

Draft- not yet approved **TOWN BOARD MEETING**

Town of Ulysses

July 11, 2023

The meeting was held in person at the Town Hall at 10 Elm St., Trumansburg NY as well as via Zoom videoconference. Notice of Town Board meetings are posted on the Town's website and Clerk's board.

*Video recordings of meetings are available on Youtube at
<https://www.youtube.com/channel/UCWVIs--q9CpHlxdk9YxZyPw>.*

CALL TO ORDER:

Ms. Olson called the meeting to order at 7pm.

ATTENDANCE:

TOWN OFFICIALS

Supervisor- Katelin Olson

Board members- Michael Boggs, Mary Bouchard, Liz Weatherby

Town Clerk- Carissa Parlato

Second Deputy Supervisor/Budget Officer- Michelle E. Wright

Youth Employment Program Coordinator- Rachel Kennedy

Absent: Rich Goldman

OTHERS:

In-person:

Roxanne Marino- Conservation & Sustainability Advisory Committee (CSAC) chair

Via Zoom:

Linda Liddle- Water Source Protection Plan Committee (WSPPC) chair

APPROVAL OF AGENDA:

Motion: Ms. Bouchard moved to approve the agenda. This was seconded by Mr. Boggs and passed unanimously.

PRIVILEGE OF THE FLOOR: (3 minute limit)

Ms. Marino shared a CSAC update:

- Regarding paving of the town hall parking lot, she offered that a hybrid option of porous and asphalt pavements may be a solution
- Next mtg is 8/8 at 7:15pm

MUNICIPAL BOARD & STAFF REPORTS:

(Written reports provided in advance)

Ms. Liddle gave an update on the WSPPC water survey, noting that questions have been finalized. The group is now working on data collection details and publicity. They will present to the town board on

8/8/23. Mr. Boggs (town board liaison to the WSPPC) noted that several people have weighed in on creation of the survey questions.

Ms. Olson shared that in a few weeks she and Mr. Hart (on behalf of Three Falls LDC) will meet with NYS to begin working on the licensing agreement for Camp Barton. She added that the area will be named by NYS Parks.

PRESENTATION/DISCUSSION: Rachel Kennedy, Youth Employment Program (YEP)

Ms. Kennedy gave an update:

- 34 applicants to date
- 21 have been placed
- Aged 14-19
- Job sites are experienced local partners with some new ones
- New this year- sexual harassment training tailored to youth employees

Ms. Olson said that additional funding from county may enable the program to continue into the fall.

PRESENTATION/DISCUSSION: Michelle E. Wright- Mid-year update on Strategic Project Planning

Ms. Olson noted that a BridgeNY grant has been awarded for the Curry Road culvert after several years of submittals by Ms. Wright.

Ms. Wright shared a list of town projects in progress as well as for the future. *(See attached).*

She noted that there are challenges to finding contractors for town hall facilities projects due to municipal and state requirements.

Mr. Boggs inquired about Ms. Wright's workload.

OLD BUSINESS:

DEPT. OF PUBLIC WORKS TRANSITION

Ms. Olson noted that she and Mr. Goldman will be working with the union on altering the contract to reflect the potential change from highway dept. to DPW. The change will require a local law.

IT/CYBER UPDATE

Ms. Olson shared with the board that the town has now moved to the new server.

Ms. Wright noted that there will be a short hiatus before the next IT phase begins as change takes up time for staff and we are now more cyber-secure than we have ever been.

RURAL YOUTH SERVICES (RYS) CONTRACT

Ms. Olson said that she and Ms. Weatherby, along with the Youth Commission, have been meeting to re-examine and enhance the contract. Since the program manager, Ethan Cramton, resigned last Oct. the position has remained vacant for the program, which is supported by the town, village, and county. Due to the vacancy there are funds to spend before the end of the year.

The commission has developed draft language for a new contract but it will take a while to finalize so the position will likely not be filled until 2024.

NEW BUSINESS:

PAINTING CONTRACT AUTHORIZATION

Ms. Wright shared a painting quote and gave some background on the process. She worked with a volunteer and noted that estimates were solicited but some were offput by the regulations of working with a municipality.

Mr. Boggs expressed concern about the quote and the amount of money requested up front.

RESOLUTION # : AUTHORIZING TOWN SUPERVISOR TO ENTER INTO CONTRACT FOR TOWN HALL EXTERIOR PAINTING

WHEREAS a thorough process was conducted to obtain quotes for painting the exterior of the Town Hall; and

WHEREAS a single vendor was both able to meet the requirements outlined in the RFP and available in the summer of 2023.

NOW THEREFORE BE IT

RESOLVED that the Ulysses Town Board authorizes the Town Supervisor to enter into contract with Ernz Co. Painting, LLC. upon confirmation of references.

No action taken

PLANNING BOARD ALTERNATE APPOINTMENT

RESOLUTION #127 OF 2023: APPOINTMENT OF AN ALTERATE TO THE PLANNING BOARD

RESOLVED that the Ulysses Town Board appoints Bart Gragg to serve as an alternate to the Planning Board through December 31, 2023.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 7/11/23

DRAFT 2022 AUDIT

Ms. Olson shared that the auditors from Insero will come to the next meeting to present their findings.

UPCOMING EVENTS:

July 14- Special Town Board meeting
July 25- Regular Town Board Meeting

August 8 – Regular Town Board Meeting
 August 10 – Town Board Retreat, 8-10am
 August 22 – Regular Town Board Meeting Cancelled

APPROVAL OF MINUTES:

RESOLUTION #128 OF 2023: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from June 27, 2023 (regular meeting) as presented.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman absent
 Weatherby aye

Vote: 4-0
 Date Adopted: 7/11/23

BOARD NOTIFICATIONS:

(none)

BUDGET MODIFICATIONS:

RESOLUTION #129 OF 2023: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the 2023 budget modification(s) as presented.

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1440.4	Engineer CE	\$ 8,000.00	Increase	\$ 3,940	\$ 11,940
<i>Overage due to the first invoice for the Black Diamond Trail (BDT) Scoping phase; project authorized via resolution 49-2023 and 89-2023. Budget modifications will be done as project is billed.</i>					
Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A2706	Grants From Local Govts	\$ -	Increase	\$ 3,940	\$ 3,940
<i>The ITCTC is providing \$18,304 in funds to Ulysses for the BDT Scoping work. As the project is billed we will increase this revenue line. Funds available after this budget modification = \$18,304 - \$3,940 = \$14,364</i>					
Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1910.4	Liability Insurance	\$ 39,257.40	Increase	\$ 100	\$ 39,357.40

Overage due to previously paid cyber insurance; voucher in July cycle is NYS DOT Highway permit which was budgeted for.

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1990.4	Contingency Account	\$ 23,690.23	Decrease	\$ 100	\$ 23,590.23

See balance under "Balance Post Budget Mod."; total use of A Fund contingency this year after this modification is \$11,409.77

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1940.4	Purchase of Land / ROW	\$ -	Increase	\$ 1,500	\$ 1,500.00

Unbudgeted expense for survey of rec fields land acquisition.

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A962	Asgnd: Rec (TCRec)	\$ -	Increase	\$ 1,500	\$ 1,500.00

Assigned fund (A962-236.22) earmarked for recreation related activities.

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson aye
 Boggs aye
 Bouchard aye
 Goldman absent
 Weatherby aye

Vote: 4-0
 Date Adopted: 7/11/23

PAYMENT OF AUDITED CLAIMS:

RESOLUTION # 130 of 2023: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers #269 through 308 in the amount of \$168,298.08.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
 Boggs aye
 Bouchard aye
 Goldman absent
 Weatherby aye

Vote: 4-0
 Date Adopted: 7/11/23

PRIVILEGE OF THE FLOOR (3 min limit per person):

none

ADJOURN

Ms. Bouchard made a motion to adjourn at 8:52pm. This was seconded by Mr. Boggs and passed unanimously.

*Respectfully submitted by Carissa Parlato, Town Clerk
7/21/23*