*Draft- not yet approved* **TOWN BOARD MEETING & PUBLIC HEARING (Fire Contract)**

Town of Ulysses

Jan. 9, 2024

*The meeting was held in person at the Town Hall at 10 Elm St., Trumansburg NY as well as via Zoom videoconference. Notice of Town Board meetings are posted on the Town’s website and Clerk’s board.*

*Video recordings of meetings are available on Youtube at*

[*https://www.youtube.com/channel/UCWVIs--g9CpHIxdk9YxZyPw*](https://www.youtube.com/channel/UCWVIs--g9CpHIxdk9YxZyPw)*.*

**CALL TO ORDER:**

Ms. Olson called the meeting to order at 7:02pm.

**ATTENDANCE:**

TOWN OFFICIALS:

Supervisor- Katelin Olson

Board members- Mary Bouchard, Liz Weatherby, Rich Goldman, Michael Boggs

Town Clerk- Carissa Parlato

Second Deputy Supervisor/Budget Officer- Michelle E. Wright

MEMBERS OF THE PUBLIC:

In person- *(none)*

Via Zoom-

Grassroots Fest, Roxanne Marino, 1646, Krys Cail

**APPROVAL OF AGENDA:**

**Motion:**

Ms. Olson requested the addition of a resolution to correct the Rec Director’s pay rate from hourly to salaried; and an appointment to CPSC.

Mr. Goldman moved to approve the agenda as amended. This was seconded by Ms. Bouchard and passed unanimously.

PRIVILEGE OF THE FLOOR:

*(none)*

PUBLIC HEARING ON 2024 FIRE CONTRACT WITH THE VILLAGE OF TRUMANSBURG:

Ms. Bouchard made a motion to open the hearing at 7:05pm. This was seconded by Mr. Boggs and passed unanimously.

Ms. Olson asked 3 times whether anyone would like to speak on the agreement. No one responded.

Mr. Goldman moved to close the hearing at 7:07pm. This was seconded by Ms. Weatherby and passed unanimously.

MUNICIPAL BOARD & STAFF REPORTS:

Ms. Olson gave an update on Camp Barton, saying that a sale closing date has not yet been set due to issues related to a bridge replacement by the Town of Covert. The LDC is updating its bylaws to make operations more efficient.

The site is scheduled to open May 1 but is contingent on the sale closing. The public will only have day use but no swimming or overnight cabins at this time. She hopes that summer camp will be able to take place there in 2025. The LDC has budgeted for a park supervisor and seasonal assistants.

Mr. Boggs shared that the WSPPC survey deadline is approaching. They have a 25% response rate covering most areas of the town.

Ms. Olson shared that the DEC contract for the comp plan update was executed and the RFQ to hire a consultant has been approved.

Ms. Koreman, county legislator, shared the following via email in advance of the meeting:

* We are looking at adding more beds for people who are experiencing homelessness. Currently, we have a shelter which has 26 beds and we need 2 to 3 times that capacity.
* Recently, I attended a local housing summit and the county is in desperate need of additional housing, especially the affordable variety.
* Together with the City of Ithaca and the Downtown Ithaca Alliance, we will be releasing an RFP to procure an operator for a countywide outreach worker program, combining what was previously the community outreach and rural outreach worker programs.
* Last, but not least, last week, the County Legislature elected a new Chair, Dan Klein, and Vice-Chair, Shawna Black (who was the Chair for the past 2 years) to serve as our leadership for 2024.

Ms. Olson added that the county has approved funding for a rapid response vehicle that will be available for use by all towns.

OLD BUSINESS:

APPROVAL OF THE 2024 FIRE PROTECTION DISTRICT AGREEMENT FOR 2024

Ms. Olson said that we are in year 2 of 5 in a new funding model where costs are based on 75% assessment value and 25% on a 3yr call avg. (In the past it was based solely on 3yr call avg). An instant switch would’ve been painful to us as we have the highest assessment so this year we are at a 40% assessment/60% 3 yr call avg.

RESOLUTION # 2024-42: APPROVAL OF THE FIRE PROTECTION DISTRICT AGREEMENT FOR 2024

WHEREAS, a fire protection district known as the “Fire Protection District of the Towns of Ulysses, Hector and Covert” (hereafter referred to as “the Fire Protection District”) has been duly established in the said towns; and

WHEREAS, the Fire Protection District encompasses the following territory in the Town of Ulysses: All of the Town of Ulysses, excepting the area within the limits of the incorporated Village of Trumansburg; and

WHEREAS, the Village of Trumansburg (hereafter referred to as “the Village”) maintains a volunteer fire department, with adequate and suitable apparatus, equipment and training for the furnishing of fire protection services within the Fire Protection District; and

WHEREAS, Town Law §184 permits a town to contract with a village which maintains adequate and suitable apparatus and appliances for the furnishing of fire protection services in such fire protection district; and

WHEREAS, the Town wishes to contract with the Village to provide fire protection services in the Fire Protection District; and

WHEREAS, a public hearing as required by §184 of the Town Law was duly advertised on Dec. 28, 2023; and

WHEREAS, the Public Hearing was held on January 9, 2024 at 7:05 p.m. and all members of the public wishing to share their opinions in person or in writing had the opportunity to do so;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board of the Town of Ulysses hereby approves and authorizes execution of the attached Agreement between the Village and the Town, whereby the Village will provide the Town with fire protection capable of responding to fire related and health related emergencies on an ongoing basis within the Fire Protection District, for the period from January 1, 2024 until December 31, 2024; and be it further

RESOLVED that, pursuant to the Agreement, the Town shall pay the Village the sum of $248,837.05. for such services and the bill will be paid no later than February 15, 2024; and be it further

RESOLVED that, the Supervisor of the Town of Ulysses is hereby authorized to execute the Agreement on behalf of the Town of Ulysses.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/9/24

AUTHORIZING CONTRACT EXECUTION WITH BARTON AND LOGUIDICE FOR ENGINEERING DESIGN SERVICES FOR CURRY ROAD OVER TRUMANSBURG CREEK CULVERT REPLACEMENT PARTIALLY FUNDED BY BRIDGE-NY

Ms. Wright said we won’t know that exact cost until later in the process but we are planning on a $32,000 match which we budgeted for this year. This contract is specifically for design work. In the future we will contract for bridge inspection, etc.

This did not need to be put out to bid as B&L was on an approved vendor list through NYS, which we canvassed in advance of writing the grant.

RESOLUTION # 43 OF 2024: AUTHORIZING CONTRACT EXECUTION WITH BARTON AND LOGUIDICE FOR ENGINEERING DESIGN SERVICES FOR CURRY ROAD OVER TRUMANSBURG CREEK CULVERT REPLACEMENT PARTIALLY FUNDED BY BRIDGE-NY

WHEREAS the Town was awarded $1.5 million through the New York State Department of Transportation (NYSDOT) Bridge NY infrastructure funding program for the replacement of the Curry Road culvert (PIN 3757.39); and

WHEREAS as documented in Resolution 2023-196, the Town of Ulysses went through the NYSDOT required process to select a consultant for professional engineer design services; and

WHEREAS the firm Barton and Loguidice was selected to be the consulting firm; and

WHEREAS the Town Attorney has reviewed and approved the design contract provided by Barton and Loguidice;

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town Board authorizes the Town Supervisor to sign the engineering design contract with Barton and Loguidice to provide engineering services for the Bridge NY project on Curry Road over Trumansburg Creek for $218,000.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/9/24

MRB ENGINEERING GROUP FEES

Ms. Olson shared fees with the board and noted that it should have been included at the Organizational Meeting but was not. The town has had the same engineer since 2014. It is good practice to re-examine contracts at least every 5 years so will do in 2024.

REC DIRECTOR SALARY:

RESOLUTION # 44 OF 2024: APPROVAL OF REC DIRECTOR SALARY FOR 2024

RESOLVED, that the position of Recreation Director is a salaried position at $25,302 for 2024, per the adopted 2024 Town Budget.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/9/24

APPOINTMENT TO COMP PLAN STEERING COMMITTEE:

In 2023, the CPSC structure was modified to include a member to represent the Lakeshore Zone. Mr. Klankowski has been an alternate on the Planning Board.

RESOLUTION # 45 OF 2024: APPOINTMENT TO COMP PLAN STEERING COMMITTEE:

RESOLVED that the Town Board appoint Karl Klankowski to fill the Lakeshore Zone seat on the Comprehensive Plan Steering Committee for the duration of the project.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/9/24

NEW BUSINESS:

AUTHORIZING CONTRACT EXECUTION FOR 2024 TOMPKINS COUNTY YOUTH SERVICES FUNDING

RESOLUTION # 46 OF 2024: AUTHORIZING CONTRACT EXECUTION FOR 2024 TOMPKINS COUNTY YOUTH SERVICES FUNDING

WHEREAS, the Ulysses Town Board approved the Town Supervisor on December 12, 2023 to apply for funding for 2024 Youth Services provided in Ulysses; and

WHEREAS, Tompkins County has allocated $17,904 for Youth Development Programming, College Tours and Civic Engagement, and $12,424 for the Youth Employment Program;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board approves the Town Supervisor signing the 2024 Funding Contract; and be it

FURTHER RESOLVED, that the Ulysses Town Board directs the Town Clerk to provide the signed contract to Tompkins County Department of Youth Services.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/9/24

AUTHORIZE TITLE CHANGE FOR HIGHWAY SUPERINTENDENT/DIRECTOR OF PUBLIC WORKS

RESOLUTION # 47 OF 2024: AUTHORIZING TITLE CHANGE FOR HIGHWAY SUPERINTENDENT/DIRECTOR OF PUBLIC WORKS

WHEREAS, the passage of Local Law No. 5 for the Year 2023: A Local Law Creating a New Chapter 40 of the Town Code Entitled “Public Works Department” on October 24, 2023 by Resolution 169 of 2023, resulted in the replacement of the Highway Department with the Department of Public Works; and

WHEREAS, Local Law No. 5 of 2023 creates the position of the Director of Public Works

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board directs the Town Supervisor to request from the Tompkins County Board of Elections and any other applicable Tompkins County departments to change the title of Highway Superintendent to Highway Superintendent/Director of Public Works.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/9/24

UPCOMING EVENTS:

January 15- Offices closed for MLK, Jr. Day

January 23 – Public Hearing on ARPA funds & Regular Meeting, 7pm @ Town Hall

APPROVAL OF MINUTES:

RESOLUTION # 48 OF 2024: APPROVAL OF MINUTES:

RESOLVED, that the Ulysses Town Board approve the meeting minutes, as presented/amended, from: 11/9/23 Public Info Session; 11/14/23 Regular Meeting; 11/28/23 Regular Meeting; 12/7/23 Special Meeting; 12/12/23 Special Meeting.

Moved: Ms. Bouchard Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/9/24

BOARD NOTIFICATIONS:

*(none)*

PAYMENT OF CLAIMS:

RESOLUTION # 49 of 2024: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for Abstract 13 vouchers in the amount of $16,822.55, and Abstract 1 vouchers in the amount of $86,784.68.

Moved: Ms. Bouchard Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/9/24

PRIVILEGE OF THE FLOOR (3 min limit per person):

*(none)*

ADJOURN

Mr. Goldman made a motion to adjourn at 8:02pm. This was seconded by Ms. Bouchard and passed unanimously.

*Respectfully submitted by Carissa Parlato, Town Clerk*

*1/19/24*

**APPENDIX:**

***(STAFF REPORTS TO BE ADDED TO PDF)***