

## Trumansburg/Ulysses Youth Programs Report: April 2025

- General Updates on Programming: Lucky Lucas, Middle School Program Coordinator, started work April 23.
- Total Youth Served for the First Time in 2025 this Month (NEW):   7
- Total Youth Served (All Youth) this Month:   23

### Afterschool programs:

Number of youth served: Female:   6   Male:   2   Other:     

Program Location: Middle School Kitchen

Program Timeframe (Tues. 2:45 -5:00pm):

Program Dates this Month: 4/22, 4/29

Program description/benefit to youth: Instructed by local teacher, community food security advocate and “home chef” Sarah Brainard. The class included preparation of a meal (tacos with homemade tortillas and homemade pasta) each week with a vegetarian and gluten free option. Sarah prioritized choice and skill building- kids got to try new foods, decide what to cook, practice new kitchen skills and grow confidence in the kitchen. They sat together around a table enjoying a meal that they made together and cleaned up together afterward.



**Civics Program:**

Number of youth served: Female: \_\_11\_\_ Male: \_\_3\_\_ Other: \_\_1\_\_

Program Location: Trumansburg High School and Ulysses Town Office

Program Timeframe (e.g., day/times): 3-5pm or 6-8pm Mondays

Program Dates this Month: 4/7, 4/21



Community partners/co-facilitators: Marie Benner Rhoades (On Earth Peace- co-facilitator)

Program description/benefit to youth: The goal of this program is to support opportunities for teens to engage with their community in meaningful ways, and to develop leadership skills and capacity to effect change. Kingian Nonviolence is the lens through which to approach the program/projects. Emphasis on communication, agency, and youth decision making. The two current projects are youth initiated and led:

**Crosswalk project** (youth are advocating for a crosswalk between Falls Restaurant and the Ice Cream Bar). This month they designed and shared a survey with peers- collected 200 responses from 8<sup>th</sup>-12<sup>th</sup> graders.

**Dignity Project** (youth are investigating how people experience dignity and belonging in the Tburg Area and how dignity can be supported in the context of community care.) This

month they discussed/ analyzed ways that dignity is supported and threatened, and visited local food pantry to learn how that service works and observe the process.

### **Youth Employment:**

General updates on youth employment: 38 applicants, started interviews Tuesday April 29 to fill 12 positions.

New worksite for 2025- Viva Acres Farm owned/operated by Juliana Quaresma.

### **Career Fair**

Number of youth served: Approximately 50

Program Location: Trumansburg High School Library

Program Date: April 10

Small Career Fair during lunch/advisory hour at Trumansburg High School.

Including information/conversation opportunities for students with NYS Parks, Cornell Trades, Tburg Police, Painter's Union, Teamster's Union, Tompkins Workforce Development, Learning Web, Tburg Library. (Tburg Ambulance, Ithaca Area Economic Dev., IBEW, Cayuga Health invited, weren't able to make it.)

**Town of Ulysses Clerk's Office**  
**MONTHLY REPORT for April 2025**

*Submitted by Carissa Parlato*

<b>LICENSES/PERMITS issued:</b>	<b>#</b>
Sporting licenses	8
Disabled parking permits	6
Dog licenses and renewals	49
Marriage licenses	0
Notarizations	5
FOIL requests-received	1
FOIL requests-completed	1

<b>FINANCIAL REPORT:</b>	
\$8177.57	TOTAL fees collected
\$7860.13	stays in the town
\$317.44	goes to the state

**CLERK'S OFFICE TASKS:**

**General/routine tasks:**

- mail, answered inquiries on various topics, attended town board meetings and took minutes, made website updates, notary services, licensing (marriage, dog, sporting), disabled parking permits, collected building & zoning fees, participated in weekly Supervisor/Clerks office meetings, managed building use/equipment sign out, responded to FOIL requests, ordered supplies, posted meetings & videos
- Facilities:
  - Provide information & participate in meetings regarding NYSERDA/solar viability
- Taxes:
  - Completed collection of \$5.6 million
  - Reconciled with Tompkins County
- Water:
  - Worked on reconciling with bookkeeper
- Social media & website
  - Continued to share town updates on FB
  - Sent weekly e-newsletters
- Habitat Nature Preserve:
  - Kick off meeting with DPW on repair of bridges/walkways
- IT:
  - Checked spam filter weekly
- Safety Committee
  - Next meeting in May
- Attended NYS Town Clerk conference in Syracuse for 1 day. Clerk and/or Deputy participated in the following:
  - Cybersecurity updates
  - Electronic records management
  - DECALS updates
  - Workplace Violence training
  - Payment fraud & risk mgmt.
  - Audit findings



## TOWN OF ULYSSES

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Town Clerk (607) 387-5767, Ext 221 • [clerk@townofulyssesny.gov](mailto:clerk@townofulyssesny.gov)

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### Planning & Zoning April 2025 Report to Town Board

Town Board Meeting Date, 05.13.2025

Submitted by Niels Tygesen, 05.01.2025

#### Planning Board

The Planning Board held a meeting on April 1 to discuss the following items:

- The Board continued discussion of a rezone request for property located at 2012 Trumansburg Road by a request from the Town Board to review the proposal and provide a recommendation, and passed [Resolution 2025-007](#) recommending approval with modifications.
- The Board continued discussion related to comments on the FEAR for a proposed land donation which the Town Board is acting as Lead Agency in a coordinated environmental review, and issued a memo to the Town Board with their comments.
- [Draft minutes link](#); [recorded meeting video link](#).

#### Comp Plan Steering Committee

The Committee held a meeting on April 2 to discuss the following items:

- Joint meeting with Town Board members to review vision statements for the Comp Plan.
- Results of Focus Group 4 Land Use and Rural Issues.
- Results of the First Public Open House.
- Survey Update and Project Review.
- [Draft minutes link](#); [recorded meeting video link](#).

#### Board of Zoning Appeals

The BZA held a meeting on April 16 to discuss the following item:

- Area variance request related to construction of a new detached dwelling unit and impacts to wetlands, stream, and their associated buffers.
- [Draft minutes link](#); [recorded meeting video link](#).





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### **Planning Projects**

- 2025-45 Comp Plan Update
  - 2025 1Q report tracking for CSC grant.
  - Coordination and ongoing work with Consultant.

### **Zoning Enforcement**

- Ongoing research on code enforcement cases.

### **Miscellaneous**

- [NYS DEC regulatory amendments to State jurisdictional wetlands.](#)
- [FEMA FIRM updates and Flood Damage Prevention Law update review.](#)
- Building, Planning, and Zoning permit reviews.
- Customer support pertaining zoning information and permitting process.
- Continued outreach for members for boards and committees.
- Updates to webpages and applications.
- Continued training with Office Project Assistant.

## 2025-4 Recreation Monthly Report

May 8, 2025

Created by: Will Glennon, Recreation Director

### Adult Recreation Programming

- Pickleball program participation numbers are much lower than normal for the afternoon program. There was a time change (two hours earlier) and may be impacting the regular enrollment numbers. The time change is due to the gym being occupied by another program at the prior time.
- All other adult recreation program participation numbers are in line with previous enrollments.

### Current youth programming

- Spring youth sports programs have started.
- Total spring registration numbers are currently: 204
- Summer camp update
  - Camp staff recruitment is currently ongoing.
  - Twelve staff have committed to returning (20 total staff in 2024)
  - Currently eight new applicants.
  - Permit application has been submitted
  - CPR/AED training and summer camp training dates are being scheduled.
  - Camp opens on June 30th.
- Spring program updates
  - Spring track has a record number of participants this spring (106! In 2025 vs. 99 in 2024)
  - Spring coach pitch baseball did not field enough players for the program to be viable. A new little league program has started in the community and is a great competitive option for kids ages 10+.
  - The hybrid pitch program is half the size as in years past due to the little league program (13 in 2025 vs. 26 in 2024)
  - Coach pitch numbers are similar to years past (27 in 2025 vs. 25 in 2024)
  - T-Ball numbers are the same as in years past (32 in 2025 vs. 34 in 2024)
  - The tennis program numbers are higher than in years past (26 in 2025 vs. 16 in 2024)

### General administration

- Mid-term grant funding report is due March 31st for the 2-year UWTC grant cycle.

- Total of seven volunteer coaches have been recruited for t-ball, coach pitch, and hybrid pitch programs.
- Target date of May 31st for hiring all camp staff.



Greetings Board Members: I have finalized the April 2025 financial statements, which accompany this report for your review. The following are highlights from the April 2025 financial statements, along with a brief summary of my activities for April.

### Balance Sheet

As detailed in the Supervisor's Report, total cash balances as of 4/30/2025 were \$570,629.78, a decrease of \$891,064.11 from the end of March. A few notable items to comment on for this month:

- We have now invested \$900,000 in NYCLASS – which accounts for the significant decrease in cash balances month over month. Factoring out the move to investments, cash balances decreased by \$8,935.89 from normal operational activity.
- Sales Tax and EMS payments are coming on a timely basis, having received payments through March as of the end of April.
- We received the first of our two Mortgage Tax payments in the amount of \$39,444.85.
- Normal cash outlays occurred for operating expenses, with annual payments that occur at the beginning of the year, such as fire and ambulance and community organizations.

In addition to cash balances, the Town had investments valued at a total of \$3,710,431.29 as of April 30, 2025. Of the total investments, \$2,809,609.39 were held at Tompkins Financial and \$900,821.90 were invested in NYCLASS. As securities mature in the Tompkins Financial portfolio, proceeds will be reinvested in NYCLASS, net of any cash needed to cover expenditures. As of March 31, \$28,920.39 was recorded in interest and earnings across funds, representing the first quarter 2025 realized and unrealized earnings on investments.

Other than cash, investments, and interfund transactions (due to/due from other funds), there are no significant assets and liabilities in the Town's operational financial statements.

### Income Statement

Revenues through April 2025 are as expected. You will primarily see tax revenue, with some revenue coming from the County and the Village for snow and ice and emergency services, respectively. Of note, Sales Tax, EMS, and Mortgage Tax revenue are coming in ahead of budget through the first quarter of the year. Sales tax is slightly ahead of budget, with 25.7% of the budget earned and EMS fees are well ahead of budget with 40% earned at the end of the first quarter.

The first of our two Mortgage Tax payments were received, and the budget is almost fully earned for the year. So, the amount of our second payment (to be received in the fall) will be in excess of the annual budget. Expenditures through April 2025 are also as expected, with some spending being front loaded (such as payments for Fire and Ambulance services, community organizations, and some insurance costs). No large or unexpected spending occurred in April.

Town of Ulysses  
May 2025 Bookkeeper Board Report  
May 13, 2025, Town Board Meeting  
Prepared by Blixy Taetzsch, 5/5/2025

### Bookkeeper/Budget Officer Activities

With the audit and closeout complete for 2024, it is time to turn my attention to preparing for the 2026 budget process and data analytics. Below are some highlights of April activities:

- Audit: The audit has been finalized, and I have included a copy of the reports with this board report. The auditors will be attending the first meeting in June to review the reports with the Board.
- 2026 Budget: I have started thinking about the budget process for 2026 and sought some preliminary feedback from the Finance Committee. It was suggested that I take the discussion to the full Board, which I am scheduled to do at the 5/13/25 meeting. In the meantime, I am preparing data analytics to inform the budget process.
- Personnel: I continue to support employees and retirees with benefit administration, employment, and civil services functions. Not a significant amount of hiring has happened in the first quarter of the year, but positions for summer camp have been posted, and I expect May and June to be very busy with youth employment activity.
- Finance Committee: The Finance Committee met on April 17<sup>th</sup> and meeting notes have been posted on the SharePoint portal. I have also included them with this report.
- Investments: We have enrolled in NYCLASS, as approved by the Board at their last meeting, and I have made our initial investment.

## Highway Report

Started working M-Thursday 6am-4:30pm

### Repairs:

T23 - Cleaned Brakes, Greased

T22 – Cleaned Brakes, Greased, Inspection

T3 – Inspection

Loader fuel leak (under Warranty)

Zero Turn oil and filter change

### Roads:

Ditch parts of Wilkins Rd, Colegrove Rd, Lyke Rd and Mekeel Rd

New Catch Basin on Manse Rd

### Misc:

Tree Cleanup on J-ville Cemetery, J-ville property, Glenwood Rd, Willow Point Rd and Agard Rd

Mowed town properties and Camp Barton

Haul Crusher Run for the Village

Bridge for Salo Drive Habitat