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JANUARY 5TH, 2023: ORGANIZATIONAL TOWN BOARD MEETING

RESOLUTION 2023-1: APPROVAL OF MEETING AGENDA

BE IT RESOLVED that the Ulysses Town Board approve the agenda for Jan. 5, 2023.

Moved: Mr. Boggs Seconded: Ms. Bouchard

- Olson aye
- Boggs aye
- Bouchard aye
- Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-2: HIGHWAY- SHARED SERVICE AGREEMENTS

WHEREAS, Highway Law #142-d allows co-operative agreements for highway services and sharing of labor, equipment and supplies; and

WHEREAS, General Municipal Law Article 5-G allows and encourages municipal co-operations, by joint or contract basis, performance of powers and duties among themselves; and

WHEREAS, it is deemed beneficial to the Town of Ulysses to allow for shared highway agreements of equipment and services with other nearby municipal highway departments;

WHEREAS the *Agreement for the Expenditure and Repair and Improvement of Highway Moneys* is authorized by Highway Law #284, and an agreement to cover *Custody of Highway Moneys* is authorized by Highway Law #283.

NOW THEREFORE BE IT RESOLVED that the Ulysses Town Board authorizes the Town's Highway Superintendent pursuant to Highway Law #284 to take such action to implement said agreements consistent with Town highway needs and availability, and Supervisor pursuant to Highway Law #283 to enter into agreements for shared services and equipment with other municipalities and authorize, within existing budget constraints, the maintain sufficient liability coverage to protect the town in such joint efforts.

RESOLUTION 2023-3: AUTHORIZING SPENDING OF HIGHWAY FUNDS

WHEREAS, the Town Board annually must approve expenditures for the maintenance of the roads, and

WHEREAS by law, the Town Board must approve these expenditures for highway maintenance, Therefore, be it

RESOLVED that the Ulysses Town Board approves the attached Agreement for the Expenditure of Highway Moneys as presented by the Ulysses Highway Superintendent at the January 5, 2023 Town Board Organizational meeting.

Ms. Olson noted that this is subject to change based on a re-assessment of conditions after the winter season.

RESOLUTION 2023-4: TOWN HIGHWAY DEPARTMENT HOURS OF OPERATION

BE IT RESOLVED that the hours for the Town Highway Department, set by the Town Highway Superintendent, are Oct 1st - April 30th: 6:00 am until 2:30 pm, Monday- Friday; and May 1st – Sept. 30th: 6:00 am until 4:30pm, Monday through Thursday, with flexible scheduling to cover water and emergencies.

RESOLUTION 2023-5: VEHICLE BENEFIT

RESOLVED, that because the Highway Superintendent is on call 24 hours a day, seven days a week, the Ulysses Town Board authorizes the use of a town vehicle for travel to and from work, provided it is not used for more than incidental personal use. Mileage should be recorded and submitted to the Town Clerk annually by January 15th for the preceding year.

Moved: Ms. Olson

Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-6: DATES OF MEETINGS

BE IT RESOLVED, the Regular Monthly Board meetings of the Ulysses Town Board will be held on the second and fourth Tuesdays of each month at 7pm at the Town Hall at 10 Elm Street.

RESOLUTION 2023-7: MEDIA

BE IT RESOLVED the designated news media is advised of the foregoing schedule and meeting notices will be posted, in accordance with the Open Meetings Law, on the Town Clerk's bulletin board and the Town website.

FURTHER RESOLVED the Ithaca Journal, a newspaper regularly published and having general circulation in the Town, is hereby designated as the official newspaper of the Town of Ulysses.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-8: MINUTES & OTHER MEETING RECORDS

BE IT RESOLVED, draft minutes of the Town Board meetings will be produced by the Town Clerk within 14 days of the date of the meeting and sent to Town Board members for approval, and further

RESOLVED in accordance with the Open Meetings Law, draft meeting minutes will be available to the public through the Town Clerk's Office and posted publicly with clear demarcation as "Draft" until approved by the Town Board and further

RESOLVED that the digital versions are hereby designated as the official minutes, and further

FURTHER RESOLVED that video records of meetings be posted online in an effort to expand public access to meetings, and otherwise in accordance with the Open Meetings Law.

Moved: Ms. Olson

Seconded: Mr. Goldman

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/5/23

RESOLUTION 2023-9: MILEAGE

BE IT RESOLVED mileage at a rate of \$0.655 cents per mile, based on the 2023 IRS standard mileage rate, shall be paid to Town Officials and employees for use of their personal vehicles for Town Business and that such mileage shall be reported at least quarterly on the official town form (available from the Town Clerk).

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/5/23

RESOLUTION 2023-10: PETTY CASH

BE IT RESOLVED that the petty cash amount for the Town Clerk/Tax Collector is \$300 and the amount for the Court Clerk is \$150.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/5/23

RESOLUTION 2023-11: CRIME COVERAGE

BE IT RESOLVED that the following crime insurance coverage through Houston Casual for Town officials, appointees and employees is hereby approved:

- Forgery and alteration \$100,000 (\$1,000 deductible)

- Theft, Disappearance and Destruction In/Out \$100,000 (\$1,000 deductible)
- Computer Fraud \$100,000 (\$1,000 deductible)
- Employee Dishonesty - Per Employee \$100,000 (\$2,500 deductible)
- (Includes Faithful Performance)
- Employee Dishonesty - Excess Coverage:
- First Deputy Supervisor \$650,000
- Supervisor \$650,000
- Tax Collector/Town Clerk \$650,000
- Deputy Town Clerk \$650,000
- *All Other Positions \$650,000*

Moved: Mr. Goldman

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-11: FINANCIAL REPORTING: ANNUAL UPDATE DOCUMENT (AUD)

BE IT RESOLVED that an annual financial report must be presented to the Town Clerk within 30 days of the end of the fiscal year as required by Town Law Section 29(10), and further

RESOLVED, in lieu of the financial report, the Supervisor is hereby required and authorized to submit an annual update document (AUD) to the state comptroller and Town Clerk within 60 days after the close of the fiscal year, and further,

RESOLVED, that the Town Clerk shall cause a summary thereof to be published in accordance with the law (Town Law Section 29(10-a)), and further

RESOLVED that if the state comptroller approves a 60-day extension of the AUD, the Supervisor’s time for filing a copy of the AUD with the Town Clerk is also extended.

Moved: Mr. Goldman

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-12: FINANCIAL RECONCILIATIONS

BE IT RESOLVED the Town follow the 2013 recommendations of auditor Insero and Company to have the Supervisor or Bookkeeper review the reconciliation of the Town Clerk’s bank statements and the Town Clerk’s office review the reconciliation of the Supervisor’s bank statements in order to safeguard the town’s finances. This shall be done at least quarterly and reported to the Town Board.

Moved: Mr. Goldman Seconded: Mr. Boggs

- Olson aye
- Boggs aye
- Bouchard aye
- Goldman aye
- Weatherby aye

Vote: 5-0
Date Adopted: 1/5/23

RESOLUTION 2023-13: FINANCIAL INSTITUTIONS

BE IT RESOLVED that Tompkins Trust Company is designated as depository, in which the Supervisor, Town Clerk, Justices, and other employees by virtue of their offices, shall deposit all monies coming into their hands and,

FURTHER RESOLVED the Town investments can be made at other banks and institutions as outlined in the Town’s investment policy. The Town investment policy shall be reviewed and approved by the Town Board periodically and revised as necessary.

Moved: Mr. Goldman Seconded: Ms. Bouchard

- Olson aye
- Boggs aye
- Bouchard aye
- Goldman aye
- Weatherby aye

Vote: 5-0
Date Adopted: 1/5/23

RESOLUTION 2023-14: FINANCIAL AUDIT

WHEREAS Town Law Section 123 requires that on or before the twentieth day of January an audit is performed for each Town department, or alternately, prior to the twentieth day of January the town may schedule an annual audit with a certified public accountant to take place within sixty days after the close of the town’s fiscal year;

BE IT RESOLVED that the Town Board of Ulysses has scheduled its annual audit with a certified public accountant, Insero, to commence the week of February 20, 2023.

BE IT RESOLVED that the Town Board of Ulysses has scheduled the annual court audit for Jan. 11 at 10am.

Moved: Ms. Olson

Seconded: Ms. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-15: COLLECTION OF BUILDING FEES

WHEREAS payments for building and zoning are collected by the building and zoning officers, and WHEREAS building and zoning officers are prohibited from collecting cash payments when outside the office, RESOLVED that for the purposes of checks and balances, the building and zoning officers will give payments and documentation to the Town Clerk for deposit, and further RESOLVED that the Town Clerk will give reports to the Bookkeeper for reconciling.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-16: TOWN BANK ACCOUNT SIGNATORIES, COUNTERSIGNING AND MAILING OF CHECKS

RESOLVED that the signatories for Town-wide bank accounts (i.e. not the Clerk or Court bank accounts) are as follows: Katelin Olson, Carissa Parlato, Mary Bouchard; and

RESOLVED that checks dispersed by the Town of Ulysses in the amount of \$5,000 or more will be signed by both the Town Supervisor and Town Clerk or other designated signatory per Town Law Section 29, and further

RESOLVED, that as an internal policy for security and due to slow-downs in the United States Postal Service, checks over \$15,000 will be sent via certified mail.

Moved: Mr. Boggs

Seconded: Ms. Olson

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye

Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-17: ESTABLISHMENT OF PAY PERIODS AND SALARIES

BE IT RESOLVED the Town Board hereby establishes the following payroll periods beginning on December 25, 2022 and going through December 23, 2023:

Monthly: Councilpersons

Bi-weekly: Town Supervisor, Highway Superintendent, Town Clerk, Justices, and all other employees.

RESOLUTION 2023-18: 2023 PAY RATES

Position	2023 Budgeted Appropriation	Hourly rate, if applicable
Town Board		
Town Supervisor	\$38,938	n/a
Budget Officer	\$47,263	n/a
Bookkeeper to the Supervisor	\$36,924	n/a
Councilperson	\$5,268	n/a
Clerk		
Town Clerk	\$61,491	n/a
Deputy Town Clerk	\$22,173	\$21.32
Second Deputy Clerk	\$400	\$20.00
Court		
Town Justice 1	\$20,414	n/a
Town Justice 2	\$20,414	n/a
Court Clerk	\$53,529	n/a
Recreation		
Director of Recreation (part-time or seasonal)	\$23,870	\$24.16
Planning, Zoning, Building		
Enforcement Officer for Building Code and Zoning	\$51,850	n/a
Planner	\$78,000	n/a
Code/Fire Enforcement Officer (part-time)	\$6,328	\$24.34
Project Assistant	\$22,880	\$22.00

Highway		
Highway Superintendent	\$70,158	n/a
Water District 3 Supervisor	\$1,754	n/a
General Water Supervisor	\$1,754	n/a
Motor Equipment Operator (3 positions)	-	\$25.50 per Union Contract
Deputy Highway Superintendent	-	\$26.00 per Union Contract
MEO/Water/Sewer Maintenance Worker	-	\$25.75 per Union Contract

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-19: TIME RECORDS

BE IT RESOLVED all hourly employees shall turn in a Town of Ulysses time card through the end of the pay period no later than the following Monday at 10:00am, and be it

FURTHER RESOLVED that salaried employees wishing to participate in the Town’s benefits programs according to the Personnel Policy shall report time used for vacation, sick time, holiday or other time off on a Town of Ulysses time card to maintain accurate records of benefit time used, and be it

FURTHER RESOLVED that no pay will be issued without a time card that has been signed by the employee and the employee's supervisor and submitted to the Bookkeeper and be it

FURTHER RESOLVED that the submission of electronic timecards, provided other obligations are met, is allowed and be it

FURTHER RESOLVED that if the employee is submitting the time card electronically to the Bookkeeper, the Department Head /Employee Supervisor must give electronic approval as part of the time card submission and be it

FURTHER RESOLVED that salaried and hourly employees (non-elected) should use this time card to submit sick, vacation, holiday and personal time off, and be it

FURTHER RESOLVED that it is the responsibility of the employee’s supervisor to assure the time card is accurate, and be it

FURTHER RESOLVED that to maintain accountability of all employees who work for the town, and to clarify supervisory roles, the following listing specifies employee supervisors. Each employee supervisor is

responsible for approving time cards (if required), vacation, personal, sick days and compensation time used by each employee. Time off for each employee must be reported to Bookkeeper who will maintain records.

Employee	Employee Supervisor	Hours/ Wk
Budget Officer	Town Supervisor	32
Deputy Town Clerk	Town Clerk	20
Court Clerk	Town Justices	40
Bookkeeper	Budget Officer	19
Enforcement Officer for Building Code & Zoning	Town Supervisor	35
Deputy Enforcement Officer	Enforcement Officer	5
Zoning Officer/Planner	Town Supervisor	40
Project Assistant	Zoning Officer/Planner	20
Deputy Highway Superintendent	Highway Superintendent	40
Motor Equipment Operators	Highway Superintendent	40
Highway Laborer	Highway Superintendent	Varies
MEO/Water Maintenance Worker	Highway Superintendent	40 (combined with highway work)
Water District Laborer	Highway Superintendent	Varies
Recreation Director	Town Supervisor	Varies
Recreation Department Employees	Recreation Director	Varies

Moved: Ms. Olson

Seconded: Ms. Bouchard

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-20: INSURANCE

RESOLVED the Town of Ulysses make the following insurance choices in 2023:

Insurance type	Carrier	Town contribution	Policy or rate exp.
Health insurance	Greater Tompkins County Health Insurance Consortium Platinum Plan through Excellus BCBS	90% for Class A employees 50% for Class B employees	12/31/23
Dental insurance	Excellus BCBS	50% of the premium	12/31/23
Medicare insurance	Excellus BCBS	Dependent upon experience and employee class (see Personnel Policy for details)	12/31/23
Worker's Compensation	Comp Alliance	100% of premium	12/31/23
Short Term Disability	Shelter Point	100% of premium	12/31/23
Long Term Disability	Unum	100% of premium	12/31/23
General Liability	Houston Casualty	100% of premium	12/31/23
Cyber & Data Security	TBD	TBD	TBD
Accident Insurance	TBD	TBD	TBD

RESOLVED that the following table presents the 2023 premiums for Health-related insurances:

Plan Type	Monthly Premium
Health Insurance (Single Policy)	\$776.31
Health Insurance (Family Policy)	\$2018.43
Dental Insurance (Single Policy)	\$47.94
Dental Insurance (Subscriber & Child Policy)	\$89.25
Dental Insurance (Subscriber & Spouse Policy)	\$95.88
Dental Insurance (Family Policy)	\$145.20
Medicare Policy	\$409.04

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-21: CELL PHONE REIMBURSEMENT FOR CODE/ZONING ENFORCEMENT AND HIGHWAY DEPARTMENTS

WHEREAS the Building/Code & Zoning Enforcement Officer and both the Highway Superintendent and Water District Operator are frequently out of their offices and away from their stationary phones during their regular duty hours, and

WHEREAS carrying a cell phone is an important part of efficient communications and emergency response, and

WHEREAS this benefit must be claimed on the employees’ personal tax return as a taxable fringe benefit unless the employee provides bill documentation showing work use versus personal use,

THEREFORE, BE IT RESOLVED that the Town of Ulysses hereby allows people who hold the positions of Code/Zoning Enforcement Officer, Highway Superintendent, and MEO Water to either have and use a town-owned cell phone at the town’s expense which will only be used only for town purposes OR be reimbursed for part of the cost of their personal cell phone at the rate of \$40/month; and

RESOLVED that if the Code/Zoning Enforcement Officer, Highway Superintendent and Water District Operator elect to be reimbursed for their personal cell phone they will provide the Bookkeeper with proof of each monthly expense via invoice or bill along with the submission of the reimbursement form; and

RESOLVED that the Town Clerk will provide a copy of this resolution to each person holding a position to which this resolution refers.

Moved: Mr. Boggs Seconded: Ms. Bouchard

DISCUSSION: Mr. Goldman asked whether \$40 is the right amount. Ms. Wright and Taetsczh indicated that it is cheaper for the town to not have to manage the assets of owning cell phones.

- Olson aye
- Boggs aye
- Bouchard aye
- Goldman aye
- Weatherby aye

Vote: 5-0
Date Adopted: 1/5/23

RESOLUTION 2023-22: APPOINTMENTS, ASSIGNMENTS & LIAISONS OF TOWN BOARD MEMBERS & STAFF

BE IT RESOLVED that the Town Board makes the following appointments and requests that each appointee report to the Town Board at least annually:

	2022	2023
A. Highway Department Liaison	Katelin Olson	Katelin Olson

B. Finance Committee Member	Rich Goldman, Mary Bouchard	Rich Goldman, Mary Bouchard
C. Planning Board Liaison	Rich Goldman, Michael Boggs (alternate)	Rich Goldman, Michael Boggs (alternate)
D. Board of Zoning Appeals Liaison	Rich Goldman, Mary Bouchard (alternate)	Rich Goldman, Mary Bouchard (alternate)
E. Fire Department Liaison	Michael Boggs	Michael Boggs
F. Town Court Liaison	Katelin Olson	Katelin Olson
G. Trumansburg/Ulysses Youth Commission- Rec. Department Member	Katelin Olson, Mary Bouchard (alternate)	Katelin Olson, Mary Bouchard (alternate)
H. Village EMS & EMS Billing Oversight Committee Member	Michael Boggs, Mary Bouchard	Katelin Olson, Michael Boggs
I. Town Hall Maintenance Member	Katelin Olson ,Michael Boggs, (alternate)	Katelin Olson ,Michael Boggs, (alternate)
J. Sustainability Committee Member	Mary Bouchard	Mary Bouchard
K. Trumansburg Village Board Liaison	Mary Bouchard	Mary Bouchard
L. Records Advisory Board Member	Katelin Olson	Katelin Olson
M. Safety Committee Member	Michael Boggs	Michael Boggs, Elizabeth Weatherby
N. Agricultural Committee Member	Katelin Olson, Mary Bouchard	Mary Bouchard, Elizabeth Weatherby
O. Infrastructure Committee Member	Katelin Olson, Michelle E. Wright	Katelin Olson, Michelle E. Wright
P. Cyber and IT Committee Member	Katelin Olson	Katelin Olson, Mary Bouchard
Q. Comprehensive Plan Committee Member and Liaison	Katelin Olson, Roxanne, (alternate)	Katelin Olson (member), Elizabeth Weatherby (liaison)
R. Tree Advisory Committee & Bee Committee Member	Mary Bouchard	Mary Bouchard (chair)
S. Voucher Review Assignment	Rich Goldman and Mary Bouchard (January-June); Michael Boggs and TBD (July- December)	Rich Goldman and Mary Bouchard (January-June); Michael Boggs and Elizabeth Weatherby (July- December)
U. Diversity, Equity, and Inclusion Officer	Katelin Olson	Katelin Olson
V. Trumansburg Chamber of Commerce Liaison	Michael Boggs	Elizabeth Weatherby
W. Tompkins County Council of Governments Member	Katelin Olson	Katelin Olson, Michelle E. Wright (alternate)
X. Recreation Partnership Representative	Rich Goldman, Mary Bouchard	Mary Bouchard, Elizabeth Weatherby (alternate)
Y. Health Consortium Board Representative	Mary Bouchard, Rich Goldman (alternate)	Rich Goldman, Mary Bouchard (alternate)

Z. Harassment & Discrimination Policy Compliance Officers	Rich Goldman, Mary Bouchard (alternate)	Michelle E. Wright and Blixly Taetzsch
A.A. Camp Barton Cooperative/LDC	Katelin Olson, Rich Goldman	Katelin Olson, Rich Goldman

Moved: Ms. Olson

Seconded: Mr. Goldman

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-23: APPOINTMENTS OF NON-TOWN BOARD MEMBERS

BE IT RESOLVED that the Town Board makes the following appointments and request that each appointee report to the Town Board at least annually:

	2022	2023
B. Planning Board Chairperson	Pete Angie	Pete Angie
C. Board of Zoning Appeals Chair	Steven Morreale	Steven Morreale
D. Clerk for Board of Zoning Appeals	Louis DiPietro	Project Assistant TBD
E. Clerk for Planning Board	Maria Barry	Project Assistant TBD
F. Tompkins County Environmental Mgmt Council	Marc Devokaitis	Chris Collins
G. Tompkins County Stormwater Coalition	<i>Town Planner TBD</i>	Town Planner
H. Stormwater Officer	<i>Town Planner TBD</i>	Town Planner
I. Trumansburg/Ulysses Youth Commission Reps.	Zaun Marshburn, Linnea Burgevin	Elizabeth Weatherby, TBD
K. Tompkins County Youth Services Board	<i>(Vacant)</i>	TBD
L. Ithaca/Tompkins County Trans. Council Planning & Policy Committees	Michelle E. Wright, Katelin Olson (alternate)	Michelle E. Wright, Niels Tygesen (alternate)
N. Fair Board liaison	Michelle E. Wright	Michelle E. Wright

O. Tompkins County Animal Control	Carissa Parlato, Katelin Olson (alternate)	Carissa Parlato, Katelin Olson (alternate)
P. Cayuga Lake Watershed Intermun. Org. (CWIO)	Elizabeth Thomas, Roxanne Marino (alternate)	Elizabeth Thomas, Roxanne Marino (alternate)
Q. Board of Assessment Review	Cheryl Thompson, David Means	Cheryl Thompson, David Means
R. Safety Committee	Town Planner (TBD) (alternate), Scott, Michelle, Carissa	Niels Tygesen, Scott Stewart, Michelle E. Wrights, Carissa Parlato
S. Cyber & IT	Linda Little, Michelle Wright, Carissa Parlato	Katelin Olson, Michelle E. Wright, Carissa Parlato, Linda Little, Mary Bouchard
T. Water Supervisor	Scott Stewart	Scott Stewart
U. Water District Billing & Collection Clerk	Carissa Parlato	Carissa Parlato

Moved: Ms. Olson

Seconded: Mr. Boggs

- Olson aye
- Boggs aye
- Bouchard aye
- Goldman aye
- Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-24: PLANNING BOARD AND BOARD OF ZONING APPEALS APPOINTMENTS

BE IT RESOLVED that the Town Board has appointed the following to be members of the Planning Board and Board of Zoning Appeals with staggered annual appointments. Members whose terms expire in 2023 may be either replaced or reappointed. Chair appointments are for one year only.

<i>Name / email</i>	<i>Date Appointed</i>	<i>Term Expiration</i>
BOARD OF ZONING APPEALS		
STEPHEN MORREALE Chair (One year term)	1/5/2023	12/31/2023
Member (5 year term)	1/5/2021	12/31/2025
CHERYL THOMPSON	1/5/2023	12/31/2027
ROBERT HOWARTH	1/28/2020	12/31/2024
DAVID TYLER	1/5/2022	12/31/2026
ANDREW HILLMAN	1/10/2019	12/31/2023

THOMAS BUTLER (<i>alternate</i>)	1/5/2023	12/31/2023
TBD (Clerk)	1/5/2023	12/31/2023
PLANNING BOARD		
PETE ANGIE, Chair (One year term)	1/5/2023	12/31/2023
Member (5 year term)	1/5/2022	12/31/2026
REBECCA SCHNEIDER	1/10/19	12/31/2023
LINDA LIDDLE	1/5/2023	12/31/2027
ELIZABETH GARNER	1/6/2021	12/31/2025
MORRIS KLEIN	12/10/2019	12/31/2024
Vacant (1st ALTERNATE)		12/31/2023
Vacant (2nd ALTERNATE)		12/31/2023
TBD (Clerk)	1/5/2023	12/31/2023

Moved: Ms. Olson

Seconded: Mr. Goldman

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-25: REPEALING THE VACCINATION POLICY

WHEREAS the Town of Ulysses passed the Vaccination & Testing policy on Oct. 12, 2021 as a response to the COVID-19 pandemic, and

WHEREAS, vaccination and testing guidelines have continued to evolve,

RESOLVED that the Town Board repeals the 2021 Vaccination & Testing policy.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-26: APPROVAL OF AMENDED AND UPDATED POLICIES

RESOLVED that the Ulysses Town Board approves the following amended and updated policies:

- Personnel
- Procurement
- Investment
- Capital Assets
- Diversity, Equity and Inclusion

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 1/5/23

RESOLUTION 2023-27: POLICIES

RESOLVED that the Ulysses Town board acknowledges the following policies:

**indicates policy is required by law*

<u>Policy*</u>	<u>Last updated</u>	<u>Notes</u>
Diversity, Equity and Inclusion Policy	7/13/21	
Personnel	various sections updated 2015- 2019	Includes insurance & retiree benefits
*Alcohol and Controlled Substance Testing	2015	(for Highway employees only) included in Personnel Policy; <i>will consider updating in 2023 to refer to legalized marijuana</i>
* Code of Ethics	2009	included in Personnel Policy
* Workplace Violence	2015	included in Personnel Policy
* Harassment & Discrimination	2019	included in Personnel Policy
* Sexual Harassment Prevention	2019	included in Personnel Policy
* Sick, vacation, overtime, and leave	2019	included in Personnel Policy
* Expense reimbursements (for mileage, travel, food and lodging)	2017	included in Personnel Policy
* Procurement	2010	*must be reviewed annually

* Use of Municipal Equipment (town-owned vehicles; computer use; municipally-issued cell phones/smart phones/tablets/computers; social media)	2015	included in Personnel Policy
Claims	2012	
* Computer System Security (aka IT Breach Notification)	2012	
* Information Technology Policies: <ul style="list-style-type: none"> • Use of and Access to Personal, Private and Sensitive Information • Wireless Security Policy • Password Security Policy • Internet, Email, and Personal Computer Use • Mobile Computing and Storage Device Policy • Online Banking 	2015, 2017	Pieces included in both Personnel Policy and Records Mgmt policies with the exception of: <ul style="list-style-type: none"> • Wireless Security Policy • Mobile Computing and Storage Device Policy • Online Banking
Meeting Rules and Procedures	2018, amended 2021	
*Investment	1994	
Planning Board and Zoning Board Attendance and Training	2012	
Records Management	2017	
* Local Comprehensive Emergency Management Plans (Emergency Preparedness)	1993	
EMS Ambulance Billing	2019	
Mailbox Replacement for Highway Dept.	2019	
*Title IV Anti-discrimination Plan		<i>Town does not have this policy</i>
* Defense and Indemnification		<i>Town does not have this policy</i>
* Capital Asset Policy	2023	

BE IT RESOLVED that these documents shall be maintained on the town website, provided in print upon request, and further

RESOLVED that each employee and elected or appointed official (except the Town Court office) shall sign off that they have read and understand the following policies within one month of hire or taking office:

- Personnel- includes vacation, sick leave, and holiday benefits
- Alcohol and Controlled Substance Testing (for Highway employees only)
- Code of Ethics
- Workplace Violence
- Sexual Harassment

FURTHER RESOLVED that ANNUALLY all employees and elected or appointed officials** shall sign off that they have read and understood the following policies:

- Code of Ethics
- Workplace Violence
- Sexual Harassment

FURTHER RESOLVED that the Town Clerk’s Office shall maintain these records and notify the Town Supervisor of anyone who has not complied with these requirements.

Moved: Ms. Olson Seconded: Mr. Goldman

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 1/5/23

RESOLUTION 2023-28: MANDATORY ANNUAL TRAINING

RESOLVED that all employees (including elected and appointed officials and committee members), with the exception the Town Court, participate in annual training as specified, and

FURTHER RESOLVED that the Town Planner shall oversee the Planning Board and Zoning Board training fulfillments and documentation and provide these records to the Town Clerk’s Office, and

FURTHER RESOLVED that the Town Clerk’s Office shall maintain these records and notify the Town Supervisor of anyone who has not complied with these requirements.

<i>Item</i>	<i>Training</i>	<i>Who must participate</i>
Code of Ethics policy	Required by NYS	All staff, appointed, elected, boards and committees
Workplace Violence policy	Required by NYS	All staff, appointed, elected, boards and committees
Harassment & Discrimination policy	Required by NYS	All staff, appointed, elected, boards and committees
Sexual Harassment Prevention policy	Required by NYS	All staff, appointed, elected, boards and committees

Planning Board and Zoning Board Training	4 hours/year as per Town policy	Planning & Zoning boards
Emergency Preparedness	Shall be held sometime before June 1 st of 2023.	All staff

Moved: Ms. Olson

Seconded: Ms. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-29: MANDATORY REVIEW OF ALL ACCIDENTS INVOLVING TOWN PROPERTY

WHEREAS the Town’s insurance carrier has requested that a procedure be put in place to review all accidents involving Town-owned property; and

WHEREAS the purpose of the purpose of this process is to document any health and safety events, including ‘near misses’, in order to better understand how the Town might improve health and safety conditions for its employees; therefore

BE IT RESOLVED that any employee involved in an accident involving Town property will complete the incident report form provided by the Town Bookkeeper; and

FURTHER RESOLVED that the Town Board delegates the procedural review of any accident involving Town property to the Town’s Safety Committee.

Moved: Ms. Olson

Seconded: Ms. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-30: RECORDS MANAGEMENT OFFICER

BE IT RESOLVED that the Town of Ulysses appoints the Town Clerk, Carissa Parlato as Records Management Officer and;

FURTHER RESOLVED that the Town Board shall be notified of Freedom of Information Requests.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-31: GIFTS FROM TOWN TO OTHER PARTIES

BE IT RESOLVED that in accordance with the New York State Constitutional prohibition against gifts by municipalities as described in Article III, Section 1, the Town of Ulysses will not give donations, or other gifts of recognition for service (retirement, annual appreciation, or otherwise) to any organizations, volunteers, or other individuals in the employment of the Town or otherwise providing service to the Town or the community. The Town may, however, hold recognition events and provide refreshments.

Moved: Mr. Goldman

Seconded: Ms. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-32: 2023 FEES and PENALTIES

RESOLVED that the Town Board approves the following fees and penalties for 2023

PLANNING & ZONING:

ZONING:	2022 Fees:	2023 Fees:
Development District	\$250 + costs	\$275 + costs
Re-zoning	\$250 + costs	\$275 + costs
BOARD OF ZONING APPEALS:	2022 Fees	2023 Fees
Variance	\$150. (includes legal ad)	\$165 (includes legal ad)
PLANNING BOARD:		
Lot Line Alteration	\$50.00	\$55
Subdivision - Minor	\$150.00	\$165
Subdivision - Major	\$300.00	\$330

Site Plan Review- Residential	\$100 + costs	\$110 + costs
Site Plan Review- Commercial	\$200. + costs	\$220. + costs
Site Plan requiring Special Permit	\$250.00	\$275.00
OTHER PLANNING & ZONING:		
SWPPP Review 3	\$100+ engineering and Soil & Water Conservation Service Fees	\$110+ engineering and Soil & Water Conservation Service Fees
Copies of Comprehensive Plan, Zoning, Farmland Protection Plan, etc.	\$15/copy of plan	\$17/copy of plan

BUILDING/CODE:

OPERATING PERMITS	2022 Fee	2023 Fee
Operating Permit	\$75.00	\$75.00
Fireworks display	\$150.00	\$150.00
Special Event Operating Permit- for events with 2000 or more in attendance	\$150/day of event	Planned adjustment in 2023
Special Event Operating Permit- for events requiring a permit with under 2000 in attendance.	\$50/day of event	Planned adjustment in 2023
BUILDING PERMITS	2022 Fee	2023 Fee
1 & 2 Family Residences, includes finished basements	\$.30/sq ft or \$3/thousand, whichever is greater.	\$.40/sq ft or \$4/thousand, whichever is greater.
Modular	\$.20/sq ft	\$.30/sq ft
Unfinished basements	\$.15/sq ft.	\$.20/sq ft.
Multiple dwelling/Multi- residential	\$225 + \$3/K	\$225 + \$4/K
Commercial bldgs., bridges, tanks, and towers	\$425 + \$4/K	\$425 + \$5/K
Alterations, renovations, additions, pools	\$75 + \$3/K	\$75 + \$4/K
Accessory Building- separate from a main building	\$55 + \$3/K	\$55 + \$4/K
Accessory Building – attached to 1 & 2 family residence	\$0.30/sq. ft.	\$0.40/sq. ft.
Building Permit Renewal	Half existing building permit fee	Half existing building permit fee
Any building begun without a valid building permit	Double normal fee	Double normal fee
Solar, wind or alt. energy permit- RESIDENTIAL	\$75.00	\$75.00
Solar, wind or alt. energy permit- COMMERCIAL	\$75 + \$3/K	\$75 + \$4/K
Sign permit	\$50.00	\$50.00

Woodstove or heating unit	\$50.00	\$50.00
Demolition	\$2/K (\$65 min)	\$2/K (\$75 min)
Fire Inspection (includes one re- inspection if necessary)	\$50/inspection	\$75/inspection
Additional Fire Inspections (if more than 2 necessary beyond initial inspection(s))	\$50/inspection	\$75/inspection

EMERGENCY MEDICAL SERVICES:

SERVICE PROVIDED	FEE
Treat and Release (no transport)	\$75
Motor Vehicle Accident, including non-transport	\$450
BLS Non-Emergency	\$500
BLS Emergency	\$1,050
ALS 1 Non-Emergency	\$850
ALS 1 Emergency	\$1405
ALS 2 Emergency	\$1612
Specialty Care Transport	\$n/a
Paramedic Intercept	\$1200
Specialty Care	\$500
Ground Transport per Mile	\$35.00

CLERK:

DOG FEES:		
Dog license/renewal (spayed/neutered)	\$13.50	
Dog license/renewal (not spayed/neutered)	\$20.50	
New dog tag	\$3.00	
Purebred license (5-20 purebred dogs)	\$100.00	
Purebred license (21 or more purebred dogs)	\$200.00	
Dog impoundment fee	\$25 for 1st offense \$50 for 2nd offense \$75 for 3rd offense	
Unlicensed dog/Failure to renew license	\$25 for 1st offense \$50 for 2nd offense \$75 for 3rd offense	
Dog enumeration fee	\$25.00	
OTHER FEES:		NOTES:

Certified Copy of Marriage Certificate	\$10.00	set by NYS
Marriage license	\$40.00	set by NYS
Marriage license for active-duty military	<i>no fee</i>	set by NYS
Games of Chance license	\$50.00	set by NYS
Hunting Licenses	<i>(varies by license)</i>	set by NYS
Disabled Parking	<i>no fee</i>	set by NYS
Returned check fee	\$20.00	Maximum allowed by NYS

WATER:

PERMITS & HOOK-UPS:		
Plumbing permit (up to 5 inspections)	\$240.00	
New contractor registration	\$15.00	
Engineering fees for out-of-district/extension requests	Based on engineer's estimate.	
TAPS:		
Main tap (Standard household tap)	Current cost (billed by Bolton Point)	
>1" Tap	Current cost (billed by Bolton Point)	
METERS:		
Standard Household	Based on market cost	
RF Radio Reader	Based on market cost	
Meter: pit type	Based on market cost	
Meter: >3/4"	Based on market cost	
Frosted (frozen) meter replacement	Cost of meter + 1 hr. labor	
BACKFLOW/CROSS CONNECTION:		
Backflow application review	(handled by Bolton Pt)	
WATER SALES:		NOTES:
Water sales to users in Districts 1 & 2	Set by the Village of Trumansburg with administrative fee added by Ulysses per contract	(generally 1.5x the Village rate)
Water sales to users in Districts 1 & 2- late fee	10%	Added for 2023

Water sales to users in Districts 3 and 4	\$10.05/1000 gallons	Based on Town of Ithaca's 2023 water price of \$8.89/1000 gl with a percentage added to account for water loss
Water District 3 Bulk User rate	1.1x Town of Ulysses rate (\$11.09)	

CODE AND PLANNING/ZONING PENALTIES:

Activity	Penalty	Resolution/Law	Notes
OPERATING PERMITS			
Penalty for failure to apply for Special Permit- 1st offense	\$1,000.00	LL#1 of 2010	
Penalty for failure to apply for Special Permit- 2nd offense	\$2,000.00	LL#1 of 2011	
CODE (Building and Zoning)			
Code violation	No less than \$100/day and no greater than \$250/day for each day of violation, in addition to penalties prescribed by state law	LL1 of 2016	
PLANNING BOARD			
Non-Compliance	\$100/day and/or Stop Work Order	Res. 2007-36	
STORM WATER			
Storm sewers- 1st offense	up to \$500 and/or imprisonment up to 15 days	LL1 of 2012	each day constitutes a new violation. GC 149-14D
Storm sewers- 2nd offense	up to \$1000 and/or imprisonment up to 15 days	LL1 of 2012	
Stormwater Mgmt and Erosion Sediment Control- 1st offense	up to \$350 and/or imprisonment up to 6 days	LL1 of 2012	each week constitutes a new violation. GC 156-13D

Stormwater Mgmt and Erosion Sediment Control- 2nd offense	\$350-700 and/or imprisonment up to 6 months	LL1 of 2012	each week constitutes a new violation. GC 156-13D
Stormwater Mgmt and Erosion Sediment Control- 3rd offense	\$700-1000 and/or imprisonment up to 6 months	LL1 of 2012	each week constitutes a new violation. GC 156-13D
OTHER			
Flood damage prevention: No structure shall hereafter be constructed, located, extended, converted, or altered and no land shall be excavated or filled without full compliance with the terms of this chapter and any other applicable regulations.	up to \$250; or imprisoned up to 15 days	LL2 of 1987	GC 89-8
Radio communications protection: to prevent interference with the countywide public safety radio communications system which is used by emergency service providers in this municipality and throughout Tompkins County.	up to \$250	LL2 of 2007	GC 129
Watercraft	73-c of the New York State Navigation Law	4/13/2004	GC 205-7
Zoning	No less than \$100/day and no greater than \$250/day for each day of violation, in addition to penalties prescribed by state law	2017-59	GC 212-4 E

WATER PENALTIES:

Item	Penalty	Source	Notes
Water bill late fee (penalty)	10%	Res. 2014-67	can also shut off water.
Service fee for new water hookup fees	5%	2017-118	
Any user who is found to have violated any provision of this article, or permit or administrative order	up to \$1000	LL1 of 2003	GC 200-14A(4)
VIOLATION PENALTIES: Any person who violates any of the provisions of or who fails to			each day constitutes a

perform any duty imposed by this article, any administrative order or termination of the Superintendent promulgated under this article, or the terms of any permit	up to \$1000	LL1 of 2003	new violation. GC 200-14B(1)
CRIMINAL PENALTIES: Any person who willfully violates any provision of this article or any final determination or administrative order of the Water District Operator made in accordance with this article shall be guilty of a Class A Misdemeanor and, upon conviction thereof	not less than \$500 nor more than \$1,000, or imprisonment not to exceed one year, or both. Each offense shall be a separate and distinct offense, and, in the case of a continuing offense, each day's continuance thereof shall be deemed a separate and distinct offense	LL1 of 2003	GC 200-14B(3)
CRIMINAL PENALTIES: Any user who knowingly makes any false statements, representations, or certifications in any application, record, report, plan or other document filed or required to be maintained pursuant to this article, or permit, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this article shall be guilty of a Class Misdemeanor and, upon conviction, shall be punished by a fine of	not more than \$1,000 per violation per day or imprisonment for not more than one year, or both.	LL1 of 2003	

Moved: Ms. Olson

Seconded: Ms. Bouchard

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-33: COMMITTEES APPOINTED BY THE TOWN BOARD

The following working groups or committees are appointed by the Town Board for specific purposes and may or may not have terms of office:

<u>COMMITTEE</u>	<u>MEMBERS</u>	<u>TERM END</u>	<u>NOTES</u>
CONSERVATION & SUSTAINABILITY ADVISORY (CSAC)	Roxanne Marino	2024	Chair – appointment expires 12/31/23
	Bara Hotchkiss	2024	
	Terry Carroll	2023	
	Andy Hillmann	2023	
	Marissa Nolan	2024	
YOUTH COMMISSION (annual appointments)	Paul Pennock (chair)	2023	School liaison
	<i>TBD</i>	2023	Town rep
	Liz Weatherby	2023	Town rep
	Katelin Olson	2023	Town board liaison
	Shelley Lester	2023	RYS liaison
	Rick Alvord	2023	County liaison
	Ben Carver	2023	Village board liaison
	Michael Darfler	2023	Village rep
	Keith Hannon	2023	Village rep
HABITAT NATURE PRESERVE COMMITTEE (annual appointment)	Carissa Parlato (chair)	2023	Town liaison
	Marvin Pritts	2023	
	Aaron Rovitz	2023	
	Kira Lallas	2023	Neighbor
	Marc Devokaitis	2023	neighbor
	Mary Bouchard	2023	Town board liaison
TREE ADVISORY COMMITTEE	Andy Hillmann	2025	
	Don Ellis	2025	
	Greg Peck	2023	
	Pamela Markham	2023	
	Marvin Pritts	2024	
	John Wertis	2024	
BEE COMMITTEE (annual appointment)	Dorothy Brown	2023	
	Gail Shapiro	2023	

	Vivien Rose	2023	
	Gunther Keil	2023	
	Alison James	2023	
	Mary Bouchard (chair)	2023	Town committee member
WATER SOURCE PROTECTION PLAN COMMITTEE	Linda Liddle (chair)	Through project completion	
	Tim Martinson	Through project completion	
	Amy Panek	Through project completion	
	Stephen Morreale	Through project completion	
	Rebecca Schneider	Through project completion	
	Liz Thomas	Through project completion	
	Roxanne Marino	Through project completion	
COMPREHENSIVE PLAN UPDATE COMMITTEE	Ann DiPetta	Through project completion	Community member
	Rebecca Schneider	Through project completion	Planning Board committee member
	Roxanne Marino	Through project completion	CSAC committee member
	Katelin Olson	12/31/2023	Town Board committee member
	Elizabeth Weatherby	12/31/2023	Town Board Liaison and Committee Member Alternate
	<i>(vacant)</i>		BZA committee member
	<i>(vacant)</i>		Business owner member
	<i>(vacant)</i>		Ag committee member

	<i>(vacant)</i>		Ag committee member
	<i>(vacant)</i>		Community member
	<i>(vacant)</i>		Community member
	<i>(vacant)</i>		Village CPZR liaison
SAFETY & EMERGENCY COMMITTEE (annual appointment)	Carissa Parlato (co-chair)	2023	
	Michelle E. Wright (co-chair)	2023	
	Michael Boggs	2023	Town Board liaison
	Steve Manciocchi	2023	Union rep
	Katelin Olson	2023	Town Board liaison

Moved: Ms. Bouchard

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-34: POLICY FOR APPLYING AND RECEIVING GRANTS AND ENGAGING IN

CONTRACTS (Originally Adopted 6/26/2006 As The “Gatekeeper” Resolution), (Amended 1/14/2020)

WHEREAS the Town Board is the Executive body charged with speaking and acting on behalf of the Town (Town Law Section 64), unless such powers are specifically delegated by resolution to the Supervisor, as per Town Law Section 29(16), or to another individual,

BE IT RESOLVED that any application (full or partial, new or revised) for grant funding or financing above \$2,000, or request for evaluation of funding potential, or any request for review or approval of any project proposed by the Town of Ulysses to any government agency or other entity external Ulysses Town government be approved by Town Board resolution before it is submitted to the appropriate agency, and;

FURTHER RESOLVED that all funding applications should be evaluated for future impact on Town staff time and resources before being submitted, and;

FURTHER RESOLVED that unless otherwise authorized, the Town Supervisor must also be given authority by the Town Board to accept grant funds on any successful grant applications, and;

FURTHER RESOLVED that unless authorized in the Town of Ulysses Procurement Policy (or otherwise), the Town Supervisor and Highway Superintendent must also be authorized by the Town Board to make contractual commitments on behalf of the town, and;

FURTHER RESOLVED, all Town Board members including the Supervisor shall identify whether they are speaking by authority of the Board or as an individual when talking with granting agencies, and

FURTHER RESOLVED, that this resolution hereby supersedes all previous Town Board resolutions which may be interpreted as giving the Supervisor, any other member of the Town Board, Highway Superintendent, or any professional contracted with by the Town of Ulysses the authority to make applications (full or partial) for grants, loans, or any other type of project financing, make contractual commitments (verbal or written) on behalf of the Town, or otherwise act in any legal or official capacity on behalf of the Town of Ulysses.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0
Date Adopted: 1/5/23

RESOLUTION 2023-35: TOWN BOARD ACCESS TO ATTORNEY SERVICES

WHEREAS the Town of Ulysses has retained legal services that include attendance at monthly meetings of the Town Board as needed, as well as regular calls with the Town Supervisor to prioritize and discuss legal work, therefore be it

RESOLVED that any work requested by Town Board members that will require more than 2 hours of attorney time to resolve shall be routed through the Town Supervisor or be authorized by the entire Town Board.

RESOLUTION 2023-36: TOWN BOARD ACCESS TO ENGINEERING SERVICES

WHEREAS the Town of Ulysses has contracted for engineering services, therefore be it

RESOLVED that any work requested by Town Board members that will require more than 2 hours of engineering time to resolve shall be routed through the Town Supervisor or be authorized by the entire Town Board.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0
Date Adopted: 1/5/23

RESOLUTION 2023-37: CONTRACTS AND ANNUAL PAYMENTS

RESOLVED that the Town Board authorizes the Supervisor to annually sign contracts and letters of agreement with the following entities:

Entity	Contract Amt approved for 2023 budget	Contract not to Exceed Amt for 2023	Notes Regarding Payment
American Legion (Assistance for Veterans)	\$475	n/a	Annually by 5/31
BAS software annual agreement for water billing	\$750	n/a	Annually
BAS software annual agreement for clerk program	\$700	n/a	Annually
BAS software annual agreement for on-line dog module	\$400	n/a	Annually
Board of Zoning Appeals	\$300 – chair \$200- members	n/a	Annually in Dec.
Cayuga Lake Watershed Intermunicipal Organization	\$2,048	n/a	As invoiced
Cleaning- Weekends	\$600/month + annual floor wax @ about \$900		monthly
Community Science Institute	\$6,567	n/a	As invoiced
Cooperative Extension (Youth Programming)	\$58,044	\$58,044	As invoiced
Engineering – MRB	See Current rate schedule	Not to exceed rate schedule.	As invoiced
Foodnet	\$2,250	n/a	Annually by 5/31
Gadabout	\$2,500	n/a	Annually by 5/31
General Code (for annual fee)	\$1,195	n/a	As invoiced
GTCHIC (Health Consortium)	<i>No fee- just contract amendments to include new members, etc.</i>		
Historian	\$1773	n/a	Annually in Dec.
IT Services	\$45/hr - \$90/hr	n/a	As invoiced
Lifelong	\$3,000	n/a	Annually by 5/31
Planning Board	\$300 – chair \$200- members	n/a	Annually in Dec.
Stormwater Coalition	\$1,500	n/a	As invoiced
Trumansburg Senior Citizens	\$850	n/a	Annually by 5/31
Tompkins County Recreation Partnership	\$9,715	\$9,715	As invoiced

Tompkins County Animal Control	\$18,134	\$18,134	Monthly
Trumansburg Conservatory of Fine Arts	\$5,000	n/a	As invoiced
Tompkins County Soil & Water	\$50/hr	n/a	As invoiced
Attorney for the Town– Nathan D. VanWhy, Coughlin and Gerhart, LLP	\$250/hr Attorney \$180/hr Paralegal	\$265/hr Partner, \$230/hr Associate, \$185/hr Paralegal	As invoiced
Ulysses Historical Society	\$1,000	n/a	Annually by 5/31
Ulysses Philomathic Library	\$12,500	n/a	Annually by 5/31
Williamson Law – Accounting Software	\$1,366	n/a	Annually
Williamson Law Book- Tax Glance software program	\$163	n/a	As invoiced
Village of Trumansburg Sidewalk Maintenance	Based on Village hourly rates	n/a	As invoiced
RecDesk Software Subscription	\$3,700	\$3,700	Annually
Youth – Library Summer reading program	\$4,000	\$4,000	By 5/31
Charge Point Fees (EV charging station)	\$3,321	\$3,321	3 yr warranty paid in 2021
Trumansburg Farmers Market	\$3,000	\$3,000	2022 amt payable by 5/31
Armory Associates	\$2,200	\$2,200	GASB 75 Reporting
Insero	\$13,750	\$15,000	Annual Audit

Moved: Mr. Goldman

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

RESOLUTION 2023-38: DISTRIBUTION OF ORGANIZATIONAL MINUTES

RESOLVED that once all resolutions of the Organizational Meeting are completed, the Town Board will make a motion to accept the minutes as a whole. These minutes shall be the final minutes of the meeting and a final version of the complete Organizational Meeting minutes will be distributed by the Town Clerk to ALL employees and elected officials within 14 days of completion and will be posted to the website.

Moved: Ms. Bouchard

Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 1/5/23

OTHER ANNUAL APPOINTMENTS, NOT SUBJECT TO TOWN BOARD APPROVAL:

<i>Job title:</i>	<i>Name of appointee:</i>	<i>Appointed by:</i>
Bookkeeper to the Supervisor	Blixxy Taetzsch	Town Supervisor
1st Deputy Supervisor	Richard Goldman	Town Supervisor
Budget Officer & 2 nd Deputy Supervisor	Michelle E. Wright	Town Supervisor
Town Historian	TBD	Town Supervisor
Court Clerk	Angela Champion	Town Justices
Deputy Town Clerk	Cassandra Beck	Town Clerk
Second Deputy Town Clerk	Rosemarie Hanson	Town Clerk
Deputy Highway Superintendent	Dave Snyder	Highway Superintendent

RESOLUTION 2023-39: DESIGNATING A DELEGATE TO AOT MEETING

RESOLVED that Michael Boggs is authorized to vote on behalf of the town at the Associations of Towns’ annual meeting.

Moved: Ms. Olson Seconded: Mr. Goldman

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 1/5/23

RESOLUTION 2023-40: APPROVAL OF CYBER INSURANCE

RESOLVED that Michael Boggs is authorized to vote on behalf of the town at the Associations of Towns’ annual meeting.

Moved: Mr. Goldman Seconded: Mr. Goldman

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/5/23

JANUARY 10, 2023: TOWN BOARD MEETING

RESOLUTION 2023-41: A LOCAL LAW ENTITLED “CONTRACTS AWARDED TO BEST VALUE BIDDERS”

WHEREAS, the Town has authority to adopt the local law referred to above (hereafter “the Local Law” (see Appendix) pursuant to Section 10 of the Municipal Home Rule Law and Section 103 of the General Municipal Law; and

WHEREAS, the Town is committed to procuring services and goods in a fiscally responsible manner; and
WHEREAS, on December 16, 2022 a public hearing on the question of adopting the Local Law was duly advertised for January 10, 2023 at 7:00 pm; and

WHEREAS, a public hearing was held on January 10, 2023 at 7:00 p.m. by the Town of Ulysses at 10 Elm Street, and all parties in attendance, either in person, via Zoom, or through written comments sent to the Town Clerk, were permitted an opportunity to speak or otherwise express themselves in favor of or in opposition to the Local Law;

NOW, THEREFORE, BE IT

RESOLVED THAT the adoption of this Local Law is a Type II action under the New York State Environmental Quality Review Act; and be it further

RESOLVED THAT the Town Board of the Town of Ulysses hereby adopts the Local Law entitled “Contracts Award to Best Value Bidders.”

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/10/23

APPENDIX:

**TOWN OF ULYSSES
LOCAL LAW NO. ___ FOR THE YEAR 2023**

**A LOCAL LAW ENTITLED
“CONTRACTS AWARDED TO BEST VALUE BIDDERS”**

Be it enacted by the Town Board of the Town of Ulysses as follows:

Section 1. General Provisions

Section 1.1 Purpose

This Local Law provides for the Town Board to exercise its local option pursuant to § 103, Subdivision 1 of the New York General Municipal Law, to authorize the award of purchase contracts and contracts for services subject to competitive bidding on the basis of either lowest responsible bidder or “best value” as defined in § 163 of the New York State Finance Law. The “best value” option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder, based on factors such as lower cost of maintenance, durability, higher quality and longer product life.

Section 1.2 Basis for award

Goods and services procured and awarded on the basis of best value are those that the Town Board determines will be of the highest quality while being the most cost efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria, which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

Section 1.3 Applicable Contracts

These sections apply to all Town purchase contracts, including those involving an expenditure of more than \$20,000 and Town contracts for services involving an expenditure of more than \$35,000, but excludes purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law as well as excluding any other contracts in accordance with current or future state law. If the dollar thresholds of General Municipal Law § 103 are increased or decreased in the future by the State Legislature, the dollar thresholds set forth herein shall be deemed simultaneously amended to match the new General Municipal Law thresholds.

Section 1.4 Award based on low bid or best value; Documentation

A quote or proposal for a purchase or contract covered by this Local Law received pursuant to standard bidding procedures may be awarded on either a best value or lowest responsible bidder standard. All information gathered in the course of the bidding procedures of this section shall be filed with the documentation supporting the subsequent purchase or public works contract. When a contract is awarded on the basis of best value rather than a lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

Section 1.5 Procurement Policy

Any inconsistent provision of the Town’s procurement policy, as adopted by local law of the Town Board, or as amended thereafter, shall be deemed superseded by the provisions of this Local law.

Section 4. Remainder

Except as hereinabove amended, the remainder of the Code of the Town of Ulysses shall remain in full force and effect.

Section 5. Severability

The provisions of this Local Law are severable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 6. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

RESOLUTION 2023-42: APPOINTMENT(S) TO BEE COMMITTEE

RESOLVED, that the Town Board hereby appoints the following individuals to the Bee Committee for a term expiring December 31, 2023:

- Paul Rack
- Brooke Palmer

Moved: Mr. Goldman

Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/10/23

RESOLUTION 2023-43: AUTHORIZING THE PURCHASE OF WATER DISTRICT 3 RADIO METERS

WHEREAS the Water District 3 2023 budget includes the funds to purchase radio meters in order to increase the efficiency of quarterly meter reading as well as maintain the effectiveness of Town owned assets; and WHEREAS this purchase will ensure all meters in Water District 3 are radio meters; and WHEREAS the vendor source of the radio meters is a “sole source” item per the Town’s Procurement policy because this is the only vendor who distributes this particular meter, now, therefore, be it RESOLVED, that the Town Board authorizes the purchase of 139 radio meters for Water District 3 at the cost of \$262 per meter.

Further resolved that this is approved contingent upon the quote referring to whole meters rather than just heads.

Moved: Mr. Goldman

Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/10/23

RESOLUTION 2023-44: SCHEDULING A PUBLIC HEARING ON A LOCAL LAW REPEALING AND REPLACING CHAPTER 80 OF THE TOWN CODE ENTITLED “CONSTRUCTION CODES, UNIFORM”

RESOLVED, that the Town Board of the Town of Ulysses will hold a public hearing in person at 10 Elm Street, Trumansburg, NY and via ZOOM on Tuesday, January 24, 2023 at 7:00 p.m. for the purpose of receiving comments on the proposed Local Law Repealing and Replacing Chapter 80 of the Town Code Entitled “Construction Codes, Uniform; and further

RESOLVED, that in addition to participation in the public hearing, all members of the public wishing to submit written comments on the proposed agreement may do so in writing addressed to the Town Clerk at 10 Elm Street, Trumansburg, NY 14886 or by email to clerk@townofulyssesny.gov, and be it further

RESOLVED, that the Town Clerk is directed to publish notice of said hearing the in Ithaca Journal as required by law and the Town Board authorizes payment of expenses associated with said publication.

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/10/23

RESOLUTION 2023-45: INVESTMENT of UNAPPROPRIATED FUND BALANCE

WHEREAS the Town’s investment policy authorizes the Town Supervisor to purchase investments; and WHEREAS the Finance Committee recommends investing \$1 million of the Town’s unappropriated fund balance using the Town’s current investment strategy with Tompkins Financial Advisors, now, therefore, be it RESOLVED that the Town Board recognizes the investment of the Town’s unappropriated fund balance.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/10/23

RESOLUTION 2023-46: DESIGNATION OF A PROPERTY MANAGER

WHEREAS, the Town Board adopted the Asset and Inventory Policy at the January 5, 2023 Organizational Meeting, now, therefore, be it

RESOLVED, that the Town Board appoints Michelle E. Wright as the Town’s Property Manager through December 31, 2023 in accordance with the Asset and Inventory Policy.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/10/23

RESOLUTION 2023-47: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from October 11, 2022 (regular meeting), November 8, 2022 (regular meeting), November 8, 2022 (public hearing), December 2, 2022 (special meeting), December 13, 2022 (regular meeting) and December 13, 2022 (public hearing) as presented or amended.

Moved: Ms. Olson Seconded: Mr. Goldman

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/10/23

RESOLUTION 2023-48: PAYMENT OF AUDITED CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for Abstract 13 of the 2022 financial year, vouchers numbered 589 through 617 in the amount of \$40,509.80; and Abstract 1 of the 2023 financial year, vouchers numbered 1 through 21 in the amount of \$53,901.91.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/10/23

JANUARY 24, 2023 TOWN BOARD MEETING

RESOLUTION 2023-49: GATEKEEPER RESOLUTION FOR ITHACA-TOMPKINS COUNTY TRANSPORTATION COUNCIL (ITCTC) APPLICATION FOR BLACK DIAMOND TRAIL EXTENSION FROM TAUGHANNOCK STATE PARK TO THE VILLAGE OF TRUMANSBURG

WHEREAS, federal funds have been made available to municipalities for transportation planning projects through the Ithaca-Tompkins County Transportation Council (ITCTC); and
WHEREAS, the extension of the Black Diamond Trail through the Town of Ulysses to the Village of Trumansburg is recognized in both the Black Diamond Trail Master Plan (2008) and the Town of Ulysses Comprehensive Plan (2009) as a desirable connection; and
WHEREAS, the proposed project involves developing a plan that identifies the appropriate routes and designs needed to apply for New York State Consolidated Funding through the Southern Tier Regional Economic Development Council for the completion of the trail extension; and
WHEREAS, approximately \$18,000 is available for the proposed project in grant funding through ITCTC; and
WHEREAS, the Town of Ulysses allocates up to \$8,000 in additional funding as a grant match;
NOW, THEREFORE, BE IT
RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to submit an application to ITCTC for funding for design and project planning for an extension of the Black Diamond Trail to the Village of Trumansburg.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-50: UNAPPROPRIATED FUND BALANCE INVESTMENT

WHEREAS the Town’s investment policy authorizes the Town Supervisor to purchase investments; and
WHEREAS the Finance Committee recommends investing \$250,000 of the Town’s unappropriated fund balance using the Town’s current investment strategy with Tompkins Financial Advisors, now, therefore, be it
RESOLVED that the Town Board recognizes the investment of the Town’s unappropriated fund balance.

Moved: Mr. Bouchard Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-51: 2022 USE OF THE AMERICAN RESCUE PLAN (ARPA) FUNDS FOR WD3 ANODE BAG

WHEREAS in resolution 83-2022 the Ulysses Town Board approved the use of ARPA funds for the Water District 3 tank maintenance and anode bag replacement; and

WHEREAS this resolution is for purposes of documentation and reporting, therefore be it

RESOLVED that the final cost of this project was \$7,949.86 and is the total of ARPA funds used in 2022.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-52: RECOGNIZING INTER-FUND LOAN FROM A FUND BALANCE TO CAPITAL FUND HB ACROSS FINANCIAL YEARS

WHEREAS The Cemetery Road Bridge Replacement Project is a multi-year, grant reimbursed project, and WHEREAS the Ulysses Town Board authorized an interfund loan to the HB Capital Fund, created exclusively for the Cemetery Road Bridge Replacement Project, by resolution #s 2019-160, 2020-238, 2021-192 and 2021-222; and

WHEREAS the final reimbursement for this project has yet to be received by NYSDOT due to administrative delays on their end; and

WHEREAS the Ulysses Town Board wishes to acknowledge that the NYS Office of the State Comptroller prefers that interfund loans are paid back within a single financial year, or as soon as reasonably possible; and, in cases where that is not possible, formal documentation and Board authorization is recommended, therefore be it

RESOLVED that the Ulysses Town Board recognizes that the \$300,000 owed from the HB Capital Fund (HB630 Due to Other Funds) to the A Fund (A391 Due from Other Funds) will exist in the financial records of the 2020, 2021, 2022 and 2023 financial years.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-53: 2022 WD3 Reserve addition

WHEREAS Resolution #175 of 2022 established the SW3-232 / SW3-884 Capital Reserve Fund for Water District 3, and
WHEREAS the 2022 budget included an addition to this reserve in the amount of \$21,998, and
WHEREAS based on the results of the financial year the Budget Officer recommends adding \$22,000 to the reserve, and
WHEREAS the intention of this resolution is to provide documentation regarding the addition to the reserve, therefore be it
RESOLVED that a total of \$22,000 will be added to the SW3-232 / SW3-884 Capital Reserve Fund for Water District 3.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-54: BUDGET MODIFICATIONS:

RESOLVED that the Town Board authorize the budget modifications as presented (see Appendix).

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-55: SCHEDULING A PUBLIC HEARING ON A LOCAL LAW “AMENDING CHAPTER 174 OF THE TOWN CODE TO AUTHORIZE A PROPERTY TAX EXEMPTION FOR SENIOR AND DISABLED CITIZENS UNDER SECTION 467 OF THE NEW YORK STATE REAL PROPERTY TAX LAW”

RESOLVED, that the Town Board of the Town of Ulysses will hold a public hearing in person at 10 Elm Street, Trumansburg, NY and via ZOOM on Tuesday, February 14, 2023 at 7:00 p.m. for the purpose of receiving comments on the proposed Local Law “Senior and Disabled Citizens’ Real Property Partial Tax Exemptions;” and further

RESOLVED, that in addition to participation in the public hearing, all members of the public wishing to submit written comments on the proposed agreement may do so in writing addressed to the Town Clerk at 10 Elm Street, Trumansburg, NY 14886 or by email to clerk@townofulyssesny.gov, and be it further RESOLVED, that the Town Clerk is directed to publish notice of said hearing in the Ithaca Journal as required by law and the Town Board authorizes payment of expenses associated with said publication.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/24/23

RESOLUTION 2023-56: SCHEDULING A PUBLIC HEARING ON A LOCAL LAW “AMENDING CHAPTER 174 OF THE TOWN CODE TO AUTHORIZE A PROPERTY TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS UNDER SECTION 466-A OF THE NEW YORK STATE REAL PROPERTY TAX LAW”

RESOLVED, that the Town Board of the Town of Ulysses will hold a public hearing in person at 10 Elm Street, Trumansburg, NY and via ZOOM on Tuesday, February 14, 2023 at 7:01 p.m. for the purpose of receiving comments on the proposed Local Law “Amending Chapter 174 of the Town Code to Authorize a Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers Under Section 466-a of the New York State Real Property Tax Law”; and further

RESOLVED, that in addition to participation in the public hearing, all members of the public wishing to submit written comments on the proposed agreement may do so in writing addressed to the Town Clerk at 10 Elm Street, Trumansburg, NY 14886 or by email to clerk@townofulyssesny.gov, and be it further RESOLVED, that the Town Clerk is directed to publish notice of said hearing in the Ithaca Journal as required by law and the Town Board authorizes payment of expenses associated with said publication.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/24/23

RESOLUTION 2023-57: A LOCAL LAW ENTITLED “REPEALING AND REPLACING CHAPTER 80 OF THE TOWN CODE ENTITLED ‘CONSTRUCTION CODES, UNIFORM’”

WHEREAS, the Town has authority to adopt the local law referred to above (hereafter “the Local Law”) pursuant to Section 10 of the Municipal Home Rule Law and Section 103 of the General Municipal Law; and WHEREAS, the Town is committed to keeping Construction Codes in compliance with New York State requirements; and

WHEREAS, on January 13, 2023 a public hearing on the question of adopting the Local Law was duly advertised for January 24, 2023 at 7:00 pm; and

WHEREAS, a public hearing was held on January 24, 2023 at 7:00 p.m. by the Town of Ulysses at 10 Elm Street, and all parties in attendance, either in person, via Zoom, or through written comments sent to the Town Clerk, were permitted an opportunity to speak or otherwise express themselves in favor of or in opposition to the Local Law;

NOW, THEREFORE, BE IT

RESOLVED THAT the adoption of this Local Law is a Type II action under the New York State Environmental Quality Review Act; and be it further

RESOLVED THAT the Town Board of the Town of Ulysses hereby adopts the Local Law entitled “Repealing and Replacing Chapter 80 of the Town Code Entitled ‘Construction Codes, Uniform.’” (See Appendix)

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 1/24/23

RESOLUTION 2023-58: ACKNOWLEDGEMENT OF TOWN BOARD AUDIT OF JUSTICE COURTS

WHEREAS, NYS requires an annual audit of the finances of the Ulysses Town Justice Courts, either as an internal audit by Town Board members or by an auditing firm;

NOW THEREFORE, BE IT

RESOLVED that the Town of Ulysses Board acknowledges an internal audit of the Ulysses Justice Courts was completed by Town Board members Michael Boggs and Elizabeth Weatherby, on behalf of the Town Board, on January 11, 2023; and be it

FURTHER RESOLVED that the Town Clerk shall submit a certified copy of this resolution along with the results of the audit to the NYS Office of Court Administration.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-59: APPOINTMENT OF ALTERNATE CLERK FOR THE PLANNING BOARD AND BOARD OF ZONING APPEALS

RESOLVED, that the Town Board appoints Lou DiPietro as the Town’s Alternate Planning Board and Board of Zoning Appeals Clerk through December 31, 2023 at an hourly pay rate of \$21.17/hour, retroactive to January 18, 2023.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-60: APPRECIATION TO ROXANNE MARINO FOR TOWN BOARD SERVICE

WHEREAS, a vacancy on the Town Board beginning in January 1, 2022 resulted in the appointment of Roxanne Marino for approximately 10 months as a Town Board member; and
WHEREAS, the Town is grateful to Dr. Marino for her service to the Town in 2022 and appreciates her ongoing service on several Town committees;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board extends its appreciation to Roxanne Marino for her past and current services and contributions to the Town of Ulysses.

Moved: Ms. Bouchard Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-61: COMPREHENSIVE PLAN COMMITTEE CHAIR APPOINTMENT

RESOLVED that the Ulysses Town Board appoint Ann DiPetta as chair of the committee for the duration of the committee.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

RESOLUTION 2023-62: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from January 5, 2023 (organizational meeting), January 10, 2023 (regular meeting) and January 10, 2023 (public hearing) as presented or amended.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 1/24/23

FEBRUARY 14, 2023: TOWN BOARD MEETING

RESOLUTION 2023-63: A LOCAL LAW ENTITLED AMENDING CHAPTER 174 OF THE TOWN CODE TO AUTHORIZE A PROPERTY TAX EXEMPTION FOR SENIOR AND DISABLED CITIZENS UNDER SECTION 467 OF THE NEW YORK STATE REAL PROPERTY TAX LAW”

WHEREAS, the Town has authority to adopt the local law referred to above (hereafter “the Local Law”) pursuant to Section 10 of the Municipal Home Rule Law; and

WHEREAS, on January 27, 2023 a public hearing on the question of adopting the Local Law was duly advertised for February 14, 2023 at 7:00 pm; and

WHEREAS, a public hearing was held on February 14, 2023 at 7:00 p.m. by the Town of Ulysses at 10 Elm Street, and all parties in attendance, either in person, via Zoom, or through written comments sent to the Town Clerk, were permitted an opportunity to speak or otherwise express themselves in favor of or in opposition to the Local Law;

NOW, THEREFORE, BE IT

RESOLVED THAT the Town Board of the Town of Ulysses hereby adopts the Local Law entitled “Amending Chapter 174 of the Town Code to Authorize a Property Tax Exemption for Senior and Disabled Citizens Under Section 467 of the New York State Real Property Tax Law”.

Moved: Mr. Goldman

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	absent
Goldman	aye
Weatherby	aye

Vote: 4-0

Date Adopted: 2/14/23

RESOLUTION 2023-64: A LOCAL LAW ENTITLED “AMENDING CHAPTER 174 OF THE TOWN CODE TO AUTHORIZE A PROPERTY TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS UNDER SECTION 466-A OF THE NEW YORK STATE REAL PROPERTY TAX LAW”

WHEREAS, the Town has authority to adopt the local law referred to above (hereafter “the Local Law”) pursuant to Section 10 of the Municipal Home Rule Law; and

WHEREAS, on January 27, 2023 a public hearing on the question of adopting the Local Law was duly advertised for February 14, 2023 at 7:05 pm; and

WHEREAS, a public hearing was held on February 14, 2023 at 7:05 p.m. by the Town of Ulysses at 10 Elm Street, and all parties in attendance, either in person, via Zoom, or through written comments sent to the Town Clerk, were permitted an opportunity to speak or otherwise express themselves in favor of or in opposition to the Local Law;

NOW, THEREFORE, BE IT

RESOLVED THAT the Town Board of the Town of Ulysses hereby adopts the Local Law entitled “Amending Chapter 174 of the Town Code to Authorize a Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers Under Section 466-a of the New York State Real Property Tax Law.”

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson	aye
Boggs	aye
Bouchard	absent
Goldman	aye
Weatherby	aye

Vote: 4-0

Date Adopted: 2/14/23

RESOLUTION 2023-65: AUTHORIZING THE FORMATION OF A LOCAL DEVELOPMENT CORPORATION

WHEREAS, the Towns of Covert and Ulysses, and the Village of Trumansburg (together, the “Municipalities”), have collectively engaged in discussions with the State of New York and the Boy Scouts concerning an opportunity to manage the property known as “Camp Barton” for public recreation and other purposes; and WHEREAS, in those discussions, the joint creation of a local development corporation to manage Camp Barton was considered, as it would provide, among other things, flexibility and efficiency in management decisions and operations, attorneys for the Municipalities have prepared a draft certificate of incorporation

and bylaws that provide a governance structure for a local development corporation, copies of which are incorporated herein as Exhibit "A"; and
WHEREAS, the proposed certificate of incorporation and bylaws have been considered by the Town Board of the Town of Ulysses;

NOW, THEREFORE BE IT

RESOLVED that the Town Board hereby (1) approves and authorizes the execution and filing of the Certificate of Incorporation of the Three Falls Local Development Corporation, pursuant to New York State Not-for-Profit Law Section 1411; (2) approves and authorizes the execution of the Bylaws of the Three Falls Local Development Corporation; (3) appoints Katelin Olson and Richard Goldman (pending his employer approval) as Directors of the Three Falls Local Development Corporation, to serve until December 31, 2023; and (4) that the Town Board approves an initial membership fee of \$20,000 and appropriates such amount from the Unappropriated Fund Balance to pay such fee; and be it further

RESOLVED that the foregoing acts are a Type II action pursuant to the New York State Environmental Quality Review Act; and be it further

RESOLVED that the Supervisor of the Town of Ulysses is hereby authorized to do all things necessary and appropriate in order to effectuate the foregoing.

RESOLVED that this resolution shall take effect upon either the Town of Covert or the Village of Trumansburg approving a resolution substantively authorizing those same acts approved herein.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson	aye
Boggs	aye
Bouchard	absent
Goldman	aye
Weatherby	aye

Vote: 4-0

Date Adopted: 2/14/23

RESOLUTION 2023-66: PROJECT ASSISTANT APPOINTMENTS

RESOLVED, that the Town Board hereby appoints Rachel Kennedy and Molly Duell to the position of Project Assistant at a pay rate of \$22/hour for no more than 19/hours each per week through the remainder of 2023.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson	aye
Boggs	aye
Bouchard	absent
Goldman	aye
Weatherby	aye

Vote: 4-0

Date Adopted: 2/14/23

RESOLUTION 2023-67: RECOGNITION OF WOMEN’S HISTORY MONTH AND FLYING OF WOMEN’S HISTORY FLAG

WHEREAS, National Women’s History Month has been celebrated throughout the United States since 1987; and

WHEREAS, the 2023 theme is “Celebrating Women Who Tell Our Stories;” and

WHEREAS, “Celebrating Women Who Tell Our Stories” encourages recognition of women in every community, past and present, who devoted their lives and talents to reflect the human condition through the decades in all forms of media and storytelling, including art, music, print, radio, TV, stage, screen, blogs, podcasts, and more; and

WHEREAS, Jessie Tucker Agard (1944-1962), Lydia Godfrey Sears, (1963-1974), Carolyn A. Martin (1974-8, 1980-1983), Phyllis C. Lutes (1978-1980), Esther Northrup (1984-2006), Karen Dickson (2006-2009), and Nancy Dean (2010-2013) served as Town Historian; and

WHEREAS, Town residents Carolyn A. Martin, Nancy Dean, Arliss Robinson, Ellen Hall, Hope Bower, and Lydia Sears (in advisory capacity) were appointed as members of the Town Bicentennial Committee in 1974, and Nancy Dean appointed to represent Ulysses on the County Bicentennial Committee; and

WHEREAS, Town residents Ruth Wolverton, Marion Hoffmire, Gertrude Carman, Georgianna Stevenson, Isobel Duddleston, Hope Bower, and Ellen Hall established the Ulysses Historical Society in 1975 to collect and tell the stories of the Town of Ulysses; and

WHEREAS, Jean T. Agard, author of JACKSONVILLE COMMUNITY UNITED METHODIST CHURCH: A HISTORY 1790-1946; Ruth Farrell, editor, VOICES OF OUR PAST: ULYSSES HISTORICAL SOCIETY ORAL HISTORY PROJECT (2005); Peggy Haine, S.K. List, Lydia G. Sears and Susan Ulrich, authors of articles re: Trumansburg in many local papers; Virginia James, author of A BRIEF HISTORY OF TRUMANSBURG AND THE ULYSSES PHILOMATHIC LIBRARY (1966); Phyllis C. Lutes, author of A HISTORY OF TRUMANSBURG NY (1955) and CONTINUING HISTORY OF TRUMANSBURG 1967-1981 (no pub date); Carolyn A. Martin, author of TRUMANSBURG NEW YORK INCORPORATION CENTENNIAL (1972); Harriet M. Swick, compiler of genealogical material now held by the Ulysses Historical Society; and Mary Duddleston Zimmer, author of CURTAINS UP ON MY STAGE: REVISITING A FINGER LAKES CHILDHOOD (2011), among others, have told the stories of the Town of Ulysses; and

WHEREAS, Lydia Godfrey Sears (1899-1978) made, documented, preserved and recorded the history of Ulysses, re-establishing the Ulysses Philomathic Library (1935), founding a collection of historic clothing known as the “Costume Bureau,” serving as Regent, Chief Taughannock Chapter of Daughters of the American Revolution (1937-1939), teaching 3rd grade at Trumansburg Central School District (1946-1963), writing local history articles for the *Trumansburg Free Press* (1954-1962), serving as Town of Ulysses Historian (1963-1974), and writing A HISTORY OF TRUMANSBURG 1792-1967 (privately published, 1968); and WHEREAS, Ulysses Town Board recognized Lydia Godfrey Sears’ “unmeasurable contribution to the cultural, educational and historical life of the Town and its residents,” in its February 14, 1978 meeting; and WHEREAS Lydia Godfrey Sears epitomizes “Women Who Tell Our Stories” in the Town of Ulysses;

NOW, THEREFORE, BE IT

RESOLVED that the Town of Ulysses recognizes March 2023 as “Lydia Godfrey Sears Women’s History Month,” and encourages residents of the Town of Ulysses to recognize this month with appropriate celebrations, commemorations, and events, and to preserve the histories of their own female relatives and ancestors of the Town of Ulysses by seeking and recording their female relatives’ stories and collecting and depositing historical materials related to them in the Ulysses Historical Society Museum; and be it FURTHER RESOLVED, approves the Town Supervisor to purchase and display the Women’s History flag for the month of March per the Town of Ulysses Flag Policy.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard absent
Goldman aye
Weatherby aye

Vote: 4-0
Date Adopted: 2/14/23

RESOLUTION 2023-68: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from the January 24, 2023 regular meeting and public hearing as presented.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard absent
Goldman aye
Weatherby aye

Vote: 4-0
Date Adopted: 2/14/23

RESOLUTION 2023-69: BUDGET MODIFICATIONS

RESOLVED, that the Ulysses Town Board approves budget modifications as presented (see Appendix).

Moved: Ms. Olson Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard absent
Goldman aye
Weatherby aye

Vote: 4-0
Date Adopted: 2/14/23

APPENDIX:

BUDGET MODIFICATIONS:

2022 Budget Modifications Requested at Town Board Meeting 2/14/2023

SW4 FUND BUDGET MODIFICATIONS

1	Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
	SW4-8320.4	WATER PURCHASES CE	\$ 500.00	Increase	\$ 164.94	\$ 664.94
<i>Increased water use billed out to users and offset by billing revenue.</i>						
Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget	
SW4-2140	METERED WATER SALES	\$ 500.00	Increase	\$ 164.94	\$ 664.94	
<i>See above.</i>						

HA FUND BUDGET MODIFICATIONS

1	Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
	HA 1620.21	Engineer CE	\$ 6,033.31	Increase	\$ 0.25	\$ 6,033.56
<i>Insignificant overage.</i>						
Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget	
HA 1620.22	Legal & Bonding CE	\$ 1,260.48	Decrease	\$ 0.25	\$ 1,260.23	
<i>See above.</i>						

RESOLUTION 2023-70: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers numbered 22 through 81 in the amended amount of \$835,174.73.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard absent
 Goldman aye
 Weatherby aye

Vote: 4-0
 Date Adopted: 2/14/23

FEBRUARY 28, 2023: TOWN BOARD MEETING

RESOLUTION 2023-71: AUTHORIZATION TO CONTRACT WITH ADVANCE 2000 FOR IT STRATEGIC DEVELOPMENT AND TEMPORARY IT SUPPORT

WHEREAS, the Town of Ulysses IT Committee conducted a solicitation process for IT providers including a posting on the NYS Contract Reporter, conducted interviews and checked references; and

WHEREAS, the Town of Ulysses IT Committee recommends contracting with Advance2000 for IT services to include an IT Strategic Plan and temporary IT support; and
WHEREAS, the Advance2000 quote is within the 2023 budgeted amount; now therefore
BE IT RESOLVED, that the Ulysses Town Board authorizes the Ulysses Town Supervisor to enter into contract with Advance2000 upon insurance broker review of the contract.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/28/23

RESOLUTION 2023-72: AUTHORIZATION TO CONTRACT WITH TOMPKINS COUNTY SOIL AND WATER FOR STORMWATER RELATED SERVICES

WHEREAS, the Town of Ulysses annually contracts with Tompkins County Soil and Water for Storm water Related Services; and
WHEREAS, the Ulysses Town Board approved this contract at the Organizational Meeting; and
WHEREAS, the hourly rate for these services was incorrectly listed as \$50/hour in the Organizational Meeting resolution; now therefore

BE IT RESOLVED, that the Ulysses Town Board authorizes the Ulysses Town Supervisor to enter into contract with Tompkins County Soil and Water at a rate of \$55/hour.

FURTHER RESOLVED that the Ulysses Town Board repeals the approval given in the town's Organizational Meeting of 1/5/23.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/28/23

RESOLUTION 2023-73: TEMPORARY, SEASONAL HIGHWAY POSITION

WHEREAS, the Highway Department is in need of temporary, seasonal highway assistance due to shifting personnel needs;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Board approves the position of a seasonal laborer at an hourly rate of \$19/hour for up to 40 hours per week for 16 weeks.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman absent
Weatherby aye

Vote: 4-0
Date Adopted: 2/28/23

RESOLUTION 2023-74: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from the two Public Hearings on property tax exemptions and regular meeting Feb. 14 on presented.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman absent
Weatherby aye

Vote: 4-0
Date Adopted: 2/28/23

MARCH 14, 2023: TOWN BOARD MEETING

RESOLUTION 2023-75: AUTHORIZING SUPERVISOR TO NEGOTIATE FOR PROPERTY FOR TRUMANSBURG COMMUNITY RECREATION (TCR)

WHEREAS, At a meeting of the Town Board of the Town of Ulysses, held on the 14th day of March, 2023, at Town Hall, 10 Elm Street, Trumansburg, New York, the following resolution was offered and seconded; WHEREAS, the Town Board is interested in acquiring a parcel of land known as 0 Trumansburg Road, Tax Map #34.-2-1.3, consisting of approximately 13.25 acres; and WHEREAS, the Town Board desires to enter into negotiations with the property owner for the potential purchase of said property; NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Ulysses hereby determines that it is in the best interests of the citizens of the Town to authorize the Town Supervisor to enter into negotiations as set forth hereinabove; and be it further RESOLVED that this resolution is effective immediately.

Moved: Ms. Weatherby Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 3/14/23

RESOLUTION 2023-76: RE-EVALUATE INTERCONNECTION #2 FROM 2015 ENGINEERING REPORT FOR ROUTE 96

WHEREAS, multiple property owners along Route 96 between the Village line and Cold Springs Road have expressed interest in accessing public water; and,
WHEREAS, the Town previously explored providing public water along this route, known as Interconnection #2, in the 2015 Engineering Report created by MRB Group; and
WHEREAS, this re-evaluation would include:

- Evaluation of an Interconnection with Village of Trumansburg from Smith Woods to Cold Springs Road
- Evaluation of creating a new water district south from the Village of Trumansburg to Taughannock Park Road along Route 96, with water supplied from the Village of Trumansburg
- Evaluation of creating a new water district north along Route 96 extending from Cold Springs Road to approximately Smart Start, with water supplied from Bolton Point (like Water District 3)
- Presentation of the findings at a Public Information Session to be scheduled with property owners along the identified Route 96 corridor

THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to enter into an agreement with MRB Group for a re-evaluation and public information session of the 2015 Engineering report pertaining to Interconnection #2, and be it further,

RESOLVED, that the Town Board authorizes the payment of \$2500 to MRB Group for these services.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson	aye
Boggs	nay
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 4-1
Date Adopted: 3/14/23

RESOLUTION 2023-77: ONE DAY MARRIAGE OFFICIANT LICENSES

RESOLVED, that the Town Board sets the One Day Marriage Officiant License fee at \$25 per the requirements of the New York State Domestic Relations Law.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson	aye
Boggs	aye

Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 3/14/23

RESOLUTION 2023-78: APPOINTMENTS TO ITHACA-TOMPKINS COUNTY TRANSPORTATION COUNCIL (ITCTC)

RESOLVED, that the Ulysses Town Board designates Michelle E. Wright as the liaison to the Tompkins County Transportation Council Policy Committee from the Town of Ulysses, and FURTHER RESOLVED, that the Ulysses Town Board designates Niels Tygesen as the liaison to the Tompkins County Transportation Council Planning Committee from the Town of Ulysses.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 3/14/23

RESOLUTION 2023-79: APPOINTMENT OF 1ST ALTERNATE TO PLANNING BOARD

RESOLVED, that the Ulysses Town Board appoints Matt Bishop as 1st Alternate on the Planning Board for the duration of 2023.

Moved: Mr. Goldman Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 3/14/23

RESOLUTION 2023-80: SUPPORTING ADOPTION OF ASSEMBLY BILL 01091 FOR EMS

WHEREAS, emergency medical service (EMS) is an essential service and necessary to help protect the safety and welfare of Ulysses residents; and

WHEREAS, escalating costs make it challenging to provide these services at a reasonable rate to our taxpayers; and

WHEREAS, municipalities throughout New York would benefit from funding and leadership at the state level for EMS; and

WHERE, Assembly Bill 01091 is an "act to amend the public health law, in relation to establishing the consolidated assistance program for EMS departments which creates a sustainable state financing mechanism for emergency medical services,"

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town supports the adoption of Assembly Bill 01091 and encourages Governor Kathy Hochul to include this initiative in 2023-2024 New York State Budget, and further

RESOLVED, directs the Town Clerk to provide a certified copy of the resolution to Governor Kathy Hochul and Assemblyperson Anna Kelles.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 3/14/23

RESOLUTION 2023-81: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from the two Public Hearings on property tax exemptions and regular meeting Feb. 14 as amended.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 3/14/23

RESOLUTION 2023-81-2: APPROVAL OF BUDGET MODIFICATIONS

RESOLVED, that the Ulysses Town Board approve the budget modifications (see appendix) as presented.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 3/14/23

RESOLUTION 2023-82: PAYMENT OF AUDITED CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for: vouchers numbered 82 through 126 in the amount of \$115,393.57

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 3/14/23

MARCH 28, 2023: TOWN BOARD MEETING

RESOLUTION 2023-83: APPOINTMENTS TO THE COMPREHENSIVE PLAN STEERING COMMITTEE

RESOLVED, that the Ulysses Town Board appoints the following individuals to the Comprehensive Plan Steering Committee through the completion of the comprehensive plan: Morris Klein and Diane Cohen.

Moved: Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 3/28/23

RESOLUTION 2023-84: RESOLUTION AUTHORIZING PURCHASE OF PROPERTY ON TRUMANSBURG RD

WHEREAS, by Resolution adopted March 14, 2023, the Town Board authorized the Town Supervisor to enter into negotiations to acquire that parcel of land known as 0 Trumansburg Road, Tax Map #34.-2-1.3, consisting of approximately 13.25 acres (the "Property"); and

WHEREAS, the real estate listing price of the Property is \$129,000; and

WHEREAS, in the event an independent appraisal confirms the fair market value of the Property is at or above \$129,000, the Town Board desires to proceed with the purchase of the Property;

NOW, THEREFORE, BE IT RESOLVED that purchase of the Property is hereby determined to be an Unlisted Action pursuant to the New York State Environmental Quality Review Act (SEQRA); and be it further

RESOLVED that the Town Board is hereby conducting an uncoordinated review of the environmental significance of this action (as defined by SEQRA), and in accordance therewith has reviewed and completed Parts 1 and 2 of the New York State Short Environmental Assessment Form; and be it further

RESOLVED that the Property's purchase is hereby determined to have no significant impacts because the Property is vacant, and the Town intends to maintain the Property as vacant until such time as future plans for use are finalized; and be it further

RESOVLED that the Town Board of the Town of Ulysses hereby authorizes the Property's purchase at a cost not to exceed \$140,000, including the above listed purchase price and normal and customary adjustments relating to the purchase of real estate in Tompkins County, New York, contingent upon confirmation of the Property's fair market value by appraisal equal to or greater than \$129,000, and hereby appropriates such amount from the A Fund for payment of the same; and be it further

RESOLVED that the Town Supervisor is hereby authorized, empowered and directed to take any and all actions and to execute and deliver any and all documents and instruments, in the name and on behalf of the Town, and under its Town seal or otherwise, and to do any and all things the Town Supervisor deems necessary or advisable to carry out the intent of the foregoing resolution; and be if further

RESOLVED that this resolution is effective immediately.

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 3/28/23

RESOLUTION 2023-85: AUTHORIZATION TO SECURE ACCIDENT INSURANCE FOR 2023

WHEREAS, the Youth Commission advises obtaining accident insurance in order to provide additional coverage to Recreation Program participants who potentially have health insurance that would not cover all medical costs associated with a no-fault injury during programming; and

WHEREAS, funds from the Youth Commission Budget will be utilized to pay for the cost of this insurance policy; and

WHEREAS, the Board agrees to purchase the insurance coverage as outlined at the meeting; now therefore be it

RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign documents to secure accident insurance as quoted in the March 28th, 2023 document.

Moved: Ms. Olson Seconded: Mr. Boggs

DISCUSSION- Board members asked who would be responsible for the deductible and whether the insurance is necessary.

MOTION TO TABLE: Ms. Olson made a motion to table the resolution. This was seconded by Mr. Boggs and passed unanimously.

TABLED.

RESOLUTION 2023-86: SURPLUS OF IT EQUIPMENT

BE IT RESOLVED that the Ulysses Town Board declares that the following IT equipment all of which is Town property is declared surplus and can be donated by the Town Supervisor's office for reuse or recycling:

- Printer- HP Deskjet 6980
- Printer- HP LaserJet 3055

- Printer- HP LaserJet 1536dnfMFP
- Scanner- Garrett Magnascanner CS
- Printer- Xerox Phaser 6280
- Monitor- Dell (a 2005 Model)
- Monitor- Dell (a 2005 Model)
- Printer- HP Deskjet 722C
- Miscellaneous outdated small hardware items and cables

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 3/28/23

RESOLUTION 2023-87: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from the two Public Hearings on property tax exemptions and regular meeting March 14 as amended.

Moved: Mr. Boggs Seconded: Ms. Weatherby

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 3/28/23

APRIL 11, 2023: TOWN BOARD MEETING

RESOLUTION 2023-88: AUTHORIZATION TO APPROVE ADDENDUMS #1-3 TO ADVANCE 2000 SERVICE CONTRACT:

WHEREAS, the Town of Ulysses is committed to fulfilling the deficiencies identified in the 2021 NY Comptroller’s report related to IT/cyber security; and
 WHEREAS, the Ulysses Town Board approved the contracted with Advance 2000 to conduct an IT/cyber assessment and identify service needs on February 28, 2023;
 NOW, THEREFORE, BE IT
 RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign all 3 addenda to the previously approved service contract with Advance 2000.

Moved: Ms. Olson to include all 3 addenda Seconded: Ms. Bouchard

Olson aye

Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 4/11/23

RESOLUTION 2023-89: AUTHORIZATION TO CONTRACT FOR THE SCOPING PHASE FOR THE CONTINUATION OF THE BLACK DIAMOND TRAIL FROM TAUGHANNOCK FALLS TO THE VILLAGE OF TRUMANSBURG

WHEREAS, the Town of Ulysses issued a Request for Proposals for a scoping phase for the continuation of the Black Diamond Trail from Taughannock Falls to the Village of Trumansburg; and
WHEREAS, Barton & Loguidice submitted the lowest bid; and received the highest score in the internal review rating process; and
WHEREAS, the Town of Ulysses received an \$18,000 grant from the Ithaca-Tompkins County Transportation Council for the completion of the scoping phase; and
WHEREAS, on January 28, 2023, the Ulysses Town Board authorized an additional \$8,000 in Town funds for the completion of the scoping phase;
NOW, THEREFORE, BE IT
RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign a contract for scoping services not to exceed \$28,500, pending approval by the Town Attorney; and be it
FURTHER RESOLVED, that the Ulysses Town Board approved the additional expenditure of \$2500 from the "Parks and Public Space" Assigned Fund.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 4/11/23

RESOLUTION 2023-90: SCHEDULING A PUBLIC HEARING ON A LOCAL LAW "AMENDING CHAPTER 36 OF THE TOWN CODE TO ADD A NEW ARTICLE III ENTITLED 'TRAINING REQUIREMENTS'"

RESOLVED, that the Town Board of the Town of Ulysses will hold a public hearing in person at 10 Elm Street, Trumansburg, NY and via ZOOM on Tuesday, April 25, 2023 at 7:00 p.m. for the purpose of receiving comments on the proposed Local Law "Amending Chapter 36 of the Town Code to Add a New Article III Entitled 'Training Requirements,'" and be it further
RESOLVED, that in addition to participation in the public hearing, all members of the public wishing to submit written comments on the proposed agreement may do so in writing addressed to the Town Clerk at 10 Elm Street, Trumansburg, NY 14886 or by email to clerk@townofulyssesny.gov; and be it further
RESOLVED, that the Town Clerk is directed to publish notice of said hearing the in Ithaca Journal as required by law and the Town Board authorizes payment of expenses associated with said publication.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 4/11/23

RESOLUTION 2023-91: RECOGNITION OF EARTH DAY IN ULYSSES AND ARBOR DAY 2023 PROCLAMATION

WHEREAS, the Town of Ulysses seeks to honor, preserve, and celebrate the Town’s natural resources and beauty, as well as to promote efforts to support environmental sustainability;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board hereby recognizes April 22, 2023 as Earth Day and proclaims April 29, 2023 as Ulysses Arbor Day:

Proclamation of Arbor Week and Recognition of Earth Day in the Town of Ulysses

Whereas the Town of Ulysses Comprehensive Plan highlights in its Vision Statement pride in the natural environment, and, with several of its policy objectives, puts forth the intention to honor, preserve, and celebrate the Town’s natural resources and beauty, as well as to promote efforts to support sustainability, and

Whereas the Arbor Day holiday, first proposed in 1872 by J. Sterling Morton as a special time set aside for the planting of trees, is now observed throughout the nation and the world, and

Whereas trees can reduce the erosion of precious topsoil, cut heating and cooling losses, moderate the temperature, produce essential oxygen, cleanse the air, and provide habitat for wildlife, and

Whereas trees are an important renewable resource that enhances property values and economic vitality for businesses and agriculture within the community, and are a source of inspiration for present and future generations,

Now, I, Katelin Olson, Supervisor of the Town of Ulysses, on behalf of the Ulysses Town Board do hereby proclaim Arbor Day as April 29, 2023.

Moved: Mr. Goldman

Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 4/11/23

RESOLUTION 2023-92: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from March 28, 2023 (regular meeting) as presented or amended.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 4/11/23

RESOLUTION 2023-93: PAYMENT OF AUDITED CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers numbered 127 through 163 in the amount of \$238,821.02.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 4/11/23

APRIL 25, 2023: TOWN BOARD MEETING

RESOLUTION 2023-94: FACILITIES MANAGER PROCUREMENT/AUTHORIZATION TO SIGN CONTRACT

WHEREAS, the Town of Ulysses issued a Request for Proposals for Facilities Managements services; and

RESOLVED that the Ulysses Town Board approves the Town Supervisor to sign a contract, pending attorney approval, with Michael Defone to provide facilities consulting services to the Town of Ulysses.

Moved: Olson Second: Weatherby

Discussion:

Mr. Boggs asked for clarification the contractor’s role. Ms. Olson said that he would effectively serve as Town general contractor. Ms. Wright noted that he can serve as an advocate for the town to ensure expertise and quality control and the position is within the current year’s budget.

Olson aye
Boggs aye

Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 4/25/23

RESOLUTION 2023-95: INFRASTRUCTURE AGREEMENT FOR 1009 HONEY BEE LANE

RESOLVED that the Ulysses Town Board approves the Town Supervisor to sign the Infrastructure Agreement for 1009 Honey Bee Lane, pending approval by Water Supervisor for water infrastructure plans in Exhibit A.

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 4/25/23

RESOLUTION 2023-96: EMAIL ADDRESS POLICY:

WHEREAS, having standardized town email addresses for staff, Town Board members, and committee chairs will improve records management and support ongoing IT/Cyber security improvements;

RESOLVED that the Ulysses Town Board approves the following Email Address Policy:

Email addresses will be provided by the Town for all staff, Town Board members, and board/committee chairs to improve the Town's ability to manage records retention.

Town Board members will be provided an email address by name; staff will be provided an email address by either position or name; and committee chairs will be provided an email address by committee name.

Moved: Olson Seconded: Goldman

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 4/25/23

RESOLUTION 2023-97: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from April 11, 2023 (regular meeting) as presented or amended.

Moved: Goldman Seconded: Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 4/25/23

MAY 9, 2023: TOWN BOARD MEETING

RESOLUTION OF 2023-98: WATER SOURCE PROTECTION COMMITTEE VISION AND GOALS

RESOLVED, that the Ulysses Town Board approves that Visions and Goals of the Water Source Protection Committee as presented or amended.

Moved: Ms. Olson Seconded: Mr. Goldman

Discussion:

Mr. Boggs asked for clarification on committee's charge/membership

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 5/9/23

RESOLUTION 2023-99: COMPREHENSIVE PLAN STEERING COMMITTEE

RESOLVED, that the Ulysses Town Board appoints the following individuals to the Comprehensive Plan Steering Committee for the duration of the project:

- Alison Weaver as a business representative
- Rose Hanson as the village representative.

Moved: Ms. Olson Seconded: Ms. Weatherby

Discussion:

The group further discussed expansion of the committee.

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 5/9/23

RESOLUTION 2023-100: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from April 25, 2023 (regular meeting and public hearing) as amended.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 5/9/23

RESOLUTION 2023-101: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the 2023 budget modification(s) as presented. (See appendix)

Moved: Ms. Bouchard Seconded: Mr. Goldman

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 5/9/23

2023 Budget Modifications Requested at Town Board Meeting 5/9/2023

A FUND BUDGET MODIFICATIONS

1	Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
	A7310.11	YEP Admin PS	\$ -	Increase	\$ 5,000	\$ 5,000
<i>Creation of a new account line to track the salary of the Youth Employment Program coordinator.</i>						

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
A7310.4	Youth Program CE	\$ 71,759.00	Decrease	\$ 5,000	\$ 66,759
<i>Historically, the contracted admin services for the YEP program has come out of this line. Projected underspending in this line.</i>					

B FUND BUDGET MODIFICATIONS

1	Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
	B8020.41	Comp Plan CE	\$ -	Increase	\$ 32,000	\$ 32,000
<i>To ease the documentation, reimbursement, and reporting process to DEC and for posterity's sake, creation of this new account line will isolate all Comprehensive Plan update expenses.</i>						

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
B8020.4	Planning CE	\$ 36,750	Decrease	\$ 32,000	\$ 4,750
<i>Per sub budget, \$32,000 was budgeted for Comp Plan update expenses in the 2023 budget.</i>					

RESOLUTION 2023-102: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers numbered 164 through 215 (excepting voucher # 176) in the amount of \$110,050.65.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Friendly amendment to add removal of voucher #176.

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 5/9/23

MAY 23, 2023: TOWN BOARD MEETING

RESOLUTION 2023-103: COMPREHENSIVE PLAN STEERING COMMITTEE VOTING MEMBERS ROSTER

WHEREAS, the Comprehensive Plan Steering Committee was formed to oversee and advise the Ulysses Town Board on an update to our 2009 Comprehensive Plan, and

WHEREAS the Ulysses Town Board adopted an Outline for the Comprehensive Plan Review and Update project on September 27, 2022, which among other things described the structure of the CPSC, and

WHEREAS, the Ulysses Town Board is committed to creating and supporting a Steering Committee that reflects a diversity of perspectives and regions of Ulysses;

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town Board hereby affirms the previous appointments to the Comprehensive Plan Steering Committee as specified in the Comp Plan Steering Committee Voting Roster Composition of May 23, 2023; and, be it

FURTHER RESOLVED, that the Ulysses Town Board expands the number of voting members of the Comprehensive Plan Steering Committee to eleven; and

FURTHER RESOLVED that the Ulysses Town Board modifies the structure of the CPSC as adopted on 9-27-22 to make the Village of Trumansburg CPZR and second Ulysses Town Board appointments voting members.

Moved: Mr. Boggs Seconded: Mr. Goldman

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 5/23/23

RESOLUTION 2023-104: COMPREHENSIVE PLAN STEERING COMMITTEE APPOINTMENT(S)

RESOLVED, that the Ulysses Town Board appoints Tai Basilius to the Comprehensive Plan Steering Committee for the duration of the project.

Moved: Ms. Olson Seconded: Ms. Weatherby

Olson	aye
Boggs	nay
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 4-1

Date Adopted: 5/23/23

RESOLUTION 2023-105: AUTHORIZATION OF REVISED HIGHWAY AGREEMENT #284 FOR 2023

WHEREAS, pursuant to section 284 of Town Highway Law, the Ulysses Highway Superintendent must annually present a summary of how Town-allocated funds for highways shall be spent, subject to Town Board approval; and

WHEREAS, the Town Board and Highway Superintendent agreed on a 284 plan for 2023 at the Town Board's Organizational Meeting held January 5, 2023; and

WHEREAS, the Highway Superintendent has received notification that the combined funding from New York State for CHIPS, PAVE NY and EWR will increase from the 2023 Town-budgeted amount of \$190,000 to \$246,597.93; and

WHEREAS, the Highway Superintendent has presented an updated 284 plan showing how increased funding will be used to provide additional highway improvements in Ulysses during 2023,

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board approves the updated Highway 284 Agreement dated May 23, 2023.

Moved: Ms. Olson Seconded: Mr. Goldman

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 5/23/23

RESOLUTION 2023-106: CELL PHONE REIMBURSEMENT FOR DEPUTY HIGHWAY SUPERINTENDENT

WHEREAS the Building/Code & Zoning Enforcement Officer and both the Highway Superintendent and Water District Operator are frequently out of their offices and away from their stationary phones during their regular duty hours and were approved for cell phone reimbursement by the Ulysses Town Board at the January 5, 2023 Organizational Meeting; and

WHEREAS carrying a cell phone is an important part of efficient communications and emergency response; and

WHEREAS this benefit must be claimed on the employees' personal tax return as a taxable fringe benefit unless the employee provides bill documentation showing work use versus personal use; and

WHEREAS, the Deputy Highway Superintendent has been providing water operator services under the supervision of the Water Superintendent and has not been previously eligible for the cell phone reimbursement provided to the water operator;

NOW, THEREFORE, BE IT

RESOLVED that the Town of Ulysses hereby allows the Deputy Highway Superintendent to either have and use a town-owned cell phone at the town's expense which will only be used only for town purposes OR be reimbursed for part of the cost of their personal cell phone at the rate of \$40/month, retroactively from Jan. 2023; and

RESOLVED that if the Deputy Highway Superintendent elects to be reimbursed for their personal cell phone they will provide the Bookkeeper with proof of each monthly expense via invoice or bill along with the submission of the reimbursement form; and

RESOLVED that the Town Clerk will provide a copy of this resolution to the Deputy Highway Superintendent.

Moved: Ms. Olson Seconded: Mr. Boggs

Ms. Olson made a friendly amendment to make this benefit retroactive to Jan. 2023. This was seconded by Mr. Boggs and passed unanimously.

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 5/23/23

RESOLUTION 2023-107: APPROVAL TO FLY THE PRIDE FLAG IN JUNE 2023

WHEREAS, the Town of Ulysses has an adopted Flag Policy that specifies the PRIDE Flag may be flown in June in recognition of our commitment to inclusivity and PRIDE month;

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town Board approves the Town Supervisor to fly the PRIDE flag for the month of June 2023 at Town Hall in accordance with the Flag Policy.

Moved: Ms. Olson Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 5/23/23

RESOLUTION 2023-108: ACCEPTANCE OF TOMPKINS COUNTY COVID RELIEF FUNDS

RESOLVED that the Ulysses Town Board accepts \$15,000 in Tompkins County COVID Relief Funds for 2023 Summer Camp enrollment.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 5/23/23

RESOLUTION 2023-109: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from May 9, 2023 regular meeting as presented.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 5/23/23

RESOLUTION 2023-110: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claim for voucher number 219 in the amount of \$10,000.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 5/23/23

RESOLUTION 2023-111: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the 2023 budget modification(s) as presented:

A FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
A7145.4	Joint Recreation Projects CE	\$ -	Increase	\$ 10,000	\$ 10,000
<i>Creation of a new account line to clearly delineate LLC membership from other recreation and park activities within the Town.</i>					

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Modification Budget
A1990.4	Contingency Account	\$ 33,690.23	Decrease	\$ 10,000	\$ 23,690

Contingency account balance show in "post modification" cell above.

Moved: Ms. Olson Seconded: Mr. Goldman

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

JUNE 13, 2023: TOWN BOARD MEETING

RESOLUTION 2023-112: TOMPKINS COUNTY MUNICIPAL PARK GRANT FOR JCA

WHEREAS, the Town has a Memorandum of Agreement with the Jacksonville Community Association related to the care and accessibility of the Jacksonville Community Park; and

WHEREAS, Tompkins County provides funds to up to \$5,000 to municipal parks that do not require matching funds; and; and

WHEREAS, the Town sponsored a successful 2019 grant for the Jacksonville Community Park, which was successfully completed per Tompkins County requirements; and

WHEREAS, the Jacksonville Community association has provided the Town with a \$5000 proposal to create an ADA accessible parking lot and paths to the pavilion and restroom; and

WHEREAS, the Jacksonville Community Association will provide Town staff with the grant applications and Town staff will submit the grant and oversee all procurement requirements and other details to ensure the grant is managed successfully;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board authorizes the Town Supervisor to submit a grant application for up to \$5000 to Tompkins County for Municipal Park funds to support increasing accessibility at the Jacksonville Community Park.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 6/13/23

RESOLUTION 2023-113: APPROVAL OF UTILITIES ENCROACHMENT/EASEMENT AGREEMENT

WHEREAS, the Town Board of the Town of Ulysses previously authorized an infrastructure agreement with the owners of 1009 Honey Bee Lane, concerning the installation of certain water main and electric utility infrastructure; and

WHEREAS, pursuant to such agreement, the Town agreed to enter into an agreement with NYSEG and the property owners for installation and maintenance of electrical infrastructure benefiting said property; and

WHEREAS, agreement requires an encroachment/easement into the Town of Ulysses’ right-of-way known as Honey Bee Lane;

NOW, THEREFORE, BE IT

RESOLVED, that the conveyance of the requested utilities encroachment/easement is a Type II action pursuant to the New York State Environmental Quality Review Act; and be it further

RESOLVED, that the Supervisor of the Town of Ulysses be and hereby is authorized to execute any and all necessary legal documents to enter into the aforementioned Utility Encroachment/Easement Agreement; and be it further

RESOLVED, that, pursuant to Town Law §64(2), this resolution is subject to a permissive referendum.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 6/13/23

RESOLUTION 2023-114: AUTHORIZING A TEMPORARY INCREASE IN THE HOURS OF 2ND DEPUTY SUPERVISOR

WHEREAS the Town of Ulysses Recreation Department has expanded recreational programming; and

WHEREAS, 2nd Deputy Supervisor Michelle E. Wright is willing to temporarily take on parttime weekly duties to support the expanded programming;

NOW THEREFORE BE IT

RESOLVED that the Ulysses Town Board authorizes an increase in hours for Michelle E. Wright, from 32 to 34 hours/week, starting June 11, 2023 through the end of November 2023 at the current hourly equivalent rate of \$28.40/hour.

Moved: Ms. Olson Seconded: Ms. Weatherby

Olson	aye
Boggs	aye
Bouchard	aye

Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 6/13/23

RESOLUTION 2023-115: DECLARING SURPLUS HIGHWAY EQUIPMENT

BE IT RESOLVED that the Ulysses Town Board declares that the following equipment belongs to the Town is hereby declared surplus and can be sent to auction, sold, used in trade for new equipment, or disposed of by the Highway Superintendent:

2014 Ford 150 VIN 1FTNF1EF8EKG34854 and
2015 Ford 350 VIN 1FDRF3H65FEC16014

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 6/13/23

RESOLUTION 2023-116: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from May 23, 2023 (regular meeting) and May 31, 2023 (special meeting and public information session) as presented or amended.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 6/13/23

RESOLUTION 2023-117: PAYMENT OF CLAIMS:

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers numbered 216 through 268 in the amount of \$97,145.14, (including voucher 219 as approved at the May 23rd Town Board meeting).

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye

Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 6/13/23

JUNE 27, 2023: TOWN BOARD MEETING

RESOLUTION 2023-118: ACCEPT PLANNING BOARD MEMBER RESIGNATION

WHEREAS, the Town Board appreciates Elizabeth Garner's service to the Ulysses Planning Board;
NOW, THEREFORE, BE IT RESOLVED that the Town Board accepts Elizabeth Garner's resignation,
submitted to the Town Clerk on 6/26/23, effective immediately.

RESOLUTION 2023-119: APPOINTMENT TO THE PLANNING BOARD

RESOLVED that the Town Board appoints Matt Butler, currently serving as an alternate to the Ulysses
Planning Board, to fulfill the balance of the appointment, through December 31, 2025.

RESOLUTION 2023-120: TEMPORARY NO-PARKING FOR RABBIT RUN, CEMETERY ROAD, AND FALLS ROAD

WHEREAS, it is in the public's interest that the increased parking needs related to the GrassRoots Festival and
related activities are regulated on narrow Town roads during the month of July;
NOW, THEREFORE, BE IT

RESOLVED, that the Town Board approves the temporary elimination of parking along Rabbit Run, as well
as Cemetery Road between Route 96 and Falls Road, and Falls Road between Route 96 and Cayuga View
from July 13, 2023 through July 27, 2023; and

FURTHER RESOLVED, that the Town Board directs the Highway Superintendent to post no-parking areas.

RESOLUTION 2023-121: CANCEL AUGUST 22, 2023 REGULAR MEETING OF THE TOWN BOARD

RESOLVED, the Town Board cancels its regular meeting on August 22, 2023.

RESOLUTION 2023-122: END PROBATION PERIOD FOR EXISTING EMPLOYEE

WHEREAS, the 2021 contract between the Teamsters and the Town of Ulysses allows the Highway
Superintendent to request that the Town Board reduces the standard twelve-month probationary period for a
Highway employee to six months; and

WHEREAS, the Highway Superintendent requested that Dennis Achilles probation period be reduced from
twelve months to six months on June 19, 2023;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves the reduction in probation from
twelve months to six months for Dennis Achilles retroactively effective as of June 19, 2023.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye

Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 6/27/23

RESOLUTION 2023-123: AUTHORIZATION TO SECURE ACCIDENT INSURANCE FOR 2023

WHEREAS, the Youth Commission advises obtaining accident insurance in order to provide additional coverage to Recreation Program participants who potentially have health insurance that would not cover all medical costs associated with a no-fault injury during programming; and

WHEREAS, funds from the Youth Commission Budget will be utilized to pay for the cost of this insurance policy;

WHEREAS, the Board agrees to purchase the insurance coverage as outlined at the meeting, totaling \$1906;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign documents to secure accident insurance as quoted in the June 8, 2023 document.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 6/27/23

RESOLUTION 2023-124: APPROVAL OF RCAP SOLUTIONS CONTRACT

WHEREAS, RCAP Solutions is a publicly funded organization that provides services to rural communities; and

WHEREAS, RCAP Solutions is well-suited to provide survey support for the Town and the Water Source Protection Plan Committee; and

WHEREAS, the Ulysses Town Board is appreciative of the volunteer expertise of the members of the Water Source Protection Plan Committee; and

WHEREAS, the provision of these services is at no cost to the Town and will result in a survey process with the professional management of data and the delivery of the data in useful ways to the Town, hereby saving the Town significant staff time;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign the contract with RCAP Solutions for survey services scheduled between June and November 2023; and be it

FURTHER RESOLVED, that the Town Supervisor and the Chair of the Water Source Protection Plan Committee, or their designees, will serve as contacts for RCAP Solutions for the duration of the contract; and

FURTHER RESOLVED, the Ulysses Town Board directs the Town Clerk to provide the signed copy to RCAP Solutions.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 6/27/23

RESOLUTION 2023-125: APPROVAL TO ENTER INTO LAND NEGOTIATIONS

WHEREAS, the Ulysses Town Board previously submitted a purchase offer for land to expand recreational opportunities in the Town in March 2023, but said offer was rejected; and

WHEREAS, the prior purchase offer was \$129,000 for 13 acres, or approximately \$9,923/acre, and included deed limitations restricting its development potential; and

WHEREAS, the Ulysses Town Board remained committed to addressing constituent concerns about the lack of recreational land in Ulysses, as reflected in the 2009 Comprehensive Plan, surveys conducted by Trumansburg Community Recreation, and on the shared experiences of the Ulysses Recreation Department related to more demand for space than is currently available through the Trumansburg Central School District; and

WHEREAS, the Town Supervisor has continued to work with Trumansburg Community Recreation to find suitable land per the request of the Ulysses Town Board; and

WHEREAS, the property owners of 2141 Kraft Rd. approached the Town of Ulysses in April 2023 with an offer to sell a portion of that land (the "Property"); and

WHEREAS, Trumansburg Community Recreation has reviewed the proposed location, agrees that it is well-suited for recreational development, and has submitted a letter of support for acquisition of the Property; and

WHEREAS, Trumansburg Community Recreation and the Town of Ulysses intend to develop a Memorandum of Understanding to help codify and outline how their organization can support fundraising efforts that will be critical to the development of a park and recreation facility; and

WHEREAS, the Town is concurrently working with New York State Parks to develop an extension of the Black Diamond Trail to run from the Village of Trumansburg to Taughannock State Park, and the Property is accessible to the current Black Diamond Trail; and

WHEREAS, the specific size and scope of potential park and recreation facilities at the Property is to be determined at a later date, once funding and plans are completed as to incorporation of some or all of the Property into other park and recreation opportunities locally; and

WHEREAS, the Town has other potential uses of the Property for additional Town purposes, to the extent some of the Property remains not needed for park and recreation purposes; and

WHEREAS, the Ulysses Town Board has available \$210,000 in unallocated American Recovery Plan Act funds, as well as \$8,500 in a dedicated reserve fund for purchase of recreational property, in support of achieving the goals of Trumansburg Community Recreation; and

WHEREAS, the Town has commissioned an appraisal of the property, and \$7,000/acre has been determined by a third-party appraiser to be the Property's fair market value; and

WHEREAS, the Ulysses Town Board desires to enter into a contract with the Property's owner for the purchase of 30 acres of the Property at a cost of \$7,000/acre, to be used by the Town for Town purposes, including but not limited to parkland and recreational opportunities; and

WHEREAS, the Ulysses Town Board has reviewed Parts 1 and 2 of a Short Environmental Assessment Form prepared concerning this potential purchase;

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town Board hereby determines that the potential acquisition of the Property is an Unlisted Action pursuant to SEQRA, and hereby makes a negative declaration concerning the environmental significance of such potential acquisition; and be it further

RESOLVED that the Ulysses Town Board hereby determines that it is in the best interests of the citizens of the Town to authorize the Town Supervisor to enter into negotiations as set forth hereinabove and below; and be it further

RESOLVED that the Supervisor is authorized to sign a purchase contract for up to 30 acres of the Property on commercially reasonable terms and conditions at a price of \$7,000/acre, and at a maximum expense to the Town of \$210,000, not including appraisal, title search, abstract, survey, and other regular closing costs and fees, to be paid for through the Town of Ulysses' American Recovery Plan Act allocation and use of up to \$8,500 of the aforementioned reserve fund; and be it further

RESOLVED that the Town Supervisor is authorized to enter into agreements, pending legal review and approval as to form, for the acquisition of services related to regular real estate transactions, including a survey, an abstract, title search, legal fees and any other standard real property closing costs and fees; and be it further

RESOLVED that the Town Board, after consultation with community stakeholders and further discussion, clarification and identification of specific park and recreation opportunities, as well as other Town needs, will then make final decisions regarding the extent of park and recreation use of the Property; and be it further

RESOLVED that this resolution is subject to permissive referendum; and be it further

RESOLVED that the Town Clerk is directed to undertake any public notification as required by law and provided a certified copy of the resolution to the Town Attorney.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 6/27/23

RESOLUTION 2023-126: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from June 13, 2023 (regular meeting) as presented.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 6/27/23

JULY 11, 2023: TOWN BOARD MEETING

RESOLUTION 2023-127: APPOINTMENT OF AN ALTERATE TO THE PLANNING BOARD

RESOLVED that the Ulysses Town Board appoints Bart Gragg to serve as an alternate to the Planning Board through December 31, 2023.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 7/11/23

RESOLUTION 2023-128: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from June 27, 2023 (regular meeting) as presented.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 7/11/23

RESOLUTION 2023-129: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the 2023 budget modification(s) as presented.

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1440.4	Engineer CE	\$ 8,000.00	Increase	\$ 3,940	\$ 11,940
<i>Overage due to the first invoice for the Black Diamond Trail (BDT) Scoping phase; project authorized via resolution 49-2023 and 89-2023. Budget modifications will be done as project is billed.</i>					

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A2706	Grants From Local Govts	\$ -	Increase	\$ 3,940	\$ 3,940
<i>The ITCTC is providing \$18,304 in funds to Ulysses for the BDT Scoping work. As the project is billed we will increase this revenue line. Funds available after this budget modification = \$18,304 - \$3,940 = \$14,364</i>					

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1910.4	Liability Insurance	\$ 39,257.40	Increase	\$ 100	\$ 39,357.40
<i>Overage due to previously paid cyber insurance; voucher in July cycle is NYS DOT Highway permit which was budgeted for.</i>					

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1990.4	Contingency Account	\$ 23,690.23	Decrease	\$ 100	\$ 23,590.23
<i>See balance under "Balance Post Budget Mod."; total use of A Fund contingency this year after this modification is \$11,409.77</i>					

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1940.4	Purchase of Land / ROW	\$ -	Increase	\$ 1,500	\$ 1,500.00
<i>Unbudgeted expense for survey of rec fields land acquisition.</i>					

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A962	Asgnd: Rec (TCRec)	\$ -	Increase	\$ 1,500	\$ 1,500.00
<i>Assigned fund (A962-236.22) earmarked for recreation related activities.</i>					

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson aye
 Boggs aye
 Bouchard aye
 Goldman absent

Weatherby aye

Vote: 4-0

Date Adopted: 7/11/23

RESOLUTION 2023-130: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers #269 through 308 in the amount of \$168,298.08.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman absent
Weatherby aye

Vote: 4-0

Date Adopted: 7/11/23

JULY 14, 2023: TOWN BOARD MEETING

RESOLUTION 2023-131: AUTHORIZING TOWN SUPERVISOR TO ENTER INTO CONTRACT FOR TOWN HALL EXTERIOR PAINTING

WHEREAS a thorough process was conducted to obtain quotes for painting the exterior of the Town Hall; and

WHEREAS a single vendor was both able to meet the requirements outlined in the RFP and available in the summer of 2023.

NOW THEREFORE BE IT

RESOLVED that the Ulysses Town Board authorizes the Town Supervisor to enter into contract with Ernz Co. Painting, LLC.

Moved: Ms. Olson Seconded: Mr. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman absent
Weatherby aye

Vote: 4-0

Date Adopted: 7/11/23

JULY 25, 2023: TOWN BOARD MEETING

RESOLUTION 2023-132: 2023 TRAINING REQUIREMENTS FOR ELECTED OFFICIALS, PUBLIC OFFICERS, AND THE COMPREHENSIVE PLAN STEERING COMMITTEE MEMBERS

WHEREAS, the Town's Personnel Policy addresses state and local training requirements for staff but does not specifically outline requirements for elected official, public officers, and advisory committee members; and

WHEREAS, the Town Board is committed to supporting a civil, respectful, inclusive environment for the public and staff to engage in the business of the Town in accordance with our Diversity, Equity and Inclusion Policy and all applicable state and federal laws; and

WHEREAS, the Town recognizes that elected officials and public officers serve important, unique, independent roles interacting with the public and Town staff; and

WHEREAS, the Town recognizes that the Town Historian and members of the Planning Board and Board of Zoning Appeals constitute Public Officials in the Town of Ulysses; and

WHEREAS, the Comprehensive Plan Steering Committee, while an advisory committee, is serving an important role in leading the development of our Comprehensive Plan update, with significant potential impacts for Ulysses' residents, property owners, workers and visitors alike; and

WHEREAS, the Town has received advice from legal and human resources experts in developing these requirements; and

WHEREAS, uniform training requirements provide the best value to the taxpayer in the unfortunate event of legal challenges or insurance-triggering events; and

WHEREAS, the Town appreciates its elected and appointed officials and committee members, and endeavors to provide training options that fit a range of schedules and provide a reasonable timeframe for fulfillment;

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town Board adopts the following trainings as the required trainings for all Town board and committee members for 2023:

- Sexual Harassment training provided in person or remotely at the Annual Staff Training on May 18, 2023; OR "Workplace Harassment", an online program which meets NYS training requirements, provided by the Town; and
- Ethics training provided in person or remotely at the Annual Staff Training on May 18, 2023; OR the recording of Ethics training provided at the Annual Staff Training on May 18, 2023; and
- Civil Rights training provided in person or remotely at the Annual Staff Training on May 18, 2023; OR Preventing Employment Discrimination for Managers, an online program which meets NYS training requirements, provided by the Town; and

BE IT FURTHER RESOLVED that all elected officials and those individuals appointed as a public officer or member of the Comprehensive Plan Steering Committee serving as of July 25, 2023 are required to fulfill the training requirements within 60 days of the adoption of this resolution, and provide proof of completion to Human Resources in the Town Supervisor's office; and

BE IT FURTHER RESOLVED that up to two additional 30-day extensions (from the original deadline) for medical, caregiving, or other specified extenuating circumstances may be granted by the Town Board upon request by an elected official, public officer, or Comprehensive Plan Steering Committee member; and

BE IT FURTHER RESOLVED that anyone elected or appointed as a public officer or member of the Comprehensive Plan Steering Committee in 2023 after July 25, 2023 will be required to complete the required 2023 trainings and provide proof of completion to Human Resources in the Town Supervisor's office within 60 days of appointment; and

BE IT FURTHER RESOLVED that the Town Board directs the Town Supervisor's office to inform the Town's elected officials, public officers, and members of the Comprehensive Plan Steering Committee of these training requirements and the opportunities to fulfill them.

Moved: Ms. Weatherby- moved with addition of Public Officer definition Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 7/25/23

RESOLUTION 2023-133: SOCIAL MEDIA POLICY

WHEREAS, the Town Board recognizes that social media is a unique platform of communication that can be useful for the Town to utilize to share information with the public;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board adopts the Social Media Policy; and be it

FURTHER RESOLVED that the Town Board appoints Carissa Parlato as the Communications Officer through December 31, 2023; and be it

FURTHER RESOLVED that the Town Board approves the establishment of a Town of Ulysses Facebook page with any outside chat or outside posting options disabled.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 7/25/23

RESOLUTION 2023-134: DISTRICT CREATION/EXTENSION POLICY PERTAINING TO NEW YORK STATE TOWN LAW, CHAPTER 62, ARTICLE 12A

WHEREAS, the Town Board desires to provide clear guidance to the public about how water districts or extensions to existing districts can be created and provide a process for considering the formation of districts by the Town Board under New York State Town Law, Chapter 62, Article 12A;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board adopts the District Creation/Extension Policy Pertaining to New York State Town Law, Chapter 62, Article 12A; and be it

FURTHER RESOLVED that the Town Board directs the Town Supervisor and Town Clerk to develop and application form that can be shared with the public reflecting the specifications described in the policy.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 7/25/23

RESOLUTION 2023-135: PAYMENT OF CLAIM FOR PAINTING CONTRACT

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for voucher 321 in the amount of \$8,140.

Moved: Ms. Bouchard Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 7/25/23

RESOLUTION 2023-136: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from July 11 regular meeting and the July 14 special meeting as presented.

Moved: Ms. Bouchard Seconded: Ms. Weatherby

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	abstain
Weatherby	aye

Vote: 4-0

Date Adopted: 7/25/23

AUGUST 8, 2023: TOWN BOARD MEETING

RESOLUTION 2023-136a: APPRECIATION FOR JOHN WERTIS (THE ELDER)

WHEREAS, John Wertis (the elder) has been an important contributor to the Town of Ulysses for many years, in a variety of different roles, including, but not limited to: Town Historian, Planning Board Member, and Agricultural Committee member; and

WHEREAS, Mr. Wertis resigned from his position of Town Historian in July 2023; and

WHEREAS, the Town of Ulysses is grateful for his years of service, and will miss, among many other things, his contributions to our historical understanding of our community, his good humor, and his excellent newsletter submissions and public history educational outreach and presentations;

NOW, THEREFORE, BE IT

RESOLVED that the Town of Ulysses extends our deep appreciation to Mr. Wertis for his many years of service and wishes him good health and happiness in his civic retirement.

Moved: Ms. Weatherby Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 8/8/23

RESOLUTION 2023-137: APPROVAL OF WATER SOURCE PROTECTION COMMITTEE SURVEY QUESTIONS AND DISTRIBUTION PLAN

WHEREAS, the Town Board is grateful for the work of the Water Source Protection Committee, an advisory committee comprised of many experts in water-related fields; and

WHEREAS, the Town Board is appreciative of being eligible for free survey assistance by R-CAP Solutions; and

WHEREAS, staff have reviewed and contributed to the Water Survey questions;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board approves the Water Survey questions as presented; and be it

FURTHER RESOLVED that the Town Board approves the Survey Distribution Plan as presented, recognizing that it is a living document; and be it

FURTHER RESOLVED that the Town Board directs the Town Supervisor to get a legal disclaimer from the Town's Attorney in order to make it clear to the public the purpose and use of the data collected by the survey.

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson aye

Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 8/8/23

RESOLUTION 2023-138: 2023 INTRODUCING A PROPOSED LOCAL LAW TO CREATE A DPW

WHEREAS, a local law entitled “A LOCAL LAW CREATING A NEW CHAPTER 40 OF THE TOWN CODE ENTITLED ‘PUBLIC WORKS DEPARTMENT’” was introduced at this meeting, and WHEREAS, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law. NOW, THEREFORE, BE IT RESOLVED that a public hearing shall be held by the Town Board of the Town of Ulysses with respect to the adoption of the aforesaid Local Law on September 12, 2023 at 7:05 p.m. at Town Hall, 10 Elm Street, Trumansburg, New York; and it is further RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Moved: Mr. Boggs Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0

Date Adopted: 8/8/23

RESOLUTION 2023-139: TOWN OF ULYSSES TITLE VI COMPLIANCE PLAN AND NONDISCRIMINATION POLICY

WHEREAS, the Town of Ulysses is committed to providing a welcoming and inclusive environment for the public, staff, elected officials, and volunteers to conducting the important business of the Town; and WHEREAS, Title VI, 42 U.S.C. § 2000d et seq., was enacted as part of the landmark Civil Rights Act of 1964, and prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance; and WHEREAS, the Town Board recognizes that the best way to demonstrate compliance with Title VI is to adopt an actional training and reporting plan; and WHEREAS, the Town Board reviewed and discussed this plan at the July 25, 2023 Town Board meeting; NOW, THEREFORE, BE IT RESOLVED, that the Town Board adopts the Town of Ulysses Title VI Compliance Plan and Nondiscrimination Policy; and be it FURTHER RESOLVED, that the Town Board appoints Blixxy Taetzsch as the Town’s Title VI Coordinator through December 31, 2023.

Moved: Mr. Boggs Seconded: Mr. Goldman

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 8/8/23

RESOLUTION 2023-140: GATEKEEPER RESOLUTION FOR USDOT RURAL AND TRIBAL ASSISTANCE PILOT PROGRAM

WHEREAS, USDOT is requesting applications for technical assistance with no local match required; and WHEREAS, the Ulysses Town Board was presented with the details of this program at the July 25, 2023 Town Board meeting; and WHEREAS, the Town of Ulysses has implemented phases of asset data management and will be seeking the funds required to implement the next level of complexity and sophistication of data management in order to support multiyear planning including planning which will help protect publicly owned assets; and NOW, THEREFORE, BE IT RESOLVED, that the Ulysses Town Board authorizes the Budget Officer to submit an application to this program.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Ms. Wright noted that this will allow us to collect data on culverts and do a storm water study in order to create a culvert replacement plan and plan for extreme weather.

Mr. Boggs suggested that Ms. Wright meet with Mr. Morreale.

Ms. Wright has met with some local professionals on the topic to get more information.

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 8/8/23

RESOLUTION 2023-141: TEMPORARY PROJECT ASSISTANT FOR YOUTH DEVELOPMENT AND RECREATION

WHEREAS, Tompkins County allocated youth development funds to the Town of Ulysses in the 2023 County Budget; and WHEREAS, the Town of Ulysses does not currently have a Program Coordinator providing youth development services through the Rural Youth Services Program; and

WHEREAS, the Town's representatives on the Youth Commission and Town staff have been working with Tompkins County Youth Services to provide programming for fall 2023; and
 WHEREAS, the Town needs temporary assistance to provide this programming; and
 WHEREAS, the creation and filling of the youth position has no additional budgetary impact on the 2023 Town Budget and is necessary to create in order to access the funding provided by Tompkins County for 2023; and
 WHEREAS, the Town's Recreation Program is growing in use and demand, and additional administrative and programming support is necessary to meet the needs of this highly successful program; and
 WHEREAS, the Town has additional recreational revenue due to increased participation than was originally budgeted in the 2023 budget;
 NOW, THEREFORE, BE IT
 RESOLVED that the Town Board approves the creation of a Project Assistant or Recreation Supervisor position to fulfill the Town's youth development and recreation needs; and be it
 FURTHER RESOLVED that this position is approved for up to 19/hours per week at a pay rate of \$22/hour.

Moved: Ms. Olson Seconded: Ms. Weatherby

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 8/8/23

RESOLUTION 2023-142: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from the July 25 regular meeting as presented.

Moved: Ms. Bouchard Seconded: Ms. Weatherby

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 8/8/23

RESOLUTION 2023-143: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the following 2023 budget modification(s):

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A1440.4	Engineer CE	\$ 11,940.00	Increase	\$ 14,250	\$ 26,190

Overage due to the first invoice for the Black Diamond Trail (BDT) Scoping phase; project authorized via resolution 49-2023 and 89-2023. Budget modifications will be done as project is billed.

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Balance Post Budget Mod.
A2706	Grants From Local Govts	\$ 3,940.00	Increase	\$ 14,250	\$ 18,190

The ITCTC is providing \$18,304 in funds to Ulysses for the BDT Scoping work. As the project is billed we will increase this revenue line. Funds available from ITCTC set aside after this budget modification = \$18,304 - \$3,940 (7/11 budget mod) - 14,250 (8/8 budget modification) = \$114; the rest of the contract will be paid for out of the assigned fund per resolutions referenced above.

Moved: Ms. Olson Seconded: Mr. Boggs

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 8/8/23

RESOLUTION 2023-144: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers numbered 309 through 355 in the amount of \$81,939.18 (including previously approved voucher number 321).

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0
 Date Adopted: 8/8/23

SEPTEMBER 12, 2023: TOWN BOARD MEETING

RESOLUTION 2023-145: MRB GROUP CONTRACT AUTHORIZATION FOR NPS GRANT

ENGINEERING REPORT AND GRANT ADMINISTRATION

WHEREAS, the Town of Ulysses received up to \$30,000 from the Department of Conservation

Nonpoint Source Planning Grant for a study of identified culverts in the Town of Ulysses with a required 10% cash match; and

WHEREAS, the Ulysses Town Board has reviewed a proposal from MRB Group, the Town's engineers, to complete the engineering report for \$24,900 and the conduct administration of the grant for \$3,500;

NOW, THEREFORE, BE IT

RESOLVED, the Ulysses Town Board approves contracting with MRB Group for the completion of the engineering report for \$24,900 and the administration of the Nonpoint Source Planning Grant for \$3,500 and authorizes the Town Supervisor to sign the contracts to that effect; and be it

FURTHER RESOLVED, the Ulysses Town Board directs the Town Clerk to submit the two signed contracts to MRB Group.

Moved: Mr. Goldman Seconded: Mr. Boggs

Mr. Bogg asked whether this was put out to bid. Ms. Olson said that it was not necessary to put it out to bid. Mr. Boggs asked the board whether they should bid it as there are many options for engineers who could do it.

Mr. Goldman clarified that that the funds were going to be covered by the grant.

Olson aye

Boggs aye

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Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 9/12/23

RESOLUTION 2023-146: APPOINTMENT OF RECREATION SUPERVISOR

RESOLVED, the Ulysses Town Board appoints Ryan Holmes as Recreation Supervisor at \$22/hour for up to 19 hours per week.

Moved: Ms. Weatherby Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 9/12/23

RESOLUTION 2023-147: APPOINTMENTS TO THE BEE COMMITTEE

RESOLVED that the Town Board appoints the following people to the Bee Committee:

George Myers & Achula Wali

Moved: Ms. Weatherby Seconded: Ms. Bouchard

Olson aye

Boggs aye
Bouchard aye
Goldman aye
Weatherby aye
Vote: 5-0
Date Adopted: 9/12/23

RESOLUTION 2023-148: EXTENSION OF MANDATORY TRAINING DEADLINE

RESOLVED that the TB extend the training deadline to Nov. 15, 2023.

Moved: Mr. Goldman Seconded: Ms. Bouchard

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye
Vote: 5-0
Date Adopted: 9/12/23

RESOLUTION 2023-149: SIGNATORY AUTHORIZATION FOR THREE FALLS LDC

WHEREAS, the Towns of Ulysses and Covert and the Village of Trumansburg, having collectively engaged in discussions with the State of New York concerning an opportunity to manage certain real property known as Camp Barton (the “Park Premises”) for public recreation and other purposes, subsequent to the acquisition of said property by the NY State Office of Parks, Recreation and Historical Preservation from the Baden Powell Council; and

WHEREAS, the Towns of Ulysses and Covert and the Village of Trumansburg determined that it was in the best interests of the foregoing to jointly form a Local Development Corporation as defined by NY State Not-For-Profit Corporation Law; and

WHEREAS, the Ulysses Town Board, having considered the proposed certificate of incorporation and bylaws of the Three Falls Local Development Corporation (the “LDC”), approved the execution and filing of the certificate of incorporation and the adoption of said bylaws (the “By-laws”) on February 14, 2023, which certificate of incorporation was filed with the Department of State on March 17, 2023 and By-laws are in full force and effect; and

WHEREAS, the Town of Ulysses, together with the Towns of Covert and the Village of Trumansburg, is a Voting Member of the LDC, as such term is defined in the By-laws; and

WHEREAS, pursuant to Section 3.07 of the Corporate By-Laws, the Voting Members, must approve, inter alia, any transaction involving the purchase, lease, license, exchange or other acquisition by the LDC of any assets; and

WHEREAS, the LDC is currently negotiating a certain municipal park management agreement by and between the Three Falls Local Development Corporation and the New York State Office

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of Parks, Recreation and Historical Preservation (the “Park Management Agreement”), which Park Management Agreement is the contractual vehicle by which the LDC will acquire management rights of and to the Park Premises, and which must be approved by

the Voting Members in accordance with Section 3.07 of the Corporate By-laws of the LDC; NOW, THEREFORE, BE IT RESOLVED that the Ulysses Town Board designates Katelin Olson, Town Supervisor, to be the Town's Authorized Representative on its behalf, and is hereby authorized and empowered to vote in the name of and on behalf of the Town of Ulysses as a Voting Member of the LDC for purposes of approving the Park Management Agreement without additional further approval of the Ulysses Town Board.

Moved: Mr. Goldman Seconded: Ms. Weatherby

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 9/12/23

RESOLUTION 2023-150: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes from August 8, 2023 (Regular meeting) and August 10, 2023 (special meeting) as presented or amended.

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 8/8/23

RESOLUTION 2023-151: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers numbered 356 through 403 in the amount of \$92,929.34.

Moved: Ms. Olson Seconded: Ms. Bouchard

Olson aye

Boggs aye

Bouchard aye

Goldman aye

Weatherby aye

Vote: 5-0

Date Adopted: 8/8/23

SEPTEMBER 26, 2023: TOWN BOARD MEETING

RESOLUTION 2023-152: PETITION FOR REFERENDUM ON ACQUISITION OF LAND

WHEREAS, the Town Clerk received a petition on a resolution of land acquisition on June 27, 2023 subject to permissive referendum;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board accepts the petition and directs the Town Attorney to prepare a resolution to schedule a special election.

Moved: Ms. Olson Seconded: Ms. Bouchard

DISCUSSION:

The group discussed outcomes of not accepting the petition or rescinding the purchase offer as well as additional details on the election. Ms. Olson noted that the board will discuss the election details at one of the next few meetings after advice from counsel.

Olson aye

Boggs absent

Bouchard aye

Goldman aye

Weatherby aye

Vote: 4-0

Date Adopted: 9/26/23

RESOLUTION 2023-153: COMPREHENSIVE PLAN REQUEST FOR QUALIFICATIONS

RESOLVED that the Ulysses Town Board approves the Request for Qualifications for the Comprehensive Plan process, subject to final review and approval by the Town's attorney.

Moved: Ms. Weatherby Seconded: Ms. Bouchard

DISCUSSION:

Mr. Goldman asked how much of this the grant covers. Ms. Wright clarified that it is a 50/50 match.

Olson aye

Boggs absent

Bouchard aye

Goldman aye

Weatherby aye

Vote: 4-0

Date Adopted: 9/26/23

RESOLUTION 2023-154: TOMPKINS COUNTY CONTRACT 2023

RESOLVED that the Ulysses Town Board approved the Tompkins County contract for the disbursement of youth development funds for 2023.

RESOLUTION 2023-155: APPOINTMENT OF AN ALTERNATE TO THE PLANNING BOARD

RESOLVED that the Ulysses Town Board appoints Karl Klankowski to serve as an alternate on the Planning Board through December 31, 2023.

**RESOLUTION 2023-156: APPRECIATION OF TOWN BOOKKEEPER BLIXY TAETZSCH FOR
THE CONVERSION TO THE ENHANCED GOLD REPORTING SYSTEM IN THE NEW YORK STATE**

LOCAL RETIREMENT SYSTEM

WHEREAS, the New York State Local Retirement System (NYSLRS) provides a retirement plan to Town's employees; and

WHEREAS, the monthly online reporting system is critical for ensuring that Town employees receive their retirement benefit upon retiring; and

WHEREAS, Town Bookkeeper Blixy Taetzsch has successfully converted the Town's monthly reporting process to the Gold Level Enhanced Reporting System which will ensure NYSLRS reporting data integrity for years to come; and

WHEREAS, the conversion to this reporting system requires countless hours of administrative work;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board recognizes this system upgrade as a critical improvement to the Town's overall financial operational capacity and Town employee benefit administration; and be it

FURTHER RESOLVED, that the Ulysses Town Board expresses great appreciation to Blixy for the vision to prioritize this work that builds the Town's basic reporting and general operational capacity.

VOTE FOR RESOLUTIONS #154-156:

Moved: Mr. Goldman Seconded: Ms. Bouchard

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Olson aye

Boggs absent

Bouchard aye

Goldman aye

Weatherby aye

Vote: 4-0

Date Adopted: 9/26/23