

7 **Section 2 ++++++**

8 **RESOLUTION # _____ OF 2023: Approval of Agenda**

9 RESOLVED that the Ulysses Town Board agenda for July 25, 2023 is approved as presented/amended.

10 **Section 5 OLD BUSINESS+++++**

11 **RESOLUTION #__ OF 2023: 2023 Training Requirements for Elected Officials, Public Officers, and the Comprehensive**
12 **Plan Steering Committee Members**

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14 WHEREAS, the Town's Personnel Policy addresses state and local training requirements for staff but does not specifically
15 outline requirements for elected official, public officers, and advisory committee members; and

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17 WHEREAS, the Town Board is committed to supporting a civil, respectful, inclusive environment for the public and staff to
18 engage in the business of the Town in accordance with our Diversity, Equity and Inclusion Policy and all applicable state
19 and federal laws; and

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21 WHEREAS, the Town recognizes that elected officials and public officers serve important, unique, independent roles
22 interacting with the public and Town staff; and

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24 WHEREAS, the Comprehensive Plan Steering Committee, while an advisory committee, is serving an important role in
25 leading the development of our Comprehensive Plan update, with significant potential impacts for Ulysses' residents,
26 property owners, workers and visitors alike; and

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28 WHEREAS, the Town has received advise from legal and human resources experts in developing these requirements; and

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30 WHEREAS, uniform training requirements provide the best value to the taxpayer in the unfortunate event of legal
31 challenges or insurance-triggering events; and

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33 WHEREAS, the Town appreciates its elected and appointed officials and committee members, and endeavors to provide
34 training options that fit a range of schedules and provide a reasonable timeframe for fulfillment;

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36 NOW, THEREFORE, BE IT

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38 RESOLVED that the Ulysses Town Board adopts the following trainings as the required trainings for all Town board and
39 committee members for 2023:

- 40 - Sexual Harassment training provided in person or remotely at the Annual Staff Training on May 18, 2023;
- 41 OR "Workplace Harassment", an online program which meets NYS training requirements, provided by the
- 42 Town; and
- 43 - Ethics training provided in person or remotely at the Annual Staff Training on May 18, 2023; OR the
- 44 recording of Ethics training provided at the Annual Staff Training on May 18, 2023; and
- 45 - Civil Rights training provided in person or remotely at the Annual Staff Training on May 18, 2023;
- 46 OR Preventing Employment Discrimination for Managers, an online program which meets NYS training
- 47 requirements, provided by the Town; and
- 48

49 BE IT FURTHER RESOLVED that all elected officials and those individuals appointed as a public officer or member of the
50 Comprehensive Plan Steering Committee serving as of July 25, 2023 are required to fulfill the training requirements within
51 60 days of the adoption of this resolution, and provide proof of completion to Human Resources in the Town Supervisor's
52 office; and

53

54 BE IT FURTHER RESOLVED that up to two additional 30-day extensions (from the original deadline) for medical, caregiving,
55 or other specified extenuating circumstances may be granted by the Town Board upon request by an elected official, public
56 officer, or Comprehensive Plan Steering Committee member; and

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58 BE IT FURTHER RESOLVED that anyone elected or appointed as a public officer or member of the Comprehensive Plan
59 Steering Committee in 2023 after July 25, 2023 will be required to complete the required 2023 trainings and provide
60 proof of completion to Human Resources in the Town Supervisor’s office within 60 days of appointment; and

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62 BE IT FURTHER RESOLVED that the Town Board directs the Town Supervisor’s office to inform the Town’s elected officials,
63 public officers, and members of the Comprehensive Plan Steering Committee of these training requirements and the
64 opportunities to fulfill them.
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66 **RESOLUTION # ___ OF 2023: District Creation/Extension Policy Pertaining to New York State Town Law, Chapter 62,**
67 **Article 12A**
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69 WHEREAS, the Town Board desires to provide clear guidance to the public about how water districts or extensions to
70 existing districts can be created and provide a process for considering the formation of districts by the Town Board under
71 New York State Town Law, Chapter 62, Article 12A;

72 NOW, THEREFORE, BE IT

73 RESOLVED that the Town Board adopts the District Creation/Extension Policy Pertaining to New York State Town Law,
74 Chapter 62, Article 12A; and be it

75 FURTHER RESOLVED that the Town Board directs the Town Supervisor and Town Clerk to develop and application form
76 that can be shared with the public reflecting the specifications described in the policy.

77 **RESOLUTION # ___ OF 2023: Social Media Policy**
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79 WHEREAS, the Town Board recognizes that social media is a unique platform of communication that can be useful for the
80 Town to utilize to share information with the public;

81 NOW, THEREFORE, BE IT

82 RESOLVED that the Town Board adopts the Social Media Policy; and be it

83 FURTHER RESOLVED that the Town Board appoints Carissa Parlato as the Communications Officer through December 31,
84 2023; and be it

85 FURTHER RESOLVED that the Town Board approves the establishment of a Town of Ulysses Facebook page with any
86 outside chat or outside posting options disabled.
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88 **Section 8 APPROVAL OF MINUTES+++++**

89 **RESOLUTION # ____ of 2022: APPROVAL OF MINUTES**

90 RESOLVED, that the Ulysses Town Board approve the meeting minutes from July 11, 2023 (regular meeting) and July 14,
91 2023 (special meeting) as presented or amended.
92