

*Draft- not yet approved* **TOWN BOARD MEETING**

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Town of Ulysses

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Aug. 8, 2023

*The meeting was held in person at the Town Hall at 10 Elm St., Trumansburg NY as well as via Zoom videoconference. Notice of Town Board meetings are posted on the Town's website and Clerk's board.*

*Video recordings of meetings are available on Youtube at  
<https://www.youtube.com/channel/UCWVIs--q9CpHlxdk9YxZyPw>.*

**CALL TO ORDER:**

Ms. Olson called the meeting to order at 7pm.

**ATTENDANCE:**

**TOWN OFFICIALS:**

Supervisor- Katelin Olson

Board members- Michael Boggs, Mary Bouchard, Liz Weatherby

Town Clerk- Carissa Parlato

**Town Committee members:**

Andy Hillman (BZA & Tree Committee)

Linda Liddle (Planning Board & Water Source Protection Plan Committee)

Roxanne Marino (Conservation & Sustainability Advisory Committee & Water Source Protection Plan Committee)

Tompkins County Legislator- Anne Koreman

**Via Zoom:**

Board member- (remote due to extenuating circumstances)- Rich Goldman

Second Deputy Supervisor/Budget Officer- Michelle E. Wright

**MEMBERS OF THE PUBLIC:**

**In-person:**

Dan & Celia Clement, Barry Perlus, Ross Johnson, Dorianne Almann, Susan Ritter, Brad Buell, Michael Cohen, Vivien Rose, Carol Grumbach, Matthew Knight, Heather Mount, James Brown, Abby Westervelt, Mary Rachun, Katrina & Shannon Mackey, Barbara Van Dyk, Maureen Shallish

**Via Zoom:**

Melinda von Gordon, Jordan Bonafede, David Durrett, Stephen Cobb, Genna, Tanya Grove, Keith Hannon, Amy Panek, Sue T., Jonathan Morse

**APPROVAL OF AGENDA:**

**Motion:** Ms. Bouchard moved to approve the agenda as presented. This was seconded by Ms. Bouchard and passed unanimously.

**PRIVILEGE OF THE FLOOR: (3 minute limit)**

Ross Johnson suggested that the board enact a land use moratorium for non-residential buildings (i.e. the Dollar General project) until the comprehensive plan has been completed. He feels that the current comp plan was created in a different time (2009) and does not reflect current needs.

COMMENTS RELATED TO THE TOWN PURCHASE OF LAND AT KRUMS CORNERS/KRAFT RD. FOR RECREATION: *(See Appendix for additional comments submitted in advance)*

Keith Hannon shared his support for the rec land purchase. He coaches in Tburg and supports rec opportunities for kids; also as an antidote to technology isolation. He understands that a space closer to town would be better but is not possible at this time.

Sue Ritter shared comments (see full letter in Appendix) expressing concerns with the purchase. She noted that she was a member of 2009 Comp Plan Committee and also worked on the water survey.

Jordan Bonafede disagreed with Ms. Ritter's comment. He feels that the town need rec land, stating that those who are active in local recreation understand that there is a real shortage of places to play- kids and adults are squished into shared areas and must shorten their fields to accommodate. Waiting until a perfect location comes up will take too long- space is needed now.

Brad Buell expressed concerns for the safety of the location with regards to the proposed skate park and community center. Crumbling roads and unpaved shoulders plus additional traffic will lead to further deterioration. Additionally, it is not close to the Black Diamond Trail and is not suitable for pedestrians. He suggested that a traffic study be done.

With reference to the skate park, community center, etc., Ms. Olson cautioned these may be Trumansburg Community Recreation's (TCR) plans but are are not necessarily the town's.

Anne Koreman said that she enjoys rec programs and would appreciate having more opportunities in town. Her experience going door-to-door and speaking with community members affirms this. She commended the town on its long-sided approach and asked that the board let the county know how they can help.

Celia Clement shared her concerns with the property (see attached).

Stephen Cobb lives across the road from the location and expressed disappointment that he was not consulted beforehand as a neighbor. He opposes making a commercial site in a residential area.

Carol Brubeck feels that using the land for this purpose will destroy the rural neighborhood. She believes the location to be problematic in that there is no infrastructure and water is already an issue in that area. The increased traffic will be bad for the environment.

Dorianne Almann believes that this project will cost \$2.3 million. She noted that the comp plan highlights the desire for rural character and this area was targeted as a focus area for agriculture. She is concerned that there are no streetlights in area, the roads are bad, and estimates of # of participants seem to be off.

Vivien Rose named Town Historian, John Wertis, as a “hidden treasure in our neighborhood”, noting that he has also served on the county historians’ board. She said that Tompkins County historians are known throughout the state as being some of the best. She further counted the Trumansburg Fairgrounds as a local gem, having served 3 towns since 1850.

Matt May doesn’t think that Krums/Kraft Rd. is a good location for recreation.

Shannon Mackey thinks that Trumansburg Community Rec’s plan is a great idea but will require lots of driving and traffic to the area.

Dan Clement referred to the importance of agriculture in the comp plan. The proposed location is a 35-acre field in farm production with prime soils if drained. He feels that this is hypocritical of the town board.

Barry Perlus supports the previous comments that point to this site as unsuitable. With no master recreation plan it doesn’t make sense to move ahead.

Katrina Mackey brought up drainage issues at the site and has noticed erosion due to rain. Development will increase run-off and soil erosion. She is also concerned about nighttime lighting as it isn’t addressed in the town’s code and will disturb neighbors and wildlife.

Jim Brown is opposes purchase of the property but is not opposed to recreation. He said that the Town’s code is geared to preserving agriculture. Futhermore, water is an issue in the area. He suggested other properties but feels that it is too much money to spend for this purpose.

Michael Cohen supports recreation but not for this property. This site does not seem to be safe for that purpose and is too expensive a project and not accessible enough.

Tanya Grove, a TCR board member, appreciates the feedback. She said that TCR has been searching for a long time and can’t find land. She spends a lot of time traveling to other towns’ fields with her 4 kids. She thanked the town for its efforts.

**RECOGNITION OF APPRECIATION:**

Ms. Olson recognized Mr. Wertis for his years of service to the town and expressed gratitude to him for inviting her to join the Planning Board several years ago.

**RESOLUTION #136 OF 2023: APPRECIATION FOR JOHN WERTIS (THE ELDER)**

WHEREAS, John Wertis (the elder) has been an important contributor to the Town of Ulysses for many years, in a variety of different roles, including, but not limited to: Town Historian, Planning Board Member, and Agricultural Committee member; and

WHEREAS, Mr. Wertis resigned from his position of Town Historian in July 2023; and

WHEREAS, the Town of Ulysses is grateful for his years of service, and will miss, among many other things, his contributions to our historical understanding of our community, his good humor, and his excellent newsletter submissions and public history educational outreach and presentations;

NOW, THEREFORE, BE IT

RESOLVED that the Town of Ulysses extends our deep appreciation to Mr. Wertis for his many years of service and wishes him good health and happiness in his civic retirement.

Moved: Ms. Weatherby      Seconded: Ms. Weatherby

Olson            aye  
Boggs           aye  
Bouchard       aye  
Goldman        aye  
Weatherby      aye

Vote: 5-0

Date Adopted: 8/8/23

Mr. Wertis said that he is retiring due to his deteriorating hearing. He noted that any success during his tenure is due to collaborations with many town, village, and county staff over the years (that he named personally), as well as Historic Ithaca, the Pomeroy Foundation (for blue & gold historic markers), and his partner Marian Pritchard.

**MUNICIPAL BOARD & STAFF REPORTS:**

*(written reports shared in advance and attached)*

Mr. Goldman would like to revisit the discussion of a moratorium on development.

Ms. Olson revisited the recreation land issues, saying that the town and TCR have looked at several properties and have not been able to find land due to cost or otherwise. The purchase price of this parcel is \$7000/acre. Breaking ground is not on the agenda at this time. The flaglot aspect of the property can serve to protect for kids from the road. She added that public participation will be invited for the planning phase. She said that the purchase offer is in place and approval of the land's subdivision is not approval for any development. TCR will be a partner and the town will not shoulder the full cost of recreation development. She said that this decision was made thoughtfully and the town wants to be good stewards and neighbors. Fundraising for future uses will happen on behalf of partners and not from taxes.

**PRESENTATION/DISCUSSION: Andrew Hillmann on Permeable Pavement**

Mr. Hillmann shared a presentation of parking lots created with porous asphalt and structural soil that he has assisted with. The combination allows trees to grow, requires less salt in winter and eliminates the needs for drainage.

**LEGISLATIVE REPORT:**

Ms. Koreman shared the following updates from Tompkins County:

- Strategic plan- seeks community input
- A Cornell study/survey on streaming municipal meetings showed that about 30% of NY does this but is 85% in our county

- A grant for sheriff’s dept. will allow for more probation support, more cameras, and the ability to contact emergency services quicker
- Restructuring the Cornell cost agreement
- Recreating solid waste mgmt. plan & a more circular economy
- Passed resolution to oppose extending the life of Seneca Meadows now that we have better technology for creating landfills

**PRESENTATION/DISCUSSION: Water Source Protection Plan Committee (WSPPC)**

Ms. Marino noted that the town is working with NY Rural Water (NYRW) to create a drinking water protection plan at no cost to the town. Doing a survey will help in this process and collect updated data to compare with the 2009 survey.

Ms. Liddle shared some project notes, including:

- Will do paper mailing and online survey
- RCAP will collect the data
- Will hold public meeting
- Complete by Sept. 25
- By November should have some data

**RESOLUTION #137 OF 2023: APPROVAL OF WATER SOURCE PROTECTION COMMITTEE SURVEY QUESTIONS AND DISTRIBUTION PLAN**

WHEREAS, the Town Board is grateful for the work of the Water Source Protection Committee, an advisory committee comprised of many experts in water-related fields; and

WHEREAS, the Town Board is appreciative of being eligible for free survey assistance by R-CAP Solutions; and

WHEREAS, staff have reviewed and contributed to the Water Survey questions;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board approves the Water Survey questions as presented; and be it

FURTHER RESOLVED that the Town Board approves the Survey Distribution Plan as presented, recognizing that it is a living document; and be it

FURTHER RESOLVED that the Town Board directs the Town Supervisor to get a legal disclaimer from the Town’s Attorney in order to make it clear to the public the purpose and use of the data collected by the survey.

Moved: Ms. Olson      Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 8/8/23

**SCHEDULING PUBLIC HEARING FOR A LOCAL LAW TO CREATE A DPW**

**RESOLUTION #138 OF 2023: 2023 INTRODUCING A PROPOSED LOCAL LAW TO CREATE A DPW**

WHEREAS, a local law entitled “A LOCAL LAW CREATING A NEW CHAPTER 40 OF THE TOWN CODE ENTITLED ‘PUBLIC WORKS DEPARTMENT’” was introduced at this meeting, and

WHEREAS, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law.

NOW, THEREFORE, BE IT RESOLVED that a public hearing shall be held by the Town Board of the Town of Ulysses with respect to the adoption of the aforesaid Local Law on September 12, 2023 at 7:05 p.m. at Town Hall, 10 Elm Street, Trumansburg, New York; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Moved: Mr. Boggs      Seconded: Ms. Bouchard

- Olson            aye
- Boggs           aye
- Bouchard       aye
- Goldman        aye
- Weatherby     aye

Vote: 5-0

Date Adopted: 8/8/23

**TITLE VI NON-DISCRIMINATION COMPLIANCE POLICY**

**RESOLUTION #139 OF 2023: TOWN OF ULYSSES TITLE VI COMPLIANCE PLAN AND NONDISCRIMINATION POLICY**

WHEREAS, the Town of Ulysses is committed to providing a welcoming and inclusive environment for the public, staff, elected officials, and volunteers to conducting the important business of the Town; and

WHEREAS, Title VI, 42 U.S.C. § 2000d et seq., was enacted as part of the landmark Civil Rights Act of 1964, and prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance; and

WHEREAS, the Town Board recognizes that the best way to demonstrate compliance with Title VI is to adopt an actional training and reporting plan; and

WHEREAS, the Town Board reviewed and discussed this plan at the July 25, 2023 Town Board meeting;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board adopts the Town of Ulysses Title VI Compliance Plan and Nondiscrimination Policy; and be it

FURTHER RESOLVED, that the Town Board appoints Blixxy Taetzsch as the Town’s Title VI Coordinator through December 31, 2023.

Moved: Mr. Boggs      Seconded: Mr. Goldman

Olson            aye  
Boggs           aye  
Bouchard       aye  
Goldman        aye  
Weatherby      aye

Vote: 5-0

Date Adopted: 8/8/23

**FOR USDOT RURAL AND TRIBAL ASSISTANCE PILOT PROGRAM**

**RESOLUTION #140 OF 2023: GATEKEEPER RESOLUTION FOR USDOT RURAL AND TRIBAL ASSISTANCE PILOT PROGRAM**

WHEREAS, USDOT is requesting applications for technical assistance with no local match required; and

WHEREAS, the Ulysses Town Board was presented with the details of this program at the July 25, 2023 Town Board meeting; and

WHEREAS, the Town of Ulysses has implemented phases of asset data management and will be seeking the funds required to implement the next level of complexity and sophistication of data management in order to support multiyear planning including planning which will help protect publicly owned assets; and

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board authorizes the Budget Officer to submit an application to this program.

Moved: Mr. Goldman              Seconded: Ms. Weatherby

Ms. Wright noted that this will allow us to collect data on culverts and do a storm water study in order to create a culvert replacement plan and plan for extreme weather.

Mr. Boggs suggested that Ms. Wright meet with Mr. Morreale.

Ms. Wright has met with some local professionals on the topic to get more information.

Olson            aye  
Boggs           aye  
Bouchard       aye  
Goldman        aye  
Weatherby      aye

Vote: 5-0

Date Adopted: 8/8/23

**FACILITIES UPDATE:**

Ms. Wright shared that the Town Hall is currently being painted. Some window sills need to be replaced but that will happen at a future date.

**NEW BUSINESS:**

**TEMPORARY PROJECT ASSISTANT FOR YOUTH DEVELOPMENT AND RECREATION**

Ms. Olson noted that the Rural Youth Services Program Manager position has been vacant for some time, so the town has unspent funds to use. The summer youth employment coordinator will be paid from these funds as well.

**RESOLUTION #141 OF 2023: TEMPORARY PROJECT ASSISTANT FOR YOUTH DEVELOPMENT AND RECREATION**

WHEREAS, Tompkins County allocated youth development funds to the Town of Ulysses in the 2023 County Budget; and

WHEREAS, the Town of Ulysses does not currently have a Program Coordinator providing youth development services through the Rural Youth Services Program; and

WHEREAS, the Town’s representatives on the Youth Commission and Town staff have been working with Tompkins County Youth Services to provide programming for fall 2023; and

WHEREAS, the Town needs temporary assistance to provide this programming; and

WHEREAS, the creation and filling of the youth position has no additional budgetary impact on the 2023 Town Budget and is necessary to create in order to access the funding provided by Tompkins County for 2023; and

WHEREAS, the Town’s Recreation Program is growing in use and demand, and additional administrative and programming support is necessary to meet the needs of this highly successful program; and

WHEREAS, the Town has additional recreational revenue due to increased participation than was originally budgeted in the 2023 budget;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board approves the creation of a Project Assistant or Recreation Supervisor position to fulfill the Town’s youth development and recreation needs; and be it

FURTHER RESOLVED that this position is approved for up to 19/hours per week at a pay rate of \$22/hour.

Moved: Ms. Olson      Seconded: Ms. Weatherby

- Olson            aye
- Boggs           aye
- Bouchard       aye
- Goldman        aye
- Weatherby      aye

Vote: 5-0

Date Adopted: 8/8/23



Mr. Goldman was excused at this time (9:18pm).

**UPCOMING EVENTS:**

- August 10 – Town Board Retreat, 8-10am
- August 22 – Regular Town Board Meeting- Cancelled
- September 12- Regular Town Board Meeting

**APPROVAL OF MINUTES:**

**RESOLUTION #142 OF 2023: APPROVAL OF MINUTES**

RESOLVED, that the Ulysses Town Board approve the meeting minutes from the July 25 regular meeting as presented.

Moved: Ms. Bouchard            Seconded: Ms. Weatherby

- Olson            aye
- Boggs            aye
- Bouchard        aye
- Goldman        aye
- Weatherby      aye

Vote: 5-0  
Date Adopted: 8/8/23

**BOARD NOTIFICATIONS:**

(none)

**BUDGET MODIFICATIONS:**

**RESOLUTION #143 OF 2023: BUDGET MODIFICATIONS**

RESOLVED that the Ulysses Town Board approves the following 2023 budget modification(s):

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1440.4	Engineer CE	\$ 11,940.00	Increase	\$ 14,250	\$ 26,190
<i>Overage due to the first invoice for the Black Diamond Trail (BDT) Scoping phase; project authorized via resolution 49-2023 and 89-2023. Budget modifications will be done as project is billed.</i>					

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A2706	Grants From Local Govts	\$ 3,940.00	Increase	\$ 14,250	\$ 18,190
<i>The ITCTC is providing \$18,304 in funds to Ulysses for the BDT Scoping work. As the project is billed we will increase this revenue line. Funds available from ITCTC set aside after this budget modification = \$18,304 - \$3,940 (7/11 budget mod) - 14,250 (8/8 budget modification) = \$114; the rest of the contract will be paid for out of the assigned fund per resolutions referenced above.</i>					

Moved: Ms. Olson            Seconded: Mr. Boggs

- Olson            aye

Boggs aye  
Bouchard aye  
Goldman aye  
Weatherby aye

Vote: 5-0

Date Adopted: 8/8/23

**PAYMENT OF AUDITED CLAIMS:**

**RESOLUTION # 144 OF 2023: PAYMENT OF CLAIMS**

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers numbered 309 through 355 in the amount of \$81,939.18 (including previously approved voucher number 321).

Moved: Ms. Olson      Seconded: Ms. Bouchard

Olson aye  
Boggs aye  
Bouchard aye  
Goldman aye  
Weatherby aye

Vote: 5-0

Date Adopted: 8/8/23

**PRIVILEGE OF THE FLOOR (3 min limit per person):**

Vivien Rose spoke again about the importance of the Trumansburg Fair and agriculture.

Heather Mount added her support for the recreation land purchase.

Roxanne Marino remarked on Mr. Hillman's presentation and noted that the town is not a tree city but could be with an amendment to the local law.

**ADJOURN**

Mr. Goldman made a motion to adjourn at 9:31pm. This was seconded by Ms. Bouchard and passed unanimously.

*Respectfully submitted by Carissa Parlato, Town Clerk  
9/7/23*

**APPENDIX:**

**PUBLIC COMMENTS**

**REPORTS FROM TOWN STAFF**



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## Voicing Support for Recreational Field Purchase

1 message

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**Ben Apker** <bapker@gmail.com>

Mon, Aug 7, 2023 at 9:34 PM

To: Ulysses.clerk@gmail.com

Dear Town of Ulysses Clerk,

Please allow this email to serve as a voicing of a resident's strong support of the recent announcement of the purchase of 30 acres of property on Krums Corners Road for the use recreational fields.

Please let me know if there is anything I can do to help further support this endeavor.

Kind regards,  
Ben Apker

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[1230 Hinging Post Rd, Ithaca, NY 14850](#)  
607-727-6421

8/8/80 Presentation to the Ulysses Town Board

My name is Celia Clement

We have lived at 5027 Dubois Road for over 40 years. We bought our property and subsequently much of the adjoining farmland to enjoy the tranquility and beauty of this agricultural neighborhood. We call it “paradise”.

I'd like to preface by making it clear that I am not opposed to youth sports complexes. The point I will be making is that Krums Corners Road is clearly not the right location for many reasons.

I'll begin with the safety concerns specific to this location.

Because this is a flag lot, a 565' road will need to be built to access the edge of the large field. The field itself will not be visible to passersby. At the end of the approach road, the field extends another 2,048' further from the road. This hidden space will be a magnet for people to use this facility without oversight or supervision, thereby opening it up to vandalism, accidents, and late-night partying. This isolation presents added liability issues.

Since the facility is 7 miles from Trumansburg, users of the facility will be required to drive or ride their bikes. There is no public transportation.

The 55 MPH speed limit and lack of shoulders, sidewalks, and street lighting pose safety concerns for our youth bicycling to their sports activities.

A serious health concern is that the field abuts active farmland where farmers spray their fields with toxic fertilizers and pesticides. The athletes and spectators would be breathing in these fumes or may wander onto farmland that has just been sprayed. If the soil is dry, plowing may raise dust clouds. Imagine our youth, some with asthma, running around the field at full tilt breathing in this drift.

I would also like to address the additional costs associated specifically with this parcel, which ultimately will be charged to taxpayers.

This parcel is unique in that it will require a two lane, 565' (over 1/10 mile) paved road to provide access to emergency vehicles; a huge expense to build and maintain. Add to that the additional cost of power lines and possibly lighting along this long approach road. There is no city water or sewer system, so there will be added expenses for well drilling and a large septic system specific to this site.

What is the motivation to move so quickly without the normal careful planning and stakeholder input? Citizens of Ulysses deserve better than this. Given all the challenges: safety and health, extra costs, accessibility, potential liability, and sustained costly maintenance, we request that you find a more suitable space to build your sports complex where an infrastructure is already in place, and which is more closely aligned with community needs.



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## Support for town purchase of rec land

1 message

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**Lorren Hammond** <lorren@llhammond.com>

Mon, Aug 7, 2023 at 7:06 PM

To: Ulysses.clerk@gmail.com

Hi,

I'm writing to express my support for the proposed purchase of recreational land by the Town of Ulysses. We build a better community by investing in shared spaces, and then using them together. These are the very building blocks of the social contract on which this nation was founded and depends. The research on this topic, and 200+ years of experience, make it clear that mixed-use spaces and shared public lands build understanding and tolerance in communities, lowering hate- and other crimes, and benefiting the mental health of the community. It's the best investment we can make for the long-term strength of our community.

Lorren Hammond

[www.LLHammond.com](http://www.LLHammond.com)

Warning: text has been "corrected" by Siri (who apparently hates me)



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## sports improvements letter

1 message

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**Micah Bonafede** <brightestday22@gmail.com>

Mon, Aug 7, 2023 at 5:27 PM

To: ulysses.clerk@gmail.com

Dear Town Board Officials,

Thank you for getting land for sports because it has been very aggravating when baseball players hit balls and we have to be worried about being hit by them.

I am 11 years old and live in Ulysses and I enjoy soccer, basketball, lacrosse, track and wrestling. I have experience playing sports at the school and not having enough space. We only get small spaces sometimes when we have 20+ kids. It is pretty cramped and hard to practice because the spaces are smaller than the fields we play games on in other places.

I am so excited that you made the decision to buy this land so there won't be these problems in the future.

Thank you,

Micah Bonafede



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## Support for land purchase

3 messages

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**Ulysses Rec Director** <ulyssesrecdirector@gmail.com> Mon, Aug 7, 2023 at 6:50 PM  
To: Carissa Parlato <ulysses.clerk@gmail.com>, Ulysses Supervisor  
<ulyssesstownsupervisor@gmail.com>

Hi Carissa and Katelin,

One of the facilitators of the adult soccer program asked me to write to you in support of the purchase of the land for recreation programming.

Will

Will Glennon  
Recreation Director  
Town of Ulysses  
[ulyssesrecdirector@gmail.com](mailto:ulyssesrecdirector@gmail.com)  
[townofulyssesny.gov](https://townofulyssesny.gov)  
<https://ulysses.recdesk.com/Community/Home>

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**Carissa Parlato, Town Clerk** <ulysses.clerk@gmail.com> Tue, Aug 8, 2023 at 10:56 AM  
To: Ulysses Rec Director <ulyssesrecdirector@gmail.com>  
Cc: Ulysses Supervisor <ulyssesstownsupervisor@gmail.com>

Thanks. Can you share their name?

[Quoted text hidden]

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Best,

**Carissa Parlato, CMC (Certified Municipal Clerk), RMC (Registered Municipal Clerk)**

Ulysses Town Clerk, Tax Collector, Records Manager, Notary Public

10 Elm St.

Trumansburg NY 14886

(607)387-5767, ext. 221

Hours: M-F, 10am-3pm (or by appointment)

<https://townofulyssesny.gov/>

Get the latest updates on the town- sign up for the e-newsletter! Click [here](#).



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**Ulysses Rec Director** <ulyssesrecdirector@gmail.com>  
To: "Carissa Parlato, Town Clerk" <ulysses.clerk@gmail.com>  
Cc: Ulysses Supervisor <ulyssesstownsupervisor@gmail.com>

Tue, Aug 8, 2023 at 11:14 AM

It was from Sam Bobertz. He and Ben Apker are my adult soccer facilitators.

[Quoted text hidden]

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[Quoted text hidden]



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## In support of Ulysses purchase of land for recreation

1 message

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**Whitney Simone** <whitney.potter@gmail.com>

Mon, Aug 7, 2023 at 6:55 PM

To: Ulysses.clerk@gmail.com

Hello,

I am a Ulysses resident. I live at 8500 Iradell with my two children and husband.

I wanted to pass along my support and excitement for the purchase of the land on Krums Corners Road.

As the community grows and income inequality continues to widen, it is more important than ever for land to be acquired that can be used by everyone. Shared outdoor spaces and dedicated areas for recreation provide opportunities to improve the mental and physical health of the entire community.

I applaud the town board for their wise investment.

Sincerely,

Whitney Simone, MD  
Psychiatrist



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## Proposed recreational fields

1 message

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**Amy Stoel** <asm333@hotmail.com>

Mon, Aug 7, 2023 at 8:56 PM

To: "Ulysses.clerk@gmail.com" <Ulysses.clerk@gmail.com>

I support the purchase of the property on Krums Corners Rd for the purpose of building recreational fields, They would be a huge benefit to our community.

Thanks,

Luke Stoel

Sent from my iPhone



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## Purchase of Land

1 message

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**Carol Bobertz** <carolbobertz@gmail.com>

Mon, Aug 7, 2023 at 6:04 PM

To: clerk@ulysses.ny.us, ulysses.clerk@gmail.com

I want to express my strong support for the town's decision to purchase 30 acres of land on Krums Corners Road for recreational space. Although the school has shared their facilities, finding space for recreational programs has been difficult for many years. As a soccer coach and player, my son has experienced several times when conflicts arose and space was not available.

I am excited and grateful that the Town of Ulysses is taking steps to provide additional recreational space for our community.

Thank you.

Carol Bobertz

4 Sunrise Terrace

Trumansburg



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## my opinion on the town buying land

1 message

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**Noah Zander** <darkestnight120@gmail.com>

Mon, Aug 7, 2023 at 5:30 PM

To: "ulysses.clerk@gmail.com" <ulysses.clerk@gmail.com>

Dear members of the Town Board,

Thank you for getting the fields on Krums Corners because being an athlete in many sports including soccer, wrestling, golf, basketball, lacrosse and track, I find it difficult to get the appropriate practice that we need for our teams.

We have gone to lots of other community fields. They are often very nice and have plenty of space to practice and play. They don't have to worry about balls coming at us from different games, not being able to blow their whistles because it might confuse other practices/games. That's often what happens when we play at the middle school.

I am looking forward to having more appropriate field space to practice and not worry about other people's games/practices so that we might be able to improve our skills more and not have to compete for space to play.

At one point I counted 6 teams playing on a single field behind the middle school.

When fields are booked or other activities are happening at the school, we have nowhere else in the village or town to go. My parents drive me back and forth to Ithaca and Lansing for some programs because we can't have them here. Not all kids can afford to do that, and I have friends who can't play some sports because teams are limited due to not having enough space for more kids. At one point I counted 6 teams playing on a single field behind the middle school.

I appreciate your work that has been done to purchase this property.

Many thanks,

Caden Bonafede



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

---

## Purchase of recreational fields

1 message

---

**mskeval@gmail.com** <mskeval@gmail.com>

Mon, Aug 7, 2023 at 6:13 PM

To: Ulysses.clerk@gmail.com

Too whom this may concern,

I'm a lifelong member of the Trumansburg community and graduated from Trumansburg in 2003. Throughout that time I've had the opportunity to play sports through recreational leagues and I have also had several seasons of coaching kids in the township. I am behind any and all efforts to purchase recreational fields for the town. Major consideration for me is that we are one of the very few towns without property. The fields would bring a stronger sense of community to our town, and enhance the development of the children in our area.

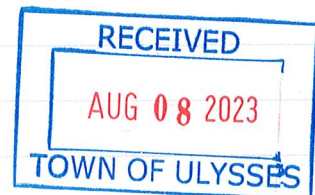
Respectfully,  
Matthew and Kelly Skeval  
6188 Perry Cuty Rd  
Trumansburg

Sent from my iPhone

Thank you for getting the  
Land so many people and players  
can play on it. I think it is nice to have  
more land so we don't have to have people  
having games at many different times.

I am 7 years old. I play soccer, field hockey,  
tennis, baseball, wrestling, and track. I Live in  
Ulysses and I'm in second grade.

Teggan Bonafede





TRUMANSBURG COMMUNITY RECREATION

August 4, 2023

Supervisor  
Town of Ulysses  
Trumansburg, NY 14886

Dear Katelin,

The board of Trumansburg Community Recreation (TCR) continues to be in support of the purchase of the Krums Corners Rd. property the Town is investing in to provide outdoor recreation spaces for our community. We are excited to begin to fundraise for development of this much needed space to provide room for our community to play, relax, and explore nature.

We know our community has long needed this new space: over the past 6 years TCR has listened to our community, local sports organizations, and community leaders to get a better understanding of the needs of our community. Our data shows that 95% of our community members believe we need additional spaces for recreation in Trumansburg, with some of the top needs being spaces to play sports, a walking trail to enjoy nature, an outdoor pavilion and picnic area for families to gather, and outdoor green spaces.

A place to do all of these activities is hard to find near the village. The space the Town has identified is a perfect spot to develop this new green space: it is only a few miles from the village, is large enough to include most of what our community has asked for, and it is relatively easy to develop.

One of the exciting benefits of the property is its proximity to the existing Black Diamond Trail (BDT). With the hope that in the near future, the BDT may extend directly into Tburg, there may eventually be walking and bike access directly to the property, so that families from the village can conveniently enjoy the new space.

We are excited to continue to work with the Town and the community at large to envision what this space can include. We are confident that with a good transparent and collaborative relationship with the community, neighbors, and the Town, we can build a space that suits much of our needs, fits well in the local landscape, and can finally provide the resources our community deserves.





TRUMANSBURG COMMUNITY RECREATION

We look forward to the planning process to make this new space a great resource for sports and recreation in Trumansburg!

Thank you again to the Town Board for helping to make this happen.

Sincerely,

**Todd Edmonds,**

TCR Board President,

And board members

**Tanya Grove**

**Heather Mount**

**Erika Reed**

**Cheryl Thompson**

**Melinda von Gordon**

**Kathy Zoner**



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

---

## Field

2 messages

---

**John Jones** <jpjonesww@gmail.com>  
To: Ulysses.clerk@gmail.com

Tue, Aug 8, 2023 at 7:48 PM

Hey, I support the field initiative (Krums corners thing).  
Sent from my iPhone

---

**Carissa Parlato, Town Clerk** <ulysses.clerk@gmail.com>  
To: John Jones <jpjonesww@gmail.com>

Tue, Aug 15, 2023 at 10:33 AM

Thank you for your feedback.

On Tue, Aug 8, 2023 at 7:48 PM John Jones <jpjonesww@gmail.com> wrote:

Hey, I support the field initiative (Krums corners thing).  
Sent from my iPhone

--

Best,

**Carissa Parlato, CMC (Certified Municipal Clerk), RMC (Registered Municipal Clerk)**

Ulysses Town Clerk, Tax Collector, Records Manager, Notary Public  
10 Elm St.

Trumansburg NY 14886

(607)387-5767, ext. 221

Hours: M-F, 10am-3pm (or by appointment)

<https://townofulyssesny.gov/>

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Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## Rec fields

2 messages

---

**Jimmy Landon** <jlandon27@gmail.com>

Tue, Aug 8, 2023 at 6:00 PM

To: "ulysses.clerk@gmail.com" <ulysses.clerk@gmail.com>

Dear Town Board,

As a life long community member with children in this district, I am writing in support of the town purchasing land for youth recreation. All three of my children have been involved in the Ulysses town rec. programs since they were very young, and still are today. As a graduate from Trumansburg CSD and a coach to our youth football league, I cannot express enough how needed this land is for the future of our youth sports programs. There is a constant battle with the school to get space at any of the fields, and indoor space, including soccer, football and baseball and basketball for many years now, which are often changed on coaches last minute, which causes unnecessary stress and chaos for families and coaches. Needing a CONSISTANT, reliable, and safe place to send our children for sporting events is crucial, and I hope you see the purchase of this land as valuable and needed as your community members do. We are in support of this purchase of land for the future of all children involved in the recreation program in the Town of Ulysses. Thank you.

James and Christine Landon

---

**Carissa Parlato, Town Clerk** <ulysses.clerk@gmail.com>

Tue, Aug 15, 2023 at 10:34 AM

To: Jimmy Landon <jlandon27@gmail.com>



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

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## Recreational fields purgase

1 message

---

**jonaferrari@gmail.com** <jonaferrari@gmail.com>

Tue, Aug 8, 2023 at 1:19 PM

To: Ulysses.clerk@gmail.com

I support buying the 30 acres at Krums Corners for recreational fields.

Thanks!

Sent from my iPhone



Carissa Parlato, Town Clerk <ulysses.clerk@gmail.com>

---

## I Support Ulysses Land Acquisition for Recreational Use

2 messages

---

**Kyle W** <kyledwelch@gmail.com>  
To: Ulysses.clerk@gmail.com

Tue, Aug 8, 2023 at 2:26 PM

Hi,

Several people have mentioned a pushback on news of the Town of Ulysses seeking to acquire land for public recreation use. As a resident of the Town of Ulysses and a parent, I wanted to write and express my support of the town's acquisition of land for public recreational use. Even more so if it supports popular alternative outdoor sports like mountain biking, a skate park or bicycle pump track, frisbee golf, dinghy sailing, etc.

Please let me know if there is anything else I can do to support this effort.

Regards,  
Kyle Welch  
585.967.7271

---

**Carissa Parlato, Town Clerk** <ulysses.clerk@gmail.com>  
To: Kyle W <kyledwelch@gmail.com>

Tue, Aug 8, 2023 at 2:31 PM

Thank you for your feedback.

[Quoted text hidden]

--

Best,

**Carissa Parlato, CMC (Certified Municipal Clerk), RMC (Registered Municipal Clerk)**

Ulysses Town Clerk, Tax Collector, Records Manager, Notary Public

10 Elm St.

Trumansburg NY 14886

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Get the latest updates on the town- sign up for the e-newsletter! Click [here](#).

August 8, 2023

Dear Ulysses Town Board,

RE: Acquisition of Washburn Property for recreational purposes

The Town's proposed purchase of a 30-acre flag lot from Mark and Heather Washburn appears lacking in transparency and sound reasoning. The board's June meeting materials provided only vague details, yet information is coming to light that this acquisition is intended to support the Trumansburg Community Recreation's Outdoor Recreation Park Initiative that seeks to ultimately develop a 25–30-acre parcel for a \$2.2-2.3 million dollar (2021 figures) recreational center facility. The Town Board's failure to disclose this in the June meeting materials and to the Planning Board for their consideration of the Washburn subdivision, is deeply troubling.

The Town Board's acquisition appears to be done in haste, with little discussion of the drawbacks and challenges this isolated location on Krum's Corner's Rd., having no street-frontage or public visibility, poses. The land appears to be chosen not because it will serve the community and its recreation goals well, but simply because the land is available and offered for sale. This is a major Town Board undertaking that will commit significant future taxpayer dollars for site development, yet this siting decision has had scant public input and vetting. A development proposal of this magnitude requires a well-thought-out planning process with established criteria for siting and land acquisition to ensure tax dollars are well-spent and the public is supportive. It should not be a rushed process, as is the case here.

Issues and Recommendations:

The Washburn 30-acre parcel is not suitable for development of play fields and recreation facilities.

- The 30-acre flag lot will require a minimum 565 foot long newly constructed road just to access the site. Building and maintaining a two-lane road that meets emergency vehicle standards will be unnecessarily expensive.
- The site does not provide a safe and secure location. Recreational facilities should be in places that are easily observable by residents, neighbors, and passers-by. Isolated locations, such as the one proposed, invites vandalism and other troublesome activities. Residents may be reluctant to use a space that does not feel safe.
- The site would largely be accessible by automobile only. A good site should, ideally, be accessible via bus, bike, on foot and close to population centers to minimize car trips or traffic issues. The site is not adjacent to the Black Diamond Trail and would require a long walk on rural roads. There are no sidewalks, not even any shoulders along this route and the speed limit on Krum's Corner's Rd., Dubois Rd, and Kraft Rd is 55mph.
- Seasonal use of large farm equipment and herbicide and fertilizer applications would impact user's health and safety.
- The site lacks municipal water and sewer service. To create the necessary infrastructure is a substantial expense. Additionally, many residents proximate to the site have problems with the quantity and quality of their well water, so an adequate water supply is far from ensured.

This proposal is contrary to the Town's Agricultural/Rural (A/R) zone:

- Section 212-23 of the Town of Ulysses Code, A/R specifically states the Agricultural/Rural zone is primarily intended to preserve farming and agricultural lands in the Town, and also to maintain open space and the quality of life enjoyed by residents of the Town.
- Section 212-23 also states "this zone prioritizes and preserves viable agriculture in the Town by providing an area where agricultural operations and agricultural-based enterprises are the predominant active land uses in the zone. The Agricultural/Rural Zone protects existing agricultural areas by limiting suburban and urban development; encourages the continuation of agriculture as a viable economic activity and way of life; reduces land use conflicts; protects ecological and natural resources; and preserves open space. Furthermore, this zoning is designed to preserve the existing agricultural operations that flourish on the excellent soils and to promote the establishment of new agricultural enterprises to assure the continuation of the rural nature of the Town." Tompkins County soil maps designate this as prime agricultural soils.
- Pursuant to section 212-28, the proposed usage would require a special permit, and the usage must satisfy the criteria set forth in section 212-18, which states, among other things, that "the proposed use and location and design of any structure will be consistent with the character of the zone in which it is located" and "[t]he proposed use will not be detrimental to the general amenity or neighborhood ... or seriously inconvenience neighboring inhabitants." Based on these and other criteria set forth in the special permits section, it is questionable this site would ever achieve a special permit.

The Ulysses Comprehensive Plan Includes the following action item: *Prepare a Recreation Master Plan to determine programming needs and current deficiencies as they relate to programming and facility availability for all sectors of the Town's population. Where is this plan?*

- Before the town proceeds any further, the Town Board should prioritize preparation of such a Recreation Master Plan with public participation to comprehensively evaluate current and projected future needs in the town, financial feasibility, and funding mechanism, and include criteria for locating recreational facilities to guide land acquisitions.
- The Trumansburg Community Recreation Outdoor Recreation Park Initiative Case Statement does not constitute a plan.
- A master planning process would include an evaluation of whether Ulysses should be served by one major recreational facility, or if given the size, diversity and infrastructure of the town, the community would be better served by distributing playfields and facilities overtime in existing and emerging growth areas of the town.

The Town needs to halt this acquisition and begin a thoughtful planning process of recreational needs in our community. With a legitimate public planning process and an adopted Recreational Master Plan in-hand, the Town would be well positioned to cultivate community support for successful recreational opportunities.

Signed by Town of Ulysses Community Members:

Nancy Cusumano and Steven Sturdevant, 5011 Dubois Rd  
Daniel and Celia Clement, 5027 Dubois Rd  
Carol Grumbach and Michael Cohen, 5096 Dubois Rd  
Steve and Anne Plescia, 4100 Dubois Rd

Ron Riley and Helen Riley, 5272 Dubois Rd  
Len and Jane Weinstein, 4595 Dubois Rd  
Katrina Morse, 4190 Dubois Rd  
Sharon McPherson, 5093 Dubois Rd  
Rita and James Brown, 5118 Dubois Rd  
Shannon and Katrina Mackey, 5111 Dubois Road  
Mingming Wu and Anders Ryd, 2126 Houghton Rd.  
Anna Salamone and Barry Perlus, 2121 Houghton Rd  
Richard and Maureen Vogt, 2107 Houghton Rd  
Susan Ritter, 1194 Kraft Rd  
Scott and Tina Sherwood, 2235 Kraft Road  
Hunter Sherwood, 2235 Kraft Road  
Chrissy Jackson, 2235 Kraft Road  
Frank Howe, 1237 Kraft Road  
Dorianne Almann, 6140 Willow Creek Rd  
Nancy Almann, 6304 Willow Creek Rd  
Caryn Sheckler, 6095 Willow Creek Rd  
Susan Landis, 6059 Willow Creek Rd  
Nick Berg, 6262 Willow Creek Rd  
Susan Newman, 2176 Agard Rd  
Barbara Hotchkiss, 1238 Agard Rd  
Brad Buell and Brian Mix, 5251 Krums Corner's Rd  
Mathew Knight, 4501 Krums Corners Rd  
Rebecca Wilkinson, 4491 Krums Corners Rd  
Susan Tierny, 4491 Krums Corners Rd  
Barbara Horton & Daniel Doerr, 5221 Krums Corners Rd  
Steve Cobb, 5160 Krums Corners Rd  
Barbara Van Dyk, 4217 Garrett Rd  
Claire Lesemann, 4134 Garrett Rd  
David and Karen Lucas, 3388 Colegrove Rd  
Mary Rachun 3443 Colegrove Road  
Jeff Brown, 6219 Podunk Rd  
Lee and Shannon Hamilton, 1071 Perry City Rd





# TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886

townofulyssesny.gov

**Town Supervisor** (607) 387-5767, Ext 232 • supervisor@townofulyssesny.gov

**Town Clerk** (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

## Building & Code Enforcement Office

607-387-9778 ext. 231

Buildings & Code Enforcement Report for July **2023**

Submitted at August 2023 Town Board Meeting

Building Permits issued		6
Plan Reviews		5
Certificate of Occupancy issued		2 C of O 5 C of C
Permits Renewed		1
Complaints Received		1
Complaints Resolved		2 Resident working on compliance
Inspections (Footers, Foundations, Plumbing, Insulation, roofing, Pools, Etc.)		24 4 Reinspection's
New Site Inspections		5
Building Review Consultations (pre-plan meetings, Future Building/Remodeling)		5
Fire Safety Inspections		Ongoing See Fire report Grassroots Fire insp 12 temp tents
Code Training Seminars		
County Assessment, Town, DOS Reports		4
Open property in violation cases		Ongoing outreach

**Property violations resolved**

**1**

**Value of Permits issued: \$ \$ 503,850**

**.00**

**Building Permit fees collected for month: \$2,356.00**



**TOWN OF ULYSSES**

10 Elm Street, Trumansburg, NY 14886

[townofulyssesny.gov](http://townofulyssesny.gov)

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Respectful

Mark Washburn – Building & Fire Code Enforcement Officer

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## Building & Code Updates

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Mark Washburn, NYS CEO, Certification No. 1020-0364 July 1 -July 31, 2023

### Plan Reviews

---

- 8 discussions about upcoming projects
- 14 permit review, passed along for zoning review, 6 Projects waiting on approval
- 10 site visit

### Site Visits

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- Ongoing monitoring of Erosion Plan, visited 4 times no issues
- 10 Site meetings with contractors
- 1 visit regarding erosion issues

### CEO Activity

---

- 7 Foundation/Footer inspections/ 1 reinspection's
- 6 Framing inspections/ 2 reinspection's Issue resolved
- 5 Plumbing inspections/ 2 reinspection
- 2 Final inspection/1 Reinspection
- Code research for 15 different issues approximately 12 hours
- Code research for taking the exemption for 150' fire access rd. Meetings with Chief, Engineers and architects. CARS project Plan review ongoing, Research Regarding Fire suppression system and water supply. Ongoing discussions regarding supplemental water for fire service
- Attended meeting with Zoning and Property owner regarding new home build
- Investigation of DD violations Photos taken, building code violations letter written for review.
- Investigation of complaint regarding building without permit. Stop work order issued
- Grassroots monitoring. All permits required were obtained. Worked closely with TCWH and Grassroots in monitoring. Only a few minor issues noted and were corrected upon request.
- Issues a crossed the road from the ATW. Investigated and met with Sherriff, State police and DEC.
- No Action required

## Building & Code Updates

Mark Washburn, NYS CEO, Certification No 1020-0364

Reporting Period July 1 – July 31, 2023

SBL	Violation	Code	Action	Status
	Erosion control		4x Site visit No issues	Ongoing
	Burned out house Safety Violation/	[NY] 108.1.1 Unsafe structure	Clean up happening around house Possible Fire training	Ongoing
12.-4-9	Rubbish, Vehicles, Fire road violation Protective covering violations	Property maintenance code 301.2, 302.3, 302.8, 304.2 Fire Code 503.4	Clean up and remove vehicles from side of roadway and property	Vast improvement and cleanup continue
20.-3-9.22	Cars, Rubbish	Multiple Property Maintenance code, Fire Code violations	Clean up and comply with DD regulations	New information Working with property owner

**Town of Ulysses Clerk's Office**  
**MONTHLY REPORT for JULY 2023**

*Submitted by Carissa Parlato*

<b>LICENSES/PERMITS issued:</b>	<b>#</b>
Sporting licenses	6
Disabled parking permits	10
Dog licenses and renewals	63
Marriage licenses	5
Plumbing permits	1
Address assignments	3
Notarizations	9
FOIL requests-received	1
FOIL requests-completed	3

<b>FINANCIAL REPORT:</b>	
\$11,788.00	TOTAL Clerk fees & licenses collected
\$10,648.71	stays in the town
\$1139.29	goes to the state

**CLERK'S OFFICE TASKS:**

- Routine tasks:
  - mail, answered inquiries on various topics, attended town board meetings and took minutes, kept website current, provided notary services, issued licenses (marriage, dog, sporting) and disabled parking permits, collected building & zoning fees, assigned new addresses as requested, participated in weekly Supervisor/Clerks office meetings, sent weekly e-newsletter messages to residents, contract management, coordinated building use/equipment sign out, FOIL requests, ordered supplies, posted board meetings & videos to Youtube, monthly Community Leaders meeting
- Water:
  - Coordinated meter reads and quarterly billing
  - Internal meetings to discuss current issues
  - Data entry of new meters
  - Conversion to new billing and reading software & hardware
  - 2024 budget development
- Dog Census- continue to license new dogs & collect responses
- IT upgrade
  - Weekly meetings
- Records Mgmt
  - Workplan development
  - staff mentoring
  - development of 2024 work plan
- Safety Committee
  - Meeting on 7/31 to discuss recent incidents
- Other
  - Work with NYSEG on new meter to log solar usage
  - Troubleshoot leaky HVACs
  - Water survey assistance



Greetings Board Members: I have completed the July 2023 financial statements and will share some financial highlights. A more detailed financial analysis will be prepared at the end of September.

### Balance Sheet

As detailed in the Supervisor's Report, total cash balances as of 7/31/2023 were \$1,199,181.62 a decrease of \$152,178.39 from the prior month. A few notable items this month:

- Payments received from the County – We received the June 2023 sales tax payment this month, along with the first of two payments for Mortgage Tax. The Mortgage Tax payment was substantially lower than anticipated – we received about \$28k, and were expecting closer to \$50k.
- Payments from the Village – we did not receive any EMS payments this month due to a delay in the Village receiving the information. Payments will be processed in August for the May/June EMS and the annual youth services contribution.
- July Disbursements – payments going out in July over and above typical operating expenses included an increased summer payroll for summer camp and youth employment staff (approximately \$26k and \$13k, respectively) and a large payment of about \$111k to Seneca Stone for road improvements.

In addition to cash balances, the Town had investments valued at a total of \$2,395,486.27 as of July 31, 2023. I will be updating the market value of investments in the financial statements quarterly.

Other than cash, investments, and interfund transactions (due to/due from other funds), there are no significant assets or liabilities in the Town's operational financial statements, with the exception of funds due from the State for the Cemetery Bridge capital project (18,481.53).

### Income Statement

Revenues through July 2023 are as expected, other than the low amount of Mortgage Tax received. Sales tax is on track to be at or slightly higher than budget.

Expenditures through July 2023 are also as expected, with summer highway department, recreation summer camp, and youth employment activity in full swing.

### Bookkeeper Activities

- Finance Committee: The Finance Committee discussed the upcoming budget retreat, and will continue focus on topics to support the budget process. Notes of Finance Committee meetings are attached to my report.
- Personnel: Current activity is focused youth employees in our YEP and recreation program. I continue to work supporting all employees and retirees with benefit administration.
- Staff Training: I continue to assist with the development and delivery of staff training materials and a system for tracking mandatory training for public officials and employees, including youth employees.
- Budget: I continue to work on budget documents to support Michelle in 2024 budget planning and development.



## TOWN OF ULYSSES

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### Planning & Zoning July 2023 Report to Town Board

Town Board Meeting Date, 08.08.2023

Submitted by Niels Tygesen, 08.02.2023

#### Planning Board

The Planning Board held a meeting on July 18<sup>th</sup> to discuss the following items:

- After conducting a public hearing, the Board granted final approval for the 'Benjamin 2 Lot Land Division', a minor subdivision located at 4190 Dubois Road, parcel 27.-3-12.2.
- After conducting a public hearing, the Board granted final approval for the 'Bartishevich 2 Lot Land Division', a minor subdivision located at 7615 Willow Creek Road, parcel 14.-4-4.12.
- The Board opened a public hearing for site plan review of a proposed new ±10,640 sf retail building for Dollar General with associated parking, lighting, signage, landscaping, etc. located on a vacant lot. The Board left the public comment period open and continued the hearing for their August 1<sup>st</sup> meeting.
- Sketch Plat Review to consider the 'Washburn 2 Lot Land Division', a minor subdivision located at 2141 Kraft Road, parcel 26.-1-6.22.
- Sketch Plan Review to consider the 'Gaulke Tram Site Plan', a proposal to construct a 100' tram in the CZ zone located at 5 Maplewood Rd, parcel 29.-1-41.
- Sketch Plan Review to consider the 'Jacksonville Park Site Plan', a proposal to construct accessibility improvements to Jacksonville Community Park, located at 3037 Swamp College Road, parcel 25.-6-7.
- The Board considered the 'Inn at Taughannock Falls Hotel Development District' proposal, a project that would create a new development district, and which was referred by the Town Board. Additional information from the applicant was requested.

#### Comp Plan Steering Committee

The Committee held a meeting on July 5<sup>th</sup> to discuss the following items:

- Work plan items including DEC grant and membership outreach.
- Comparison of the Town's 2009 Comp Plan's elements, goals, policies, and general layout to other jurisdictions comp plans.
- Review of the Consultant Request for Qualifications (RFQ) Draft.





## TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886  
townofulyssesny.gov

### **Board of Zoning Appeals**

The BZA held a meeting on July 19<sup>th</sup> to discuss the following items:

- Two area variances and restrictive covenant associated with the 'New Women's Residential Addiction Recovery Center' project, a proposal to construct a new two story detached building, approximately 13,385 gross square feet, for use as a 25 bed facility associated with the existing Cayuga Addiction Recovery Services on-site located at 6621 Route 227, parcel 22-.2-4.
- Two area variances associated with the 'Gaulke Tram Site Plan' project noted above.
- Three area variances associated with the 'Jacksonville Park Site Plan' project noted above.

### **Planning Projects**

- Long term multi-year town-wide planning cycle.
- 2024 Building, Code, Planning, and Zoning budget planning.

### **Zoning Enforcement**

Research on existing code cases and meeting with Legal on enforcement processes.

### **Miscellaneous**

- Meeting with County and other local officials with the Stormwater Coalition of Tompkins County.
- Meeting with Legal related to research projects.
- Continued outreach for members for the Comp Plan Steering Committee, Ag Committee, Planning Board, and Board of Zoning Appeals.
- Meeting with Town staff regarding Town Hall Security.
- Continued training with Office Project Assistant.
- Building, Planning, and Zoning permit application updates.
- Updates to webpages.
- Customer support pertaining zoning information and permitting process.

## Recreation Department Report

August 8, 2023

Created by: Will Glennon, Recreation Director

### Adult Recreation Programming for summer

- Registration for adult recreation programs opened on August 1st.
- Current fall programs: Pickleball (Sundays 2:30-4:30pm), basketball (Sundays 9-12pm), volleyball (Tues & Thurs 7:30-9:30pm), and soccer (Sundays 12-2 & Wednesdays 7:30-9:30)..
- Proposed program: Yoga
  - Meeting with a yoga instructor the week of August 7th to discuss a potential program.
- Space has been reserved to create another program on Mondays from 7:30-9:30pm.

### Summer programming and administration

- Summer camp will end on August 11th
- Summer camp week six field trip to Seabreeze is scheduled for August 9th.
- Summer camp passed the unannounced TCHD inspection on August 2nd.
- Summer program internal review with current staff will take place August 14th.

### Fall youth programming and administration

- Youth tennis program instructors have been hired and will teach tennis to 9-13 year olds on Tuesdays for five weeks beginning September 12th.
- Cross Country program instructor is currently being interviewed to coach a six week XC program beginning September 11th and culminating with a race on October 21st.
  - Connections with surrounding XC programs about additional races.
- Currently in discussions with the Cornell women's club soccer team to provide youth soccer clinics for the fall.
- Meeting with the new Trumansburg HS varsity boys basketball coach about the winter basketball program/clinic.
- Researching the possibility of offering girls recreation flag football for the fall or spring.
- Researching and coordinating the creation of a basketball league for play this winter. Proposed towns will be Tburg, Lansing, Candor, Spencer/Van Etten, S. Seneca, Watkins Glen, Newfield, and Tioga.

### General administration

- Beginning the 2024 yearly recreation budget for the Town budget
- Beginning the 2024 yearly recreation budget for the Youth Commission.
- Awaiting the new United Way of Tompkins County reporting system to send instructions on how to complete the yearly report.
- Meeting scheduled on Monday to instruct staff on how to reimburse families for the scholarship funds to be distributed this summer to qualifying families.

## Report to Town Board

Work between: 7/7 – 8/3/2023

Meeting date: 8/8/2023

Submitted by Michelle E. Wright

### Work Activities

#### Insurance Related

- Claim related communications
- Insurance related communications required for operations and contracted activity

#### Financially Related

- Multiyear planning communications
  - Long term town-wide planning cycle

#### Finance Committee

- Finance committee meetings: 6/14 & 7/5
- Continued Fund Balance Policy related work
- Title VI Compliance Plan draft to Town Board

#### Multi-year Planning

- Project dashboard development

#### Budget Related

- 2023 budget modifications
- Voucher review
- Prep for 2024 budget season:
  - Budget calendar development
  - Department pre-budget season meetings
  - Department specific communications re: budgeting
  - Salary study communication with Mollie D.
  - Pre-season big picture planning
  - 2024 work plan creation
  - 2024 budget exercise
  - Community org funding process development
  - Tax cap calculation

#### Asset Management

- Facilities management
  - Exterior painting project management
  - Contract related work
  - Procurement related work
- Continued development of:
  - Town Facilities capital plan
  - Highway equipment, paving and culvert capital plan
- Continued development of project concepts that will improve or protect Town assets
- Preliminary cost estimate meeting with Esri for GIS based database

#### Stormwater Long Term Planning

- Work related to asset data management
- WQIP related research for future year planning

#### Water District 3 Related

- Working group coordination and communications
- Budget monitoring
- 2024 work plan and budget development process
- Meeting with DOH re: lead service line inventory

#### General Water

- Communications with SWEFC re: cost per square foot capital expense estimation process

#### Recreation Department Administration

- County grant related admin: camp scholarship

## **Transportation**

- No ITCTC Policy Committee meeting this month
- Ithaca carshare state advocacy

## **Emergency Planning & Hazard Mitigation**

- No significant work activity for this period—place holder for future reports

## **Compliance Related**

- Tompkins County HR Lunch and Learn

## **Procurement Related Updates**

- Meeting with Town Attorney to simplify contracting process for procurement capacity building

## **Safety Committee**

- Incident review meeting

## **Bookkeeper Supervision**

- Review of monthly financial statements

## **Miscellaneous/General Town Work**

- Standing weekly meetings: Clerk, Supervisor, Bookkeeper, Project Assistant
- Resolution drafting, agenda packet related work
- Youth Development related support
- Standard Operating Procedure template development and delivery to department head

## **Active Projects Update**

- **IT Related: General, Strategic Plan/Update/Modernization, IT Committee**
  - On-going problem solving with upgrade process
  - Bi-weekly meetings ramping up to full IT support
  - Other IT problem solving
- **Black Diamond Trail Scoping Project**
  - Continued work related to Scoping Document draft
  - Meeting with engineers
- **DEC NPS Planning Grant**
  - Initial meeting with MRB re: project start up and grant admin planning
- **DEC Climate Smart Communities Comp Plan Update**
  - Work plan, budget, proof of insurance related work
- **BRIDGE NY Curry Road**
  - Preliminary conversation with design and CI engineer
- **Cemetery Road Bridge over Trumansburg Creek (NYSDOT 95% funded with FHWA money, Barton & Loguidice Engineers)** Process update as of 5/24 from Doug Mills @ DOT: “We will get the State Local Agreement submitted to Main Office for further processing and execution, one that is done we’ll make that final payment and close the project out.”
- **USDOT Technical Assistance for Rural and Tribal Pilot Program**
  - Application and budget development

## **Upcoming**

- Budget season prep
- Grant Administration
  - CSC DEC
  - NPS DEC
  - BRIDGE NY
- IT Consultant: strategic plan execution
- Technical Assistance Application through USDOT / FHWA

## Highway Report August 2023

### ROAD WORK:

Mow Roadsides and Cemeteries

Mowed back side of ditch and cleared tree branches on Glenwood Hts and Reynolds Road

Mowed around Guardrail on Maplewood, Buck Hill and Iradell roads

Installed Driveway Pipe on Willow Creek Road

Worked on Shoulders ( Cold Springs rd, Mekeel Rd )

Installed temporary NO PARKING on Rabbit Run and Falls road for Grassroots

Hauled Stone Dust for the fairgrounds

Hauled stone for Trumansburg Village

### MISC:

F550 inspected

Vented Fuel tanks through the roof and power washed tanks

Attended WD3 meetings ( Budget 2024 )

Water report and BAC sample done on the 2nd of August

Cleaned shop and office

Installed water meters in 7 residents