

Trumansburg/Ulysses Youth Programs Report: January 2025

Total Youth Served this month: ~14

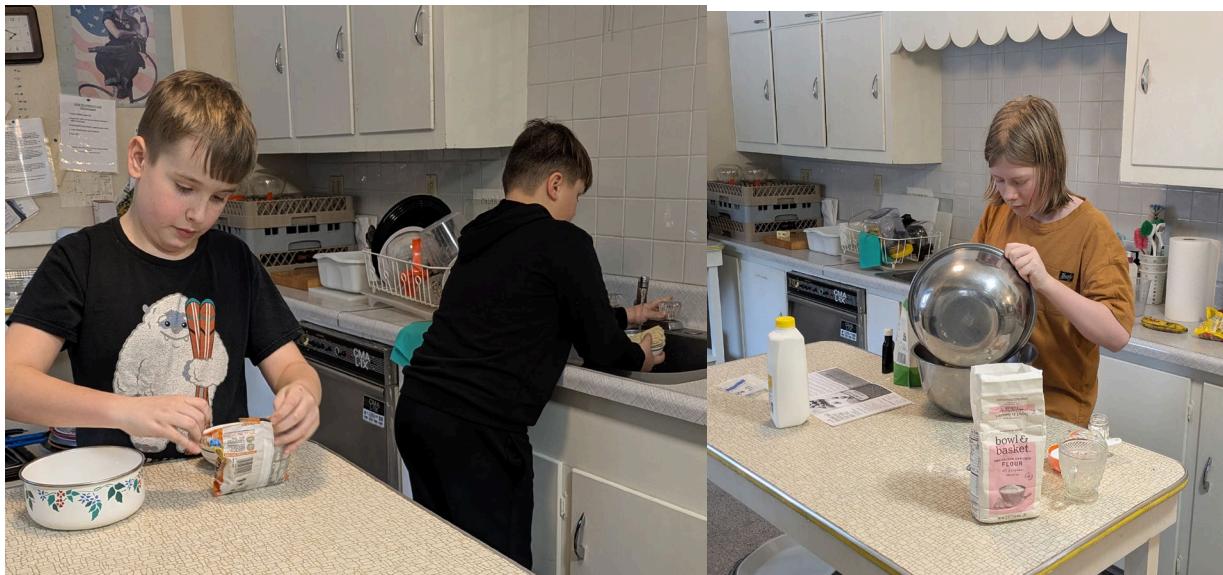
January has been a slow month.

Positive Youth Development:

“Brain Break”/After-School Hangout on Weds. afternoons ongoing- at the Episcopal Church. (~8 Youth this month) Movies, ping pong, games, coloring, making snacks, hanging out with friends.

Rachel Kennedy and Jane Detwiler are supervising, with teen helper Natalie Holcomb, until Lucky Lucas returns, **week of February 8.**

Teen helper Hurley Carubia joined us January 28 to do some baking, but he ended up working alone, as kids were busy with other things, so he just made muffins for everyone, but the kitchen is pleasant to work in, and I think we can potentially use it for small cooking classes. Pictured below is Hurley, and some middle school kids making snacks and cleaning up after themselves :)

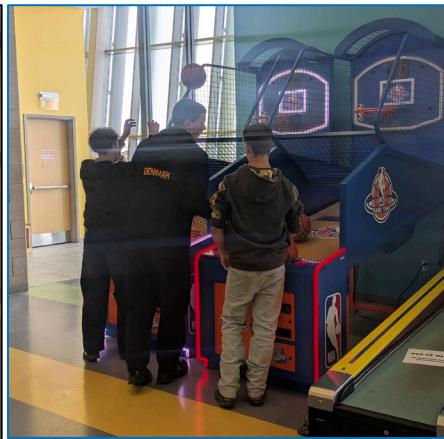


College Visit

To Cortland State University on January 27.

(6 High School Youth – 3 M, 3 F)

Ok visit. It was a brutally cold day, and the tour guide was a little distant and disengaged, so that was disappointing, but we did see the campus, had lunch, and checked out some of the common spaces.



Upcoming:

PYD Middle School:

Lucky will return next week (week of Feb 8) to the Brain Break Program and intends to start up with cooking workshops again the following week.

Civics Internship:

Based in part on feedback from youth and in part on wanting to try something new with the same goals in mind and continuing to explore options- my plan for the program starting up again in March will be to match teen interns with local leaders for a combination of conversation and "work." Depending on the context, the work could be volunteering, attending a meeting/s, shadowing, touring a facility, doing a bit of research, attending an event/ webinar/ training of some kind (or a combo of a number of things.)

The hours can be flexible and the work whatever seems useful or interesting- but something in the neighborhood of 3 hours of conversation with a mentor and 5 hours of work (with or without a mentor's direct supervision). I would be a point person for everyone, and would just need an accounting of the plan, and the follow through. I would likely ask the intern to keep notes and reflect on the experience in some material way.

I would be delighted for any teen to show initiative, and would support them however seems realistic, but I'm asking for a minimum of *showing up, paying attention, asking questions. * The basic goal is exposure to how the world works, and continuing to build connections.

Thus far I have a soft commitment from 5 adult mentors. Program to start in early March. For the group work- Marie and I will be conducting a 14 hour (over 7 sessions) Kingian Nonviolence training. To date, we've included an hour here and there of this content, and we'd like to at least try a devoted training so we can see if the content can be clearer and more meaningful as an approach to initiating change and solving problems.

Community Action Theatre:

Planning for a program to start in early April.

Town of Ulysses Clerk's Office
MONTHLY REPORT for January 2026

Submitted by Carissa Parlato

LICENSES/PERMITS issued:	#
Sporting licenses	3
Disabled parking permits	13
Dog licenses and renewals	53
Marriage licenses	0
Notarizations	6
FOIL requests-received	2
FOIL requests-completed	2

FINANCIAL REPORT:

\$4480.52	TOTAL fees collected
\$4400.01	stays in the town
\$80.51	goes to the state

CLERK's OFFICE TASKS:

General/routine tasks:

- mail, answered inquiries on various topics, attended town board meetings and took minutes, notary services, licensing (marriage, dog, sporting), disabled parking permits, collected building & zoning fees, participated in weekly Supervisor/Clerks office meetings, managed building use/equipment sign out, responded to FOIL requests, ordered supplies, posted board meetings & videos on web and Youtube
- Interviews for new cleaners
- Town & County Tax Collection
 - Collected \$3.3 million
- Water:
 - Coordinate final & disputed meter reads with DPW
 - Meeting with Attorney to discuss law updates
- Public engagement projects and tasks:
 - Weekly newsletter
 - Facebook updates
- Habitat Nature Preserve:
 - Meet with other park committees to consider combining groups
- IT:
 - Checked spam filter weekly
 - Correspond with Computer Room & Advance 2000 for assistance as needed
- Health & Safety Committee
 - Work on AED policy with Town Attorney
- Meetings
 - TC Public Information Advisory Board monthly meeting



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Town Clerk (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

Planning & Zoning January 2026 Report to Town Board

Town Board Meeting Date, 02.10.2026

Submitted by Niels Tygesen, 02.05.2026

Planning Board

The Planning Board held a meeting on January 6 to discuss the following items:

- The Board conducted a public hearing and final site plan review and approved a new detached garage located at 1671 Taughannock Blvd.
- The Board conducted a public hearing and final site plan review and approved the renovation of a single detached dwelling unit located at 33 Maplewood Road.
- The Board considered the request from the Town Board for advice and recommendation on an Open Development Area (ODA) located at 1195 Taughannock Blvd, and recommended the Town Board establish an ODA.
- [Minutes link](#); [recorded meeting video link](#).

The Planning Board held a meeting on January 20 to discuss the following items:

- The Board approved Linda Liddle as the Vice Chair for 2026.
- The Board conducted sketch plan review for a proposed renovation of an existing detached accessory structure into an ADU located at 1587 Taughannock Blvd.
- [Minutes link](#); [recorded meeting video link](#).

Comp Plan Steering Committee

The Committee held a meeting on January 14 to discuss the following items:

- The Committee continued their public hearing on the draft comp plan.
- The Committee continued discussion of the draft Land Use Element (LUE) and draft Future Land Use Map (FLUM).
- [Draft minutes link](#); [recorded meeting video link](#).

The Committee held a meeting on January 28 to discuss the following items:

- The Committee continued their public hearing on the draft comp plan.



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- The Committee continued discussion of the draft Land Use Element (LUE) and draft Future Land Use Map (FLUM).
- [Draft minutes link](#); [recorded meeting video link](#).

Board of Zoning Appeals

The BZA held a meeting on January 21 to discuss the following items:

- The Board reviewed a proposal for an area variance related to a subdivision located at 5230 Cold Springs Road.
- The Board reviewed a proposal for area variances related to site plan review by the Planning Board for the project located at 1587 Taughannock Blvd. noted above.
- The Board set their regularly scheduled meetings for 2026.
- [Recorded meeting video link](#).

Planning Projects

- 2025-45 Comp Plan Update
 - 2025 4Q and 2026 1Q report tracking for CSC grant.
 - Coordination and ongoing work with Consultant.

Zoning Enforcement

- Ongoing research on code enforcement cases.
- Town Court on January 27 related to two accusatory instruments filed for two code violators:
 - Joseph Allen, 6200 & 6211 Brook Road (parcels 23.-1-12 and 23.-2-4 respectively) and parcels 23.-1-14.4 and 23.-2-5.2. 39 Counts of violations against the Fire Code of New York State, New York State Property Maintenance Code, Ulysses Zoning Code, and breaches of Board of Zoning Appeals Special Permit Determination and Use Variance Determination. Town Staff, Legal, and Court are pleased with the progress and good faith effort Mr. Allen made last year and look forward to continue working with him in 2026 to resolve the matter.
 - Keith Dodge, 1942 Trumansburg Road (parcel 20.-3-9.22). 35 Counts of violations against the Fire Code of New York State, New York State Property Maintenance Code, and Ulysses Zoning Code. Town Staff and Legal do not feel Mr. Dodge has acted in good faith, nor kept agreements made to Town Court for the resolution of the violations. Court gave till June with a continued appearance in April. Town Staff and Legal will submit a memo to Town Board on suggested next steps in the near future.



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Miscellaneous

- Building, Planning, and Zoning permit reviews.
- TC 01.21.2026 Stormwater Coalition Meeting to discuss the following:
 - Discover Cayuga Contract
 - 2026 MS4 Annual Reporting
 - MCM 1 Focus Areas and Targeted Education
 - IDDE (protocols, draft plan, IDDE contacts)
 - Post-Construction Inventory and Inspection
 - Construction Site Inventory, Prioritization
 - Summer Field Staff
- [ITCTC 01.20.2026 Planning Committee Meeting.](#)
- Training for new Administrative Assistant hire.
- Customer support pertaining zoning information and permitting process.

2025-1 Recreation Monthly Report

February 5, 2026

Created by: Will Glennon, Recreation Director

Adult Recreation Programming

- Registrations for the January-June program registrations are lower than this time in 2025. Gym space cancellations and availability may have impacted early numbers especially for weekend programming.
- The Monday and Wednesday clinics experienced multiple cancellations in January due to weather, holidays, and school related events.

Current youth programming

- The youth basketball clinic started in January this winter
 - The basketball clinic will conclude on February 7th.
 - The clinic was held for five weeks this winter instead of nine weeks.
- The youth basketball team program started “league” games in January.
 - Youth basketball program will conclude at the end of February.
 - Three of the six teams will compete in the Newfield recreation basketball tournament in March.
- Youth track started in December and participated in the first meet at Barton Hall at Cornell in January.
- Driver’s Education will be held a 5-hour course has not scheduled a winter date as of yet.

General administration

- Planning has started for summer camp 2026. The camp start date has not been finalized, but will operate for six weeks at the Tburg middle school facility.
- The Youth Commission annual report has been submitted for the review of the 2025 year.
- Ongoing scheduling and coordinating team practice spaces and times, along with rescheduling games and practices due to space cancellations.
- Reserved space and coordinated baseball activities for spring recreation programs for the April-June session.
- Assigned referees for home games. Final home games are scheduled for February 28th.
- Hired additional basketball clinic and game day staff to compensate for increased games and programming needs. Along with hiring Trumansburg high school (three) students to

referee some games. There has been a shortage of referees in the area, but we have been able to maintain at least one certified referee for each game.

- Delivered jerseys for winter track programming.
- Began recruiting summer camp administrative staff.
- Communicating to coaches, facilitators, families, other teams, referees, and the school district continuously.
- Paid out staff for basketball programs, tournaments, and t-shirts.
- Secured three teams for the upcoming Newfield basketball tournament for participants in our recreation basketball program.
- Scheduled meeting with SUNY Cortland Recreation department concerning camp barton mini-camp/program planning.

Teressa Naylor, 2/4/26

2nd Deputy Supervisor update

- **Culvert projects:**
 - Ongoing communication with Barton & Loguidice engineer/project manager for Curry Road and Maplewood Rd culvert projects; met with B&L-PM and Supervisor/Bookkeeper to discuss impact from NY-DOT delays
 - Curry Road (Bridge-NY): B&L doing PE/Design – *anticipated 2027 construction*
 - Continued lack of responsiveness from NY-DOT has taken possibility of 2026 construction off the table
 - Maplewood Road (Bridge-NY): B&L doing PE/Design – *anticipated 2027 construction*
 - Survey delayed due to weather, needed to begin work on DDR (Draft Design Report); will be scheduled ASAP
 - Garrett Road (WQIP): *estimated 2028 construction*
 - Working on RFQ for PE/Design; hope to put RFQ before the board for approval at first March board meeting
 - Agard Road (WQIP): grant AWARDED!, *estimated 2028 construction*
 - Waiting for email notification to finalize agreement details
- **Solar array — 100k NYSERDA grant**
 - RFP approved by board on 1/13
 - Anticipate initiating bid solicitation in mid March for 2026 spring/summer implementation of phase 1
- **EV acquisition — 50k NYSERDA grant**
 - Purchased 2026 Kia EV9 Wind and vehicle is on site! Investigated 2026 availability, discovered temporary 10K Kia rebate incentive, communicated with Town Budget Officer and dealership to ensure purchase met municipal guidelines, worked with NYSERDA to make modifications, worked with dealership to meet deadline
 - Need to submit final deliverable docs to NYSERDA portal and request balance of grant funds, work on plans for charging, vehicle usage, etc.
- **Comprehensive Plan Update**
 - Continued communication with DEC grant contact regarding issues with Q2 reimbursement and Q3 and Q4 report questions; once resolved will submit 2025 Q3 and Q4 quarterly reports and reimb requests (grant funding limits will be nearly met in Q3 request and surpassed in Q4 reporting)
- **Annual Org Meeting document**
 - Created follow-up “to-do list” and working on boards/committees vacancy list to advertise to public; will create flyer for distribution
- **Admin Assistant 3:**
 - Providing ongoing organizational supervision of the position and development of the role and workflow responsibilities; working on various projects and initiatives and refining the role and workflow
- *Misc tasks and smaller projects associated with prior project follow-up, new initiatives, research, etc.*