related to the “Resolution recommending that the Town Board adopt the Ulysses 2045 Comprehensive Plan” in the materials for this meeting. The CPSC vote on that resolution was taken and passed by the Committee on 3/25/26, after 2 hours of meeting discussion and voting on individual proposed amendments to the 3-18-26 Draft Plan; there are nearly 100 individual items listed in the version of the resolution included in the meeting materials.

However, none of those were written out when the resolution was voted on. The vote was to recommend that the Town Board adopt the Ulysses 2045 Comprehensive plan as presented in exhibit A (the 3-18 version), with the amendments approved at the meeting to be written in afterwards based on the notes taken at the meeting. I voted against the resolution as I felt strongly that the committee should have an opportunity to see the full wording of the resolution being voted on, and to review the final revised draft for coherency and accuracy as proper procedure and given the importance of the document, a culmination of 3 years of its work.

The revised draft of the 3-18 plan that is to contain all the resolved changes was released and posted on the Ulysses United website on 4-7.

So, my first request is to urge that the Town Board members read carefully through all 267 pages of the draft plan you have and check for any errors or inconsistencies introduced as part of this extensive editing, as well as generally in the document with an eye to ways to improve clarity and readability, before setting a public hearing on the document or passing it on to other agencies for review.

Secondarily, I urge the Town Board members to review the Draft with an eye to the comments submitted by members of the public who have sought to engage in the process, and by several members of the CPSC that the complexity and length of the document make it difficult to read.

While much work has been done to improve the initial drafts, there are many redundancies and inconsistencies across the 10 chapters and working further to tighten them up would strengthen the Plan and better engage the community it is to serve.

Another area of concern reflected in a large number of the public comments received to date is with the Future Land Use Map and chapter, and the blueprint it represents for growth in promoting moderate density development in areas that are environmental sensitive and / or in higher risk areas for impacts of climate change, and not reasonably accessible to necessary public services in accordance with smart growth principles for housing development. This is a particular concern to me as the representative of the Conservation and Sustainability Advisory Council stakeholder group. I also note that four professional planners familiar with Ulysses (either as residents or who have in the past worked with Town Boards on developing land use regulations) have submitted very similar comments to those I mention here concerning the expanses of MDR. I hope the Board will consider them.

This major update of our comprehensive plan should do justice to our community’s vision for the future and, importantly, be a guidance document for future land use and resource allocation planning that is approachable and inspiring for the community and consistent and clear in its key principles

and detail for the Town Boards and committees that will design and carry out an implementation plan based on it.

It is my sincere hope that work will continue on the current Draft Plan to further address the still outstanding concerns raised by members of the public and of the CPSC.

I am very grateful for the opportunity to work on the 2045 Comprehensive Plan Update with sustainability and climate change and resiliency considerations as key components, and I remain very willing to participate in any further working meetings with members of the Board and or the public, should you decide that would be constructive in working to a final Comprehensive Plan document for adoption.

The adoption of a Comprehensive Plan is one of the most significant land use actions taken by a municipality. Much good work has been done, and it is worth taking the time that is needed to create a document that is worthy of this special town that we call home.

Thank you for consideration, and all your work on behalf of the Town.

Trumansburg/Ulysses Youth Programs Report: March 2026

Total Youth Served this month: 30

Positive Youth Development:

Brain Break Hangout Space:

Currently open Mondays and Wednesdays (2:45-5pm on days school is in session.) The program is free and supervised by Ulysses Youth Services Provider Lucky Lucas (with additional support staff) at the Church of the Epiphany, 11 Elm St. Tburg. (No religious content.)

The space is looking great.

The draft lease for the space has been sent to the church for review by their attorney.

Wednesdays are more popular but Mondays are picking up.

Civics Internship:

Kingian Nonviolence workshop at Library or Town Hall (with Marie Benner Rhoades)
(7 weeks- Wednesday 6-8pm)

Mentorship Program – short term (6-8 hours this spring) conversation and work assignment (to be developed between mentor and mentee/s)

Current Mentors (the list is a bit shorter than before, due to intern interest in working in pairs, rather than one on one with a mentor)

Ulysses Supervisor Katelin Olson
Tburg Food Pantry Coordinator Sarah Brainard
Tburg Village Deputy Mayor Ben Carver
Tburg Library Director Laura Mielenhausen
Tompkins County Legislator Rachel Ostlund

College Tour:

Corning Community College – March 24

Lovely trip. Tour guide was unique and his style led to interesting discussions on the ride home.

Community Action Theatre:

Kerr Mesner's spring grant application to Community Arts Partnership was unsuccessful. (Evidently the number of applications has surged, priority was given to projects serving more participants.) To recap: In fall 2026, the Town offered administrative and facilitation support for the program.

Proposal: So that we may sustain momentum, the Town Youth Services Dept. may, with Youth Commission buy-in, fund the Community Action Theatre program for spring 2026. Discussion at Youth Commission meeting April 7.

Youth Employment Program

Applications are published, deadline May 2.

Roster of Employers:

Taughannock Park

Summer Rec Camp

Bet the Farm Winery

Jenny Creek Flowers

Main St. Market

Tburg Community Nursery School

Tburg Library

Floating Classroom

Other:

Lucky and Rachel met with Rick Alvord and Kate Shanks-Booth late March.

- Orient Lucky (and refresh Rachel) to County Youth Services (structure, purview, strategies)
- New NYS accountability structure introduced. Rick will provide support understanding and delivering on expectations.

Community Café- April 29, 5pm at Ehipany Church.

- Invite youth and caregivers to share perspectives/experience.
- Led by Rick Alvord, organized by Rachel

(Rachel Kennedy- April 7, 2026)

Town of Ulysses Clerk's Office
MONTHLY REPORT for April 2026

Submitted by Carissa Parlato

LICENSES/PERMITS issued:	#
Sporting licenses	3
Disabled parking permits	15
Dog licenses and renewals	38
Marriage licenses	2
Notarizations	5

FINANCIAL REPORT:	
\$3733.00	TOTAL fees collected
\$3614.94	stays in the town
\$118.06	goes to the state

FOIL requests	completed
Purchasing info from Jan. 2025	3/6/26
Bldg records for 1081 Kraft Rd	3/16/26
Bldg records for 3050 Frontenac Rd	3/16/26
Union contract	3/30/26

CLERK'S OFFICE TASKS:

Town & County Tax Collection

- Collected \$5.6 million
- In the process of reconciling with Tompkins County

Water:

- Collected payments
- Coordinated final & disputed meter reads with DPW
- Worked with LA to digitize water files

Public engagement projects and tasks:

- Weekly newsletter
- Facebook updates
- Planning for 4/11 State of the Town

Habitat Nature Preserve:

- *No updates*

IT:

- Checked spam filter weekly
- Correspond with Computer Room & Advance 2000 for assistance as needed

Health & Safety Committee

- Met on 3/12
- Next mtg on 4/9 to discuss Emergency Plan

TC Public Information Advisory Board

- Attended monthly mtg

Facilities

- Search for landscapers

General/routine tasks:

- mail, answered inquiries on various topics, attended town board meetings and took minutes, notary services, licensing (marriage, dog, sporting), disabled parking permits, collected building & zoning fees, participated in weekly Supervisor/Clerks office meetings, managed building use/equipment sign out, responded to FOIL requests, ordered supplies, posted board meetings & videos on web and Youtube



TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886
townofulyssesny.gov

Town Supervisor (607) 387-5767, Ext 232 • supervisor@townofulyssesny.gov
Town Clerk (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

Planning & Zoning March 2026 Report to Town Board

Town Board Meeting Date, 04.14.2026

Submitted by Niels Tygesen, 04.06.2026

Planning Board

The Planning Board held a meeting on March 3 to discuss the following items:

- The Board conducted final plat review and approved a two-lot minor subdivision located at 5230 Cold Springs Road.
- The Board conducted final site plan review for a proposed new dwelling unit and ADU located at 1102 Taughannock Blvd and continued the public hearing for March 17.
- The Board continued discussions of a code amendment related to 'Open Development Areas'.
- [Minutes link](#); [recorded meeting video link](#).

The Planning Board held a meeting on March 17 to discuss the following items:

- The Board conducted final site plan review and approved a proposed new dwelling unit and ADU located at 1102 Taughannock Blvd.
- The Board conducted sketch plat review for a proposed four-lot major subdivision located at 2012 Trumansburg Road and scheduled a public hearing for April 7.
- The Board reviewed Town Board Resolution [2026-055](#) and [062](#) related to draft environmental assessments Part 1 for proposed 'Open Development Areas' located at 1191 and 1195 Taughannock Blvd and had no objections or comments.
- The Board continued discussions of a code amendment related to 'Open Development Areas'.
- The Board continued discussions related to the draft Comp Plan.
- [Draft minutes link](#); [recorded meeting video link](#).

Comp Plan Steering Committee

The Committee held a meeting on March 7 to discuss the following item:

- The Committee continued discussion of the draft Land Use Element (LUE) and draft Future Land Use Map (FLUM).
- [Minutes link](#); [recorded meeting video link 1 of 2](#), [2 of 2](#).



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The Committee held a meeting on March 11 to discuss the following items:

- The Committee continued their public hearing on the draft comp plan.
- The Committee continued discussion of the draft comp plan (draft 02.02.2026).
- [Minutes link](#); [recorded meeting video link](#).

The Committee held a meeting on March 25 to discuss the following items:

- The Committee continued their public hearing on the draft comp plan.
- The Committee discussed a revised draft of the comp plan (draft 03.18.2026), and passed a resolution recommending the Town Board adopt the comp plan as amended as presented.
- [Minutes link](#); [recorded meeting video link](#).

Board of Zoning Appeals

The BZA did not conduct any business this month.

Planning Projects

- 2025-45 Comp Plan Update
 - 2026 1Q report tracking for CSC grant.
 - Coordination and ongoing work with Consultant.

Zoning Enforcement

- Ongoing research on code enforcement cases.

Miscellaneous

- Building, Planning, and Zoning permit reviews.
- Administrative Safety Committee meeting.
- [ITCTC 03.17.2026 Planning Committee Meeting](#).
- Training for new Administrative Assistant hire.
- Customer support pertaining zoning information and permitting process.

2025-3 Recreation Monthly Report

April 10, 2026

Created by: Will Glennon, Recreation Director

Adult Recreation Programming

- April marks the time at the Sunday programs will either move outdoors or into the high school.

Current youth programming

- Spring youth sports program registration opened March 18th.
 - Currently open for registration are two baseball/tball based program divisions, spring track, and spring tennis. This is a total of five individual programs (baseball/tball will have multiple teams).
- Total spring registration numbers are currently: 137
- Summer camp programming opened on March 14th at 8:00 am. Registration was expected to sell out very quickly for the majority of the camp weeks. Just like in 2025, the camp sold out in about 30 minutes.
 - Waitlists for the summer camp weeks are double digits for every week, although less than last spring.
 - The camp director for the past several years will be returning to the same position this summer. One of the assistant directors will not return this summer due to a new job teaching. One former counselor is returning as an assistant director.
 - The job posting for the camp positions are open. Interviews and recruitment will begin in April.
 - The application for the camp has been submitted. The safety plan and supporting materials are due at the end of April for camp.

General administration

- Met with the SUNY Cortland Recreation Department to explore future partnerships and revenue producing programming for Three Falls.
- Recruitment for volunteers coaches for spring programs has started. We have coaches secured for coach pitch, but not for Tball. The Tball program may need to change how the program is structured to more clinic based and not game based.
- The Hybrid program has been scratched due to the little league program that started last year and has expanded this spring.

Greetings Board Members: We have now completed the first quarter of the year, and I have included financial highlights from the March 2026 financial statements for my April board report.

Balance Sheet

As detailed in the Supervisor's Report, total cash balances as of 3/31/2026 were \$519,847.47, a decrease of \$1,368,087.35 from the end of February. A few notable items to comment on for this month, and the first quarter of the year:

- \$1,280,000 was invested in NYCLASS in March, accounting for most of the decrease in cash for the month.
- Sales tax payments are coming on a timely basis, having received January and February payments as of the end of March. No payments received yet for 2026 EMS services.
- We have started receiving payments for summer camp, as noted in the accompanying analytical review.
- We have started receiving payments for Adult Cannabis Sales – our Q4 2025 payment was received in March, amounting to \$9049.02. Since the payment was not received until March, and was a bit of a surprise, the revenue was not accrued to 2025, but recorded in 2026.
- Normal cash outlays occurred for operating expenses, plus annual community funding payments (approximately \$50,000) and our first quarter water payments (approximately \$35,000).

In addition to cash balances, the Town had investments valued at a total of \$3,891,426.60 as of March 31, 2026. Of the total investments, \$1,710,2893.64 represents reserve funds, and \$2,181,142.97 represents a combination of fund balance and property tax revenue. As of March 31, \$23,711,97 was recorded in interest and earnings across funds, representing the first quarter of 2026 earnings on investments.

Income Statement

Revenues through March 2026 are as expected. You will primarily see tax revenue, sales tax, recreation revenue, and water billings.

I have included for your reference a summary of all major revenue accounts that represent 96% - 100% of total revenues for each fund. Also, please note that interest income recorded includes investment income from reserve funds and therefore will exceed the amounts budgeted for operational uses.

Expenditures through March 2026 are also as expected, with some spending being front loaded (such as payments for Fire and Ambulance services, community organizations, and some insurance costs). I have included a summary for each major fund by function of expense showing the budgeted amount and spending thus far. Below are a few observations I have about the summary of expenditures through March 31, 2026:

- Employee benefits show spending at a rate slightly greater than the personnel spending for the first quarter – this is due to the upfront payment for worker’s compensation insurance and the advance payment for April health insurance. Benefit spending also can vary from Fund to Fund due to seasonality of certain activities – such as summer camp.
- Transportation spending in the DB fund occurs primarily between May and October depending on weather conditions – as these funds are for road maintenance and repair.
- As noted previously, spending in the SF and SM funds are complete for the year.

Bookkeeper Activities

It’s been a busy first quarter with the completion of the audit, annual financial report to the Comptroller’s Office (AFR), and the ongoing activity with the Town’s budget, financial and personnel operations. Below are some highlights:

- Audit: Fieldwork was conducted in mid-February, with some remote follow-up through late February and March. I am expecting a draft audit report shortly.
- AFR: As mentioned previously, I did file the AFR by the March 1 deadline. I have not had any correspondence yet from the Comptroller’s Office.
- Personnel: I continue to support employees and retirees with benefit administration, employment, and civil services functions. Not a significant amount of hiring has happened in the first quarter of the year, but positions for summer camp have been posted, and I expect the next quarter to be very busy with youth employment activity.
- Finance Committee: The Finance Committee met on March 23rd. Meeting notes have been posted in the SharePoint portal and accompany this report.
- Investments: In March, I invested our excess cash in NYCLASS.

Highway Report 2026 March

Roads:

Replaced driveway pipe on Agard, Willow Creek

Replaced cross pipe on Mayo Road

Sweeping roads and cleaning up intersections and shoulders from winter maintenance

Checked all our culverts in the town

Received quotes from Vestal and Seneca Stone for Road resurfacing

Fixed mailboxes

Misc:

Snow and Ice control (We went out 4 days in March)

Hauling in Gabion Stone, Item 4

Cold patched various spots

Finished T20 box (Painted)

Been Cleaning and reorganizing shop

Training at Bolton Point on March 17th

Working with Rcap solutions

Review of 7 April 2026 draft Comp Plan for incorporation of 25 March 2026 motions approved by the steering committee.

16 pages of Goal, Objective and Policy changes:

Of the 64 motions in the 16 page document of Goal, Objective and Policy changes, 63 were entered verbatim into the 7 April draft Comp Plan.

Only motion #2 on page 3 of 16 was slightly modified.

Steering Committee approved:

H-P-1.6.1 Support the development and preservation of affordable housing through tools such as land banking, **streamlined permitting**, public or non-profit land acquisition, and mixed income housing initiatives.

7 April 2026 draft Comp Plan has:

H-P-1.6.1 Support the development and preservation of affordable housing through tools **and actions** such as land banking, public or non-profit **acquisition of buildings**, **housing co-ops**, and mixed income housing initiatives.

I am OK with the minor changes.

Due to consolidations and deletions, there are some policy number changes:

Page 2 – motion 3 is now T-P-1.1.7; motion 5 is now EN-P-2.1.9

Page 4 – motion 1 is now LR-P-2.3.3; motion 2 is now ED-P-1.2.2; motion 5 is now T-P-1.1.8

Page 5 – motion 3 is now CU-P-1.1.5

Page 7 - motion 3 is now T-P-1.1.4

Page 8 – motion 1 is now T-P-1.1.6

Page 9 – motion 3 is now T-P-1.1.9; motion 4 is now CR-P-3.2.8; motion 5 is now CU-P-2.1.5

Page 11 – motion 3 is now CR-P-2.1.5

Page 12 – motion 1 is now CR-P-2.1.8; motion 4 is now CR-P-3.2.6

Page 14 – motion 1 is now T-P-1.1.10 and T-P-1.1.11

Page 15 – motion 3 is now BE-P-2.1.5

Page 16 – motion 1 is now BE-P-2.1.7

5 Additional motions introduced during the 25 March meeting: (see pages 15 and 16 of draft minutes for 25 March 2026 CPSC)

Mo Klein – remove “drive-thru restaurants” under B1 section of current zoning. Requested removal was made – see page 67 of current draft.

Meador motioned to add a new transportation policy. See T-P-2.1.8 on page 170 of current draft.

Olsen motioned to strike policy ED-P-1.2.3. Done as requested, see page 101 of current draft.

Moore motioned to strike policy ED-P-1.2.3. Done as requested, see page 135 of current draft.

Meador motioned to change CW-O-5.1 and CW-P-5.1.2. Done as requested, see page 248 of current draft.

Roxanne’s 5 pages of motions:

Of the 24 motions in this document, 23 were completed verbatim.

Only Motion 3 under Executive summary and motion 1 under Climate Change and Resilience had some change to the steering committee approved motion. Both motions are the same change to the 18 March draft comp plan.

Steering committee motion:

“Climate change refers to long-term shifts in regional temperature and weather patterns. While these can be naturally occurring, human activities associated energy and land use **that** increase greenhouse gas emissions **are primarily driving changes over the past 200 years.** Consequences of climate change particularly relevant to Ulysses include increased droughts, fires, flooding, and catastrophic storms, **which can affect our health, agricultural productivity, housing and safety.”**

7 April 2026 draft version of the same change, see page 17 or page 212.

Climate change refers to long-term shifts in regional temperature and weather patterns. While these can be naturally occurring, human activities associated with energy and land use **can** increase greenhouse gas emissions. **These human activities have primarily driven changes over the past 200 years.** Consequences of climate change, particularly relevant to Ulysses, include increased droughts, fires, flooding, and catastrophic storms. **These severe events can affect our health, agricultural productivity, housing, and safety.**

Karl Klankowski

2026 Budget Modifications Requested at Town Board Meeting 4/14/2026

A FUND BUDGET MODIFICATIONS

1 Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
A1440.4	Engineering - Contractual	\$ -	Increase	\$ 1,500.00	\$ 1,500.00
A1990.4	Contingency	\$ 30,000.00	Decrease	\$ (1,500.00)	\$ 28,500.00

This adjustment reflects an additional payment to Taitem Engineering for assistance with the RFP for the upcoming NYSERDA funded solar project at the Highway Barn. Contingency funds are being used to cover this cost.

2 Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
A3310.4	Traffic Control - Contractual	\$ -	Increase	\$ 1,500.00	\$ 1,500.00
A1990.4	Contingency	\$ 28,500.00	Decrease	\$ (1,500.00)	\$ 27,000.00

This adjustment reflects the purchase of road signage for changes in speed limits. Contingency funds are available to cover this cost.

SW3 FUND BUDGET MODIFICATIONS

1 Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
SW3-8330.44	Water Purification - Supplies	\$ 1,000.00	Increase	\$ 300.00	\$ 1,300.00
SW3-8340.2	Water Trans and Dist - Equipement	\$ 4,500.00	Increase	\$ 850.00	\$ 5,350.00
SW3-8340.46	Truck Maintenance - Contractual	\$ 1,000.00	Increase	\$ 100.00	\$ 1,100.00
SW3-1990.4	Contingency	\$ 15,000.00	Decrease	\$ (1,250.00)	\$ 13,750.00
SW3-9055.8	Disability and PFL Insurance	\$ 75.00	Increase	\$ 15.00	\$ 90.00
SW3-9040.83	Workers' Compensation Insurance	\$ 800.00	Decrease	\$ (15.00)	\$ 785.00

To reflect increases in costs that were not anticipated in the budget. Increases in water purification supplies, transportation and distribution equipment (replacement meters), and water truck maintenance are covered by contingency funds. The slight increase in disability and paid family leave insurance are covered by savings in workers' compensation insurance (both of these are annual payments).