*Draft- not yet approved* **TOWN BOARD MEETING**

Town of Ulysses

Dec. 12, 2023

*The meeting was held in person at the Town Hall at 10 Elm St., Trumansburg NY as well as via Zoom videoconference. Notice of Town Board meetings are posted on the Town’s website and Clerk’s board.*

*Video recordings of meetings are available on Youtube at*

[*https://www.youtube.com/channel/UCWVIs--g9CpHIxdk9YxZyPw*](https://www.youtube.com/channel/UCWVIs--g9CpHIxdk9YxZyPw)*.*

**CALL TO ORDER:**

Ms. Olson called the meeting to order at 6pm.

**ATTENDANCE:**

TOWN OFFICIALS:

Supervisor- Katelin Olson

Board members- Mary Bouchard, Liz Weatherby, Rich Goldman, Michael Boggs

 Town Clerk- Carissa Parlato

MEMBERS OF THE PUBLIC:

In person-

Maureen Shallish, Roxanne Marino

Via Zoom-

Mark Kreydt- presenter (insurance)

**APPROVAL OF AGENDA:**

**Motion:**

Ms. Olson requested the addition of a Bee Comm appt., and to move item b to i. Mr. Boggs requested an update on the comprehensive plan contract (item j).

Mr. Boggs moved to approve the agenda as amended. This was seconded by Ms. Bouchard and passed unanimously.

OLD BUSINESS:

*(none)*

CONSENT AGENDA (Resolutions #186-188):

RESOLUTION #186 OF 2023: 2024 BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the 2024 budget modifications as presented.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **A FUND BUDGET**  |  |  |  |  |
| Account # | Account Name | Current Budget | Increase / Decrease | Budget Mod Request | Post Budget Mod.  |
|  A2750  |  AIM Related Payments  |  $ -  |  Increase  |  $ 33,545.00  |  $ 33,545.00  |
|  *Annual state aid to be included in A fund revenues.*  |
| Account # | Account Name | Current Budget | Increase / Decrease | Budget Mod Request | Post Budget Mod.  |
|  TBD  |  Assigned Fund: Records Mgm't  |  $ -  |  Increase  |  $ 6,000.00  |  $ 6,000.00  |
| *To begin the practice of annually setting aside funds to offset records management expenses which have a multiple year cyclical nature, as per the adopted budget. Due to an inaccurate formula within the budgeting worksheet, this expense was not captured in the overall appropriations total in the A fund.* |
|  Account #  |  Account Name  |  Current Budget  |  Increase / Decrease  |  Budget Mod Request  | Post Budget Mod.  |
|  A1120  |  Non-Property Tax Dist by County  |  $ 215,000.00  |  Decrease  |  $ 8,000.00  |  $ 207,000.00  |
| *A1120 aka Sales Tax; To both offset the expense in the B fund below as well as to divert a proportionally higher amount of sales tax to the B fund (aligning with mulityear budgeting goals), decrease the amount of sales tax in the A fund to account for the previously unbudgeted AIM revenue.* |
|  Account #  |  Account Name  |  Current Budget  |  Increase / Decrease  |  Budget Mod Request  | Post Budget Mod.  |
|  A599  |  Appropriated Fund Balance  |  $ 205,304.00  |  Decrease  |  $ 19,545.00  |  $ 185,759.00  |
|  *To account for the previously unbudgeted revenue in the A fund.*  |
|  |  |  |  |  |  |
| **B FUND BUDGET**  |  |  |  |  |
| Account # | Account Name | Current Budget | Increase / Decrease | Budget Mod Request | Post Budget Mod.  |
|  B1420.41  |  Attorney - BZA & PB  |  $ -  |  Increase  |  $ 8,000.00  |  $ 8,000.00  |
|  *As per the adopted budget; due to an inaccurate formula within the budgeting worksheet, this expense was not captured in the overall appropriations total in the B fund.*  |
|  Account #  |  Account Name  |  Current Budget  |  Increase / Decrease  |  Budget Mod Request  | Post Budget Mod.  |
|  B1120  |  Non-Property Tax Dist by County  |  $ 196,000.00  |  Increase  |  $ 8,000.00  |  $ 204,000.00  |
| *B1120 aka Sales Tax; To both offset the B1420.41 expense as well as to divert a proportionally higher amount of sales tax to the B fund (aligning with mulityear budgeting goals).* |

RESOLUTION #187 OF 2023: SCHEDULE PUBLIC HEARING FOR 2024 FIRE CONTRACT

RESOLVED that the Ulysses Town Board schedules the public hearing for the 2024 Fire Contract for January 9, 2024 at 7:05pm, and be it

FURTHER RESOLVED that the Ulysses Town Board directs the Town Clerk to undertake the necessary public notification processes for the public hearing.

RESOLUTION # 188 OF 2023: SCHEDULE PUBLIC HEARING FOR THE USE OF AMERICAN RECOVERY PLAN ACT FUNDS

RESOLVED that the Ulysses Town Board schedules the public hearing for the purposes of hearing the public’s recommendations for how to use the Town’s remaining allotment of the American Recovery Plan Act Funds for January 23, 2024 at 7:05pm, and be it

FURTHER RESOLVED that the Ulysses Town Board directs the Town Clerk to undertake the necessary public notification processes for the public hearing.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

NEW BUSINESS:

APPRECIATIONS

RESOLUTION #189 OF 2023: APPRECIATION FOR MR. JEFF BURNS

WHEREAS, Mr. Jeff Burns installed the very first server and other IT related systems at the Town Hall, and

WHEREAS, Mr. Burns’ dedication to the Town’s IT environment provided the first generation of IT systems for the Town of Ulysses;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board gratefully acknowledges Mr. Burns’ many years of service and wishes him the very best in his well-deserved retirement.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

RESOLUTION # 190 OF 2023: APPRECIATION FOR MR. LUCAS ALBERTSON

WHEREAS, Mr. Lucas Albertson has ably served the Town since April 2018 as our Fire Inspector; and

WHEREAS, Mr. Albertson’s knowledge and capabilities made an important contribution to keeping Ulysses properties safe;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board extends its appreciation to Mr. Albertson for his years of service and wishes him the very best in his professional and personal life.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

RESOLUTION # 191 OF 2023: APPRECIATION FOR TOWN BOARDS AND COMMITTEE MEMBERS

WHEREAS, the Town of Ulysses is supported by a variety of appointed boards and committees; and

WHEREAS, the Ulysses Town Board recognizes the combined hundreds of hours of work that these groups dedicate to the town on an annual basis;

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town Board expresses appreciation for the hard work and dedication of all town boards and committees:

* Bee Friendly Community Committee
* Board of Zoning Appeals
* Comprehensive Plan Steering Committee
* Conservation and Sustainability Advisory Council
* Habitat Nature Preserve Committee
* Planning Board
* Tree Advisory Council
* Water Source Protection Plan Committee
* Youth Commission

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

MRB PROPOSAL FOR MAP, PLAN, & REPORT FOR PROPOSED GRASSROOTS WATER DISTRICT

RESOLUTION #192 OF 2023: MRB GROUP PROPOSAL FOR MAP, PLAN AND REPORT FOR POTENTIAL WATER DISTRICT #5 (GRASSROOTS)

WHEREAS, FingerLakes GrassRoots Festival Inc. has submitted an incomplete petition for a water district that lacks the necessary map, plan and report to complete the petition; and

WHEREAS, the Town and the GrassRoots entered into an escrow agreement for the completion of professional services; and

WHEREAS, MRB Group, designated as the Town’s engineer, has prepared a proposal for the completion of these services to finalize the water district petition for $9,650; and

WHEREAS, GrassRoots has deposited funds to pay for the necessary engineering services and there will be no cost to the taxpayer for the creation of the necessary documents;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign the contract with MRG Group for the creation of a map, plan and report for potential Water District 5; and be it

FURTHER RESOLVED that the Town Clerk is directed to provide the signed contract to MRB Group and GrassRoots.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

2024 EMS CONTRACT

RESOLUTION #193 OF 2023: AUTHORIZATION TO SIGN 2024 EMERGENCY MEDICAL SERVICES (EMS) CONTRACT WITH THE VILLAGE OF TRUMANSBURG

WHEREAS, the Village of Trumansburg (hereafter referred to as “The Village”), a municipal corporation, maintains an ambulance department with a basic and advanced life support transporting ambulance service; and

WHEREAS, the Town wishes to provide ambulance services to its residents in the Town of Ulysses Ambulance District; and

WHEREAS, such emergency services are vital and necessary to the health and welfare of the inhabitants of the Town; now therefore be it

RESOLVED, that the Town Board of the Town of Ulysses, on behalf of the Town of Ulysses Ambulance District, hereby approves and authorizes execution of the 2024 EMS Services Agreement between the Village and the Town, and further

RESOLVED that pursuant to the Agreement, the Town shall pay the Village the sum of $440,255 for EMS services.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

APPLICATION FOR MATCHING FUNDS FROM TOMPKINS COUNTY YOUTH SERVICES

RESOLUTION #194 OF 2023: APPLICATION FOR MATCHING FUNDS FROM TOMPKINS COUNTY YOUTH SERVICES

WHEREAS, Tompkins County provides matching funds for youth services to municipalities in Tompkins County; and

WHEREAS, the Town of Ulysses and the Village of Trumansburg cooperatively fund youth services in Ulysses, and the program is overseen by the Trumansburg/Ulysses Youth Commission;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board authorizes the Town Supervisor to apply on behalf of the Town for 2024 matching funds from Tompkins County, not to exceed $32,000.

Moved: Ms. Weatherby Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

**BRIDGE NY GRANT**

Ms. Wright believes that this grant would not require a local match.

RESOLUTION #195 OF 2023: GATEKEEPER RESOLUTION FOR BRIDGE NY APPLICATION FOR MAPLEWOOD ROAD HAIRPIN CULVERT

WHEREAS, funds have been made available to municipalities for bridge projects through the BRIDGE-NY funding stream; and

WHEREAS, the Highway Superintendent and Budget Officer have determined that the Maplewood Road hairpin turn culvert is a priority project; and

WHEREAS, New York State funds 100% of the cost for eligible project costs, not to exceed $1.5 million, through the BRIDGE NY culvert program; and

WHEREAS, for each project, costs exceeding $1.5 million will be appropriated out of the DA232 / DA883 Bridge Repair Reserve Fund; and

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board authorizes the BRIDGE NY application for the Maplewood Road Hairpin Culvert.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

**PROFESSIONAL ENGINEER CONSULTANT FOR BRIDGE NY APPLICATION**

RESOLUTION #196 OF 2023: ACKNOWLEDGING THE PROFESSIONAL ENGINEER CONSULTANT SELECTED TO ASSIST WITH THE 2024 BRIDGE NY APPLICATIONS

WHEREAS, resolution 2022-177 authorized the selection of Barton & Loguidice, D.P.C. as the engineer firm to support the last round of BRIDGE NY applications, and

WHEREAS, New York State Department of Transportation (NYSDOT) Region 3 Regional Local Programs Manager Richard M. Sawczak confirmed that the last round of solicitation of the engineering firms on the NYSDOT Local Design Services Agreement (LDSA) list for Region 3 was within an adequate timeframe and therefore the Town’s previous selection of Barton & Loguidice, D.P.C. is acceptable;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board approves Barton & Loguidice, D.P.C. to assist the Town in applying for the 2023 BRIDGE-NY funding.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

**SUPPORT FOR BRIDGE NY APPLICATION FOR MAPLEWOOD HAIRPIN CULVERT**

RESOLUTION #197 OF 2023: SUPPORT FOR BRIDGE NY APPLICATION FOR MAPLEWOOD HARPIN CULVERT

WHEREAS, funding programs like BRIDGE-NY recognize that infrastructure replacement costs exceed the ability of the local municipalities to maintain bridges and culverts in a timely fashion, and

WHEREAS, the Town has sought multiple rounds of funding for the Maplewood hairpin culvert as it is highly prioritized for replacement and rehabilitation, and

WHEREAS, the Town of Ulysses has demonstrated the ability to administer BRIDGE NY and other similarly funded projects;

NOW, THEREFORE BE IT

RESOLVED that the Ulysses Town Board enthusiastically supports the BRIDGE-NY applications for the Maplewood Road culvert, and

FURTHER RESOLVED that the Ulysses Town Board wishes to express appreciation to New York State Department of Transportation for previous infrastructure funding as well as the continued funding opportunity through the BRIDGE-NY program.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

AUTHORIZATION OF A PRE-PAYMENT FOR YOUTH DEVELOPMENT CIVIC INTERNSHIP

RESOLUTION #198 OF 2023: AUTHORIZATION OF A PRE-PAYMENT FOR YOUTH DEVELOPMENT CIVIC INTERNSHIP STIPEND

WHEREAS, the Youth Development Civics Internship program provides a budgeted maximum $250 stipend for participants; and

WHEREAS, the stipend is prorated with the maximum $250 provided to participants who attend all sessions; and

WHEREAS, the Civics Internship program is partially funded by Tompkins County; and

WHEREAS, the last Town Board meeting of 2023 is the December 12th, 2023 meeting; and

WHEREAS, the last program session will be December 13th, 2023; now therefore be it

RESOLVED, that the Ulysses Town Board authorizes the pre-payment of stipends based on program attendance.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

APPOINTMENT TO BEE COMMITTEE:

RESOLUTION #2023-199: APPOINTMENT TO BEE COMMITTEE:

Resolved that the Town Board appoint Bridget Brewer to the Bee Committee through 12/31/24.

Moved: Ms. Weatherby Seconded: Mr. Boggs

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

APPOINTMENT OF ULYSSES’ CONSERVATION AND SUSTAINABILITY ADVISORY COUNCIL CHAIR AS THE TOWN’S CLIMATE SMART COMMUNITIES’ COORDINATOR

RESOLUTION #2023-200: APPOINTMENT OF ULYSSES’ CONSERVATION AND SUSTAINABILITY ADVISORY COUNCIL CHAIR AS THE TOWN’S CLIMATE SMART COMMUNITIES’ COORDINATOR

WHEREAS, the Town of Ulysses was certified as a Bronze Level Community in 2018 in the New York State Department of Environmental Conservation’s “Climate Smart Communities” Initiative; and

WHEREAS, the Ulysses Town Board passed resolution (No. 2017-110) that appointed the Town’s Environmental Planner as the Climate Smart Communities Coordinator; and

WHEREAS, the Environmental Planner is no longer a position held at the Town of Ulysses; and

WHEREAS, the Town’s Conservation and Sustainability Advisory Council has provided leadership and initiative regarding sustainability projects and practices for the Town of Ulysses; and

WHEREAS, the Town will be undergoing an effort to get re-certified as a Bronze Climate Smart Communities; and

WHEREAS, achieving Climate Smart Communities certification would help to promote sustainability at the local level, make the Town eligible for specific funding programs, increase competitiveness of applications to other state funding applications, and would provide good public relations opportunities for the Town; and

WHEREAS, to become a Certified Climate Smart Community, one of the actions the Town of Ulysses must take is to appoint a Climate Smart Communities Coordinator; and

WHEREAS, the duties of the Conservation and Sustainability Advisory Council Chair align with the goals of the Climate Smart Communities program;

NOW, THEREFORE, BE IT

RESOLVED, that the Chair of the Conservation and Sustainability Advisory Council of the Town of Ulysses is hereby appointed as the Town’s Climate Smart Communities Coordinator for the New York State Department of Conservation’s Climate Smart Communities Initiative; and be it

FURTHER RESOLVED, that the Town Board wishes to thank Roxanne Marino for her dedication and continued efforts to promote sustainability in Town operations.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

PAYMENT OF CLAIMS

RESOLUTION #2023-201: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims in the amount of $118,063.48.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

PRESENTATION: Broker Mark Kreydt, Tompkins Insurance Agencies, Inc.

Mr. Kreydt said that rates have increased due to an increase in natural disasters.

Mr. Goldman asked about the increase in the blanket limit. Mr. Kreydt responded that this is what the carrier has set and there is no negotiating. Mr. Goldman asked about self-insuring. Mr. Kreydt said it is not an option. Ms. Bouchard asked about increasing the deductible. Mr. Kreydt said it would not affect the premium much so is not worth it.

Ms. Wright asked what claims would be subject to the deductible. Mr. Kreydt said just property not vehicles. Vehicles fall under Inland Marine for physical damage.

Mr. Goldman asked whether the Inland Marine increase is due to the new truck. Mr. Kreydt said yes and also flood and earthquake insurance have been added.

The board asked whether the $600,000 would cover all the vehicles. Mr. Kreydt said that not all of the vehicles are insured for physical damage due to age or other.

AUTHORIZATION TO PRE-PAY FOR GENERAL LIABILITY AND CYBER INSURANCE COVERAGE

RESOLUTION #202 OF 2023: AUTHORIZATION TO SECURE GENERAL LIABILITY AND CYBER INSURANCE FOR 2024

RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign documents to secure general liability and cyber insurance; and be it further
RESOLVED, that the Ulysses Town Board authorizes the pre-payment of general liability and cyber insurance coverage for 2024.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 12/12/23

*Ms. Olson thanked the board and was excused at this time (6:50pm).*

UPCOMING EVENTS:

December 26 – Regular Town Meeting @ 7pm --- CANCELLED

January 4 – Organizational Meeting, 8:30am @ Town Hall

January 9 – Regular Meeting, 7pm @ Town Hall

January 23 – Regular Meeting, 7pm @ Town Hall

MUNICIPAL BOARD & STAFF REPORTS:

Mr. Boggs said that the WSPPC met yesterday and have received about 300 survey responses.

Ms. Koreman shared the following:

* Thanked the board for trying to buy rec land and for their foresight and future thinking. Applauded the transparency and sharing of facts.
* She believes that the county should pay for the rapid medical response vehicle as it would be difficult to try to parse out which community used it. A vehicle they already have will be used but will require about 3 staff members. A pilot program will run through 2024.
* Reminder to get COVID & flu shots

Ms. Bouchard:

* Screening of Clear Day Thunder today (on American chestnut) is on Sat. at 1pm
* Tree Committee is considering a Master Pruner program

PRIVILEGE OF THE FLOOR (3 min limit per person):

Maureen Shallish wanted to recognize Mr. Burns for his service. She was surprised that more people weren’t in attendance tonight regarding the land purchase issue and believes that the board did its due diligence to secure recreation land for town’s youth. She appreciates the respect the board has used to respond to criticism. The transparency of the board is exemplary.

Krys Cail agrees with Ms. Shallish’s sentiments but was concerned about the large section of the public that felt it was important to find land close to Trumansburg. She likes intermunicipal cooperation as with Boy Scout camp but wants to make sure town needs are not mixed with village needs. She would like to see exploration of recreation that could be shared with Town of Ithaca as she lives close to that line. All ages, not just kids.

Linda Liddle asked whether there is a plan to form a committee to look at recreation and come up with a plan with the village. Mr. Goldman said that discussions are scheduled for Jan. for town funds but not necessarily with the village. Ms. Liddle recommends forming a committee now while energy is high as it can be difficult to get a committee up and running at other times.

Roxanne Marino said that it would be a healing opportunity to consider a round table or some sort of activity for people to talk about recreation in advance of forming a committee and in the meantime gathering information to see what we need. Timing is also good for working on the comp plan update. These discussion should be decoupled from ARPA funds discussions.

ADJOURN

Mr. Goldman made a motion to adjourn at 7:22pm. This was seconded by Ms. Bouchard and passed unanimously.

*Respectfully submitted by Carissa Parlato, Town Clerk*

*1/4/24*

**APPENDIX:**